

# CHEHALIS SCHOOL DISTRICT

## Meeting Minutes

November 17, 2020

### 1. Call to Order - Regular Session

Work Session - 6:00-6:30 p.m. on Student Achievement Initiative (SAI)

Board President State called the Regular Session to order at 6:30 p.m. and led the flag salute. The meeting was held via Zoom, and in person by rotation basis, at W.F. West High School Library, allowing for ten individuals in the library at a time. There were no comments from the audience.

Meeting Attendees:

#### Board Members

Colleen State, President

Brennan Bailey, Vice President

Vicki Daniels, Board Member

Larry Petersen, Board Member

J. Vander Stoep, Board Member Excused

#### Staff, Students, Public

Dr. Christine Moloney, Superintendent

Dr. Brian Fox, Assistant Superintendent

Heather C. Pinkerton, Director of Business and Operations

Debby Gregory, Director of Human Resources

Trisha Smith, Director of Teaching and Learning

Gayle Meister, Admin Support Secretary/Recording Secretary, District Office

Katie Howell, Director of Special Education

### 2. Approve Minutes

Mr. Petersen moved, Mr. Bailey seconded, to approve the minutes of the October 20, 2020, Regular School Board Meeting. *Motion passed 3-0.*

### 3. Reports

#### Superintendent Report

Superintendent Moloney shared updates on internet connectivity and opening schools. She showed several photos of students around the district practicing social distancing and the wearing of masks. She shared the face-to-face aspects of opening school with an emphasis on the families, district, and community shared responsibilities needed to do so. Regarding the opening of schools, she emphasized the use of Thoughtexchange, which was favorable at Lintott Elementary, and the results of which will first be shared with their admin and staff and then with the public. This Thoughtexchange will be used for additional grades as they reopen. Via Zoom, she introduced guest speaker, Angie Dickson, Chief Operating Officer, from Infection Prevention & Antimicrobial Consultants (IPAC), who shared the community model of best practices for prevention of infection, with examples of Chehalis School District adhering to these practices. She stated that she was pleased with what she saw district-wide.

### Administrative Report

Katie Howell, Director of Special Education, shared what Special Education has been doing serving students and families since the beginning of September. She emphasized that their focus has been on communication, collaboration, and the support necessary to accomplish this which included connecting with staff and listening to parents. She stressed that while this has been a complicated year due to COVID-19, Special Education has continued to provide services while addressing challenges and opportunities with a growth mindset. She stated their next steps would be to continue student progress and professional development including ongoing connection and communication with families.

### Budget Status Report

Mrs. Pinkerton presented the Budget Status Report as of October 31, 2020, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund and Transportation Vehicle Fund. Items of interest included construction resolutions.

## 4. Approve Consent Agenda

Mr. Bailey moved, the Petersen seconded, to approve the Consent Agenda as listed. *Motion passed 3-0.*

### 1. Warrants

- o PR Warrants - \$19,119.14
- o Electronic Deposits - \$1,448,976.78
- o PR Taxes - \$519,010.21
- o PR Retirement - \$495,174.08
- o PR Child Support - \$3,101.20
- o PR/AP Checks - \$594,786.37
- o PR/AP-ACH - \$424.00
- o PR PFML - 48129118, \$27,416.38
- o General: 48129081-48129101, \$105,220.89; 48129102, \$45,081.68; 48129103-48129117, \$17,868.52; 48129141-48129181, \$119,651.25; 48129182-48129230, \$245,885.79
- o APACH Direct Deposits: 202100026-202100046, \$5,454.72
- o ASB: 48404311, \$4,733.92
- o Private Purpose Trust: 48700297-48700298, \$2,000

### 2. Resolution No. 20-21-005, Warrant Cancel

## 5. New Business

### a. Resolution No. 20-21-002 Acceptance Bldg Commissioning Report - Lintott

Mrs. Daniels moved, Mr. Bailey seconded, to adopt Resolution No. 20-21-002 for the final acceptance of the Building Commissioning Report for James W. Lintott Elementary School. *Motion passed 3-0.*

### b. Resolution No. 20-21-003 Final Acceptance Construction Completion - Smith

Mr. Bailey moved, Mr. Petersen seconded, to adopt Resolution No. 20-21-003 for the final acceptance of Construction Completion for Orin C. Smith Elementary School. *Motion passed 3-0.*

### c. Resolution No. 20-21-004 Acceptance Bldg Commissioning Report - Smith

Mr. Petersen moved, Mr. Bailey seconded, to adopt Resolution No. 20-21-003 for the final acceptance of Construction Completion for Orin C. Smith Elementary School. *Motion passed 3-0.*

**d. Board Policy**

Mr. Bailey moved, Mr. Petersen seconded, to hold a second reading (adoption) of the following Board Policy. **Motion passed 3-0.**

- 1310 BP - Policy Adoption, Manuals and Administrative Procedures

**e. Donation(s)**

Mr. Bailey moved, Mr. Petersen seconded, to approve Donations as listed. **Motion passed 3-0.**

**i. Chehalis School District**

- USB Keyboards and USB Mice from Lewis County PUD with an approximate value of \$400
- General school supplies from Chehalis Walmart with an approximate value of \$1500
- Refrigerator anonymously with an approximate value of \$550 to Turning Point

**f. Personnel Items**

Mr. Bailey moved, Mr. Petersen seconded, to approve the Personnel Items as listed. **Motion passed 3-0.**

**i. Hiring of Classified Staff**

- Jace Peterson and Meghan Anders as Temporary Educational Paraprofessionals at Orin C. Smith Elementary School, 7 hrs/day, M-F, effective October 29, 2020.
- Chelsea Lyon as Temporary Educational Paraprofessional at Orin C. Smith Elementary School, 7 hrs/day, M-F, effective November 2, 2020.
- Ella Jean Putscher as Temporary Educational Paraprofessional, Special Education 1:1, at Chehalis Middle School, 5.5 hrs/day, M-F, effective November 5, 2020.
- Dana Edgington as Temporary Educational Paraprofessional, Special Education, at Orin C. Smith Elementary School, 6 hrs/day, M-F, effective November 9, 2020.
- Derek Robinson as Temporary Program Assistant, Orin C. Smith Elementary, 4 hrs/day, M-F, effective October 29, 2020.

**6. Board Comments**

There were no board comments.

**7. Announcements**

Nov 16-20	American Education Week
Nov 25	Early Release for Holiday
Nov 26-27	Thanksgiving Holiday
Dec 15	Regular School Board Meeting, 6:30 p.m.

**8. Adjournment**

President State adjourned the Regular Session at 7:15 p.m.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

## 9. Executive Session

At 7:17 p.m. President State announced that the Board would go into Executive Session, for approximately one (1) hour, to review the performance of a public employee pursuant to RCW 42.30.110(1)(g). The Executive Session was adjourned at 8:17 p.m. There were no motions entertained nor action taken.

---

Board President

---

Board Secretary