

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

April 21, 2020

1. Call to Order - Regular Session

Board President State called the Regular Session to order at 1:30 p.m. using Zoom format, due to mandatory (COVID19) school closure, and led the flag salute. She shared that the Board had conducted a work session from 1:00 to 1:30 p.m. where Mrs. Pinkerton presented a planning overview for a proposed 2020-2021 budget.

Meeting Attendees:

Board Members

Colleen State, President via Zoom
Brennan Bailey, Vice President via Zoom
Larry Petersen, Board Member via Zoom
J. Vander Stoep, Board Member via Zoom
Vicki Daniels, Board Member via Zoom

Staff, Students, Public

Ed Rothlin, Superintendent, in person
Heather C. Pinkerton, Director of Business & Operations, in person
Debby Gregory, Human Resources Officer/Communications Officer, Recording Secretary, in person
Trisha Smith, Director of Teaching and Learning, in person
Lynn Wakefield-Rickard, Teacher, Smith Elementary, and CEA President via Zoom
Melissa Chan, School Psychologist, Special Education, and CEA Officer via Zoom
Brian Mittge, Community Member via Zoom

2. Approve Minutes

Mr. Bailey moved, Mrs. Daniels seconded, to approve the March 17, 2020, Regular School Board Meeting. *Motion passed 4-0.*

3. Reports

Superintendent's Report

Due to the school closure and prohibition of holding in-person public meetings (per Governor proclamation) during the COVID-19 emergency, Superintendent Rothlin reviewed basic Attorneys General guidance for open public meetings. The Chehalis School District has been using ZOOM for its virtual meetings. He reviewed topics on the agenda including: resolutions (Leonard Trust and sole source) and personnel items (certificated letters of intent, spring coaches, classified non-represented agreement.) He reviewed the Student Achievement Initiative (SAI) related to progress, spring thaw, Career and Technical Education (CTE) study by Baker Evaluation Research Consulting (the BERC group), and Career and College Readiness. He shared information on communications (website, social media, Skyward, email and robo calls), continuous learning (packets, website, Google classroom, teacher phone calls, email), grading and credits (no harm to students because of emergency closure), MOUs (with employee groups), evaluations (using OSPI guidance for certificated staff) and facilities (cleaning, closed to the public, staff observing social distancing, access to tracks, playgrounds (no organized group use), all as affected and resulting from the COVID-19 emergency school closure (through the remainder of the 2019-2020 school year) and using common sense when dealing with all of these areas. He also talked about the Cascade Elementary School and a potential sale of the property.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of March 31, 2020, for the General Fund,

Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. One item of interest was the process for and number of meals being served from two locations (Chehalis Middle School and the Chehalis Bus Garage) during the emergency school closure due to COVID-19.

4. Approve Consent Agenda

Mr. Bailey moved, Mr. Petersen seconded, to approve the Consent Agenda as listed. *Motion passed 4-0.*

1. Warrants

- o PR Checks - \$35,510.51
- o Electronic Deposits - \$1,521,208.68
- o PR Taxes - 534,163.15
- o PR Retirement - \$479,646.69
- o PR Child Support - \$3,329.20
- o PR/AP Checks - \$608,152.06
- o PR/AP - ACH - \$400.00
- o General: 48128108, \$29,647.03; 48128109-48128147, \$344,305.15; 48128171-48128210, \$98,630.70
- o AP COMP TAX: 201900037, \$1,265.26; 201900038, \$13.67
- o APACH Direct Deposit: 192000208-192000237, \$4,464.65
- o ASB: 48404255, \$6,287.08; 48404256-48404267, \$5,199.79; 48404268-48404269, \$496.83
- o Capital Projects: 48200613, \$106.32
- o Private Purpose Trust: 48700275, \$1,500.00
- o

5. New Business

a. Resolution No. 19-20-005 Leonard Trust

Mrs. Daniels moved, Mr. Bailey seconded, to adopt Resolution No. 19-20-005 regarding the John and Lois Leonard Trust to Chehalis School District to be used as a perpetual source of support for vocational, Career and Technical Education (CTE) for Chehalis students in the form of CTE scholarships and programs. *Motion passed 4-0.*

b. Resolution No. 19-20-006 Sole Source

Mr. Vander Stoep moved, Mr. Petersen seconded, to adopt Resolution Number 19-20-006, a resolution of the Board of Directors of the Chehalis School District, waiving competitive bidding requirements for the purchase of certain educational software and technological devices-Endless Justice Probooks-and authorizing the purchase of the same. *Motion passed 4-0.*

c. Donation(s)

Mrs. Daniels moved, Mr. Petersen seconded, to approve Donations as listed. *Motion passed 4-0.*

i. Chehalis School District

- \$860 from InvestEd for COVID-19

d. Personnel Items

Mr. Bailey moved, Mrs. Daniels seconded, to approve Personnel as listed. *Motion passed 4-0.*

i. Classified Staff

- Request to hire Brendan Walsh as Chehalis Transportation Driver, Route 6, 4.25 hrs/day, M-F, effective March 13, 2020.
- Request to hire Myriah Barringer as Temporary Educational Paraprofessional/Special Education, 6.5 hrs/day, M-F, effective February 25, 2020.
- District Office Classified Non-Represented Group Agreement

ii. Certified Staff

- Request to hire Josiah Warner as a Math Teacher at W.F. West High School on a 1.0 FTE provisional contract effective for the 2020-2021 school year.
- 2020-2021 Letters of Intent
- 2019-2020 National Board Certified Teacher Stipends
- 2019-2020 Supplemental Contracts
 - CCR (Career & College Readiness) Committee stipends
 - Mentor/Mentee stipends
- 2019-2020 Extra-Curricular/Coach Non-Continuing Contract

6. Announcements


May 4-8 Teacher Appreciation Week
May 5 National Teacher Day
May 6 National School Nurse Day
May 19 **Regular School Board Meeting, time TBD**

7. Adjournment

President State adjourned the Regular Session at 2:36 p.m.



Board President



Board Secretary