

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

May 19, 2020

1. Call to Order - Regular Session

Board President State called the Regular Session to order at 1:00 p.m. using Zoom format, as required by the Governor's proclamation related to the open public meetings act regulations during COVID-19. Mrs. State then led the flag salute. There were no comments from the Board.

Meeting Attendees:

Board Members

Colleen State, President

Brennan Bailey, Vice President

Vicki Daniels, Board Member

Larry Petersen, Board Member

J. Vander Stoep, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent

Dr. Christine Moloney, Superintendent Elect

Heather C. Pinkerton, Director, Business and Operations

Debby Gregory, Human Resources/Communications Officer

Trisha Smith, Director of Teaching and Learning

Lynn Wakefield-Rickard, CEA President, Teacher, Orin C. Smith Elementary School

Melissa Chan, School Psychologist, Special Education

Stephanie Fox, Teacher, Chehalis Middle School

Michael Holst, Teacher, Green Hill Academic School

President State announced that the Board would adjourn to an Executive Session at 1:05 p.m., for approximately one (1) hour, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The Executive Session was closed at 2:05 p.m. There were no motions entertained nor actions taken.

2. Approve Minutes

Mrs. Daniels moved, Mr. Petersen seconded, to approve the minutes of the April 21, 2020, Regular School Board Meeting. ***Motion passed 4-0.***

3. Reports

Superintendent's Report

Superintendent Rothlin reviewed the action items on the agenda including details on Resolutions No. 19-20-007, No. 19-20-008, and No. 19-20-009, overview of a final traffic study at Bishop Rd., and an update on District properties (for sale).

Administrative Report

Superintendent Rothlin also reported on senior year-end activities to include virtual awards nights (scholarships and athletics), a drive-up senior breakfast at Market Street Bakery, the virtual graduation ceremony set for June 6 at 6 p.m. and a parent-sponsored parade starting at Lewis County Mall through Chehalis ending at Stan Hedwall Park.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of April 30, 2020, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. One item of interest was the 2020-2021 Budget Review.

4. Approve Consent Agenda

Mr. Bailey moved, Mr. Vander Stoep seconded, to approve the Consent Agenda as listed. ***Motion passed 4-0.***

1. Resolution No. 19-20-010, Warrant Cancellation

2. Warrants

- PR Checks - \$11,974.31
- Electronic Deposits - \$1,455,719.48
- PR Taxes - \$507,339.64
- PR Retirement - \$474,457.81
- PR Child Support - \$3,329.20
- PR/AP Checks - \$26,006.09
- PR/AP Checks - \$614,876.44
- PR/AP-ACH - \$400.00
- General: 48128249, \$26,006.09; 48128250-48128273, \$614,876.44; 48128211, \$25,987.73; 48128212-48128248, \$112,665.57; 48128274-48128303, \$44,422.45; 48128304-48128339, \$162,303.99
- AP COMP Tax: 201900043, \$167.01
- APACH Direct Deposits: 192000240-192000266, \$4,922.15
- ASB: 48404270, \$8,778.59; 48404271, \$718.45; 48404272-48404275, \$20,195.84

5. New Business

a. Authorized Signatures for 2020-2021

Mrs. Daniels moved, Mr. Petersen seconded, to approve the following district administrators as authorized signatures on all Agreements and Contracts on behalf of the Chehalis School District, effective July 1, 2020.

Motion passed 4-0.

- Dr. Christine Moloney, Superintendent
- Heather C. Pinkerton, Director of Business & Operations

b. Authorized Signatures for State/Federal Grants 2020-2021

Mrs. Daniels moved, Mr. Petersen seconded, to approve the following district administrators as authorized signatures on all State and Federal grant applications on behalf of the Chehalis School District, effective July 1, 2020: ***Motion passed 4-0.***

- Dr. Christine Moloney, Superintendent
- Heather C. Pinkerton, Director of Business & Operations
- Trisha Smith, Director of Teaching and Learning

c. Resolutions

Mr. Vander Stoep moved, Mrs. Daniels seconded, to adopt Resolution No. 19-20-008, Emergency Waiver of Instructional Hours for the 2019-2020 school year. ***Motion passed 4-0.***

Mrs. Daniels moved, Mr. Bailey seconded, to adopt Resolution No. 19-20-007, Enrollment in WIAA (Washington Interscholastic Activities Association) for the 2020-2021 school year. (annual renewal) ***Motion passed 4-0.***

Mr. Bailey moved, Mr. Petersen seconded, to adopt Resolution No. 19-20-009 to acknowledge and approve the action of the Chehalis Foundation Board and provide authority for the Superintendent to appoint three members

to serve as the Superintendent's designees to the Leonard Trust subcommittee of the Chehalis Foundation.
Motion passed 4-0.

d. Paid Lunch Increase

Mrs. Daniels moved, Mr. Petersen seconded, to approve an increase to the prices charged for paid lunches as listed on the attached memo, effective for the 2020-2021 school year. ***Motion passed 4-0.***

e. 2020 Summer Sports Activities

Mr. Bailey moved, Mr. Petersen seconded, to approve the 2020 summer sports activities as required by district risk management company, Clear Risk Solutions. ***Motion passed 4-0.***

f. Donation(s)

Mrs. Daniels moved, Mr. Vander Stoep seconded, to approve Donations as listed. ***Motion passed 4-0.***

i. W.F. West High School

- \$500 from David L. Stanfield to CTE Department

g. Personnel Items

Mrs. Daniels moved, Mr. Bailey seconded, to approve Personnel Items as listed. ***Motion passed 4-0.***

i. Addendum to Superintendent's Contract

- An addendum to the contract for Superintendent Ed Rothlin.

ii. Hiring of Certified Staff

- Jamie Roundtree, School Nurse, for an additional .4 FTE effective for the 2020-2021 school year.

iii. Out-of-Endorsement Approval

- Out-of-endorsement assignment for Laura Lofgren, Teacher at Chehalis Middle School - Physical Education Grades 6, 7, and 8 - effective for the 2019-2020 school year.

6. Announcements

Jun 6	Virtual W.F. West Graduation, 6 p.m. (link will be on website)
Jun 16	Regular School Board Meeting, time TBD, including Public Hearing for the proposed 2020-2021 school year Budget

7. Adjournment

President State adjourned the Regular Session at 3:01 p.m.

Board President

Board Secretary