

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

June 16, 2020

1. Call to Order - Regular Session

Public Hearing using Zoom format as required by the Governor's proclamation related to the open public meetings act regulations during COVID-19 - President State opened the Public Hearing for the 2020-2021 Proposed Budget at 1:15 p.m. The Board was in receipt of the proposed school district budget for the 2020-2021 school year and accompanying Resolution No. 19-20-011. The Public Hearing portion of this meeting provided an opportunity for further explanation, discussion and questions on the budget presented by Mrs. Pinkerton. The Administration recommended adoption of the Proposed Budget for 2020-2021 as distributed to the members of the Board of Directors. Mrs. Pinkerton asked twice if there were any questions or comments. There were no comments or questions from the audience. The Public Hearing closed at 1:39 p.m.

Board President State called the Regular Session to order at 1:40 p.m. and led the flag salute. President State and Mrs. Daniels both made comments related to this year's virtual graduation and expressed appreciation for the families of the graduating seniors and for sponsoring the parade through the community.

Meeting Attendees:

Board Members

Colleen State, President

Brennan Bailey, Vice President

Vicki Daniels, Board Member

Larry Petersen, Board Member

J. Vander Stoep, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent

Dr. Christine Moloney, Superintendent Elect

Debby Gregory, Human Resources/Communications Officer

Heather C. Pinkerton, Director, Business and Operations

Trisha Smith, Director of Teaching and Learning

Lynn Wakefield-Rickard, CEA President, Teacher, Orin C. Smith Elementary School

Sarah Mittge, Chehalis

Kelsi Hamilton, Chehalis

Dr. Brian Fox, Incoming Assistant Superintendent

2. Approve Minutes

Mrs. Daniels motioned, Mr. Petersen seconded, to approve the minutes of the May 19, 2020, Regular School Board Meeting. *Motion passed 4-0*

3. Reports

Superintendent's Report

Topics reviewed by Superintendent Rothlin included items on the agenda: budget resolution, annual categorical programs budgets, annual approval of use of school vehicles, 2020-2021 Green Hill Calendar, donations, and personnel items. He talked about plans for reopening of schools in the fall including OSPI guidance and a week-long ESD training. Also mentioned was the ability to hold the July 21st Board meeting in person (the Governor's proclamation ends June 17) and a work session in August to review the reopening plan.

Administrative Report

Mrs. Smith discussed the district's expansion of the AVID (Advancement Via Individual Determination) to all grade levels, Mr. Hunt talked about what kindergarten registration and enrollment would look like for fall 2020 and Mr. Walters reviewed Class of 2020 year-end activities including the virtual graduation and the parade through Chehalis sponsored by the parent class of 2020.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of May 31, 2020, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. One item of interest was a food service update related to the summer food program.

4. Approve Consent Agenda

Mr. Vander Stoep motioned, Mr. Petersen seconded, to approve the Consent Agenda as Listed. *Motion passed 4-0.*

1. Warrants

- PR Checks - \$28,086.28
- Electronic Deposits - \$1,442,810.53
- PR Taxes - \$517,594.02
- PR Retirement - \$485,105.40
- PR Child Support - \$3,329.20
- PR/AP Checks - \$609,206.02
- PR/AP ACH - \$425.00
- General: 48128340, \$11,505.07; 48128341-48128365, \$140,586.35; 48128388-48128404, \$57,003.87; 48128405-48128429, \$167,559.96
- AP Comp Tax: 201900048, \$266.75
- APACH Direct Deposits: 192000268-192000284, \$5,612.91
- ASB: 48404276, \$559.52; 48404277-48404279, \$4,914.59; 48404280-48404282, \$817.91
- Capital Projects: 48200614, \$28,372.08

5. New Business

a. Resolution No. 19-20-011 Proposed Budget 2020-2021

Mr. Bailey motioned, Mr. Petersen seconded, to adopt Resolution No. 19-20-011 for the 2020-2021 school year budget. *Motion passed 4-0.*

b. Categorical Program Budgets

Mrs. Daniels, motioned, Mr. Vander Stoep seconded, to approve the Categorical Program budgets for the 2020-2021 school year - Title, LAP, Transitional Bilingual, Hi-Cap, Migrant, Perkins and TPEP. (Annual Approval) *Motion passed 4-0.*

c. Use of School Vehicles

Mrs. Daniels moved, Mr. Bailey seconded, to approve the use of school district cars and vans for the 2020-2021 school year when necessary to transport special needs students to and from school, learning centers, job sites, extra curricular activities and other school programs, when it is in the best interest of the school district, students, and their specific programs. (Annual Approval) *Motion passed 4-0.*

d. 2020-2021 Calendar GHAS-LCJDC

Mr. Petersen motioned, Mr. Bailey seconded, to approve the 2020-2021 Green Hill Academic School and the Lewis County Juvenile Detention Center Calendar draft. (Annual Approval) *Motion passed 4-0.*

e. Donation(s)

Mrs. Daniels motioned, Mr. Bailey seconded, to approve Donations as listed. *Motion passed 4-0.*

i. James W. Lintott Elementary School

- \$292.10 from Box Tops for Education
- \$144.05 from WEA Chinook library grant

ii. Chehalis Middle School

- \$500.00 from L&E Bottling

iii. Chehalis School District

- \$1,310.00 from InVest Ed for COVID-19
- \$3,075.00 value of 25 gallons of liquid hand sanitizer and 200 spray bottles of liquid hand sanitizer from TransAlta Coal Transition Team
- \$10,333.00 from TwinStar Community Foundation for student meal debt

f. Personnel Items

Mr. Bailey moved, Mrs. Daniels seconded, to approve the Personnel Items as listed. ***Motion passed 4-0.***

i. Hiring of Classified Staff

- Cara Pope as temporary Custodian at W.F. West High School, effective June 12, 2020, through June 11, 2021.
- Temporary Summer Food Service Helpers, Chehalis Middle School and W.F. West from June 22, 2020, through August 20, 2020:
 - Sonja Lorenzo, Wanda Painter, Janet Lake and Jessica Lorenzo

ii. Hiring of Certified Staff

- Dr. Brian Fox as Assistant Superintendent, effective July 1, 2020.
- Trisha Byrne as Speech Language Pathologist on a 1.0 FTE provisional contract, effective for the 2020-2021 school year.
- Richard Rohlman as Special Education Teacher at W.F. West High School on a 1.0 FTE provisional contract, effective for the 2020-2021 school year.
- Erin Dilley-Linton as English Teacher at W.F. West High School on a 1.0 FTE provisional contract, effective for the 2020-2021 school year.
- The following Certificated 2019-2020 Summer Hires for Green Hill Academic School and the Lewis County Juvenile Detention Center as listed.

iii. Administrative Agreement 2020-2023

- Administrative Agreement for the period of July 1, 2020, through June 30, 2023.

6. Announcements

Jul 3	Independence Day Holiday - Observed
Jul 4	Independence Day
Jul 21	Regular School Board Meeting, time TBD
Aug 4	Work Session, time TBD
Aug 18	Regular School Board Meeting, time TBD

7. Adjournment

President State thanked Superintendent Rothlin for his leadership and positive perspective over the past ten years and, on behalf of all of the Board members, wished him the best for his retirement and acknowledged his work on the Student Achievement Initiative, the building of two new schools and a new STEM wing at the high school. Superintendent Rothlin stated he'd been blessed during his 42-year career in education and especially the last ten years as superintendent of Chehalis School District. He expressed his appreciation for the Board, administration and staff.

President State adjourned the Regular School Board Meeting at 2:45 p.m.

Board President

Board Secretary