

Chehalis School District

Clock Hour Application for Approval

310 S. W. 16th Street, Chehalis, Washington 98532 / (360) 807-7200

Clock hour facilitators must submit this packet and required information ten (10) days in advance of the first class offering to:

Name of Person Submitting Form	Title	Phone
Title of Offering		
Location of Class (Building & Room #):		<i>Approx # of Participations</i>
Date(s) of Offering	Time (am/pm)	Number of Continuing Clock Hours Regular _____ STEM _____ Equity _____ Total _____
Name of Instructor(s)		<input type="checkbox"/> Instructor's Vita Attached/on file (valid for 5 yrs) <input type="checkbox"/> Agenda or Class Schedule Attached (Required)
Written Objectives Attached (Required) <input type="checkbox"/>	Will college or university credit be offered?	Name of college or university
An evaluation form is required as a part of the approval packet. Please use the CSD evaluation form for this purpose.		
<u>Please check the criteria which best describes the purpose of this inservice:</u>		
<input type="checkbox"/> a. It is consistent with the School District's plan for mastery of student learning goals as referenced in RCW 28A.655.110, the annual school performance report, for the school in which the individual is assigned;		
<input type="checkbox"/> b. It pertains to the individual's current assignment or expected assignment for the following school year;		
<input type="checkbox"/> c. It is necessary for obtaining endorsement as prescribed by the State Board of Education;		
<input type="checkbox"/> d. It is specifically required for obtaining advanced levels of certification;		
<input type="checkbox"/> e. It is included in a college or university degree program that pertains to the individual's current assignment or potential future assignment as a certificated instructional staff of the school district, where the potential of the future assignment is agreed upon by the school district and the individual; or		
<input type="checkbox"/> f. It addresses research-based assessment and instructional strategies for students with dyslexia, dysgraphia, and language disabilities when addressing learning goal one under RCW 28A.150.210, as applicable and appropriate for individual certificated instructional staff.		
<input type="checkbox"/> g. Beginning in the 2011-12 school year, it pertains to the revised teacher evaluation system under RCW 28A.405.100, including the professional development training provided in RCW 28A.405.106.		
For CSD Use Only		
Approved <input type="checkbox"/> Denied <input type="checkbox"/>		
Signature _____		Class # _____
Date _____		Revised 8/22/24