

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

April 21, 2015

1. Call to Order - Regular Session

President Roberts called the Regular Session to order at 6:30 p.m. He led the flag salute and welcomed guests. There were no comments from the audience and the board commented that the presentations of four potential architect firms were interesting and all were excellent candidates.

Meeting Attendees:

Board Members

Dr. Brian Roberts, President
Brennan Bailey, Vice President
Joe Clark, Board Member
Vicki Daniels, Board Member
Colleen State, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent
Mary Lou Bissett, Assistant Superintendent
Debby Gregory, Personnel/Communications Officer, Recording Secretary
Heather C. Pinkerton, Director, Business & Operations
Bob Hunt, Principal, Cascade Elementary School
Brett Ellingson, Principal, Olympic Elementary School
Chris Simpson, Principal, Chehalis Middle School
Bob Walters, Principal, W.F. West High School
Tim Touhey, Principal, Green Hill Academic School/Lewis Co. Juvenile/Lewis Co. Alternative School
Loretta Duncan, Director, Chehalis-Centralia Student Support Cooperative
Rachel Dorsey, Assistant Principal/Teaching & Learning
Heather Matheney, Food Service Director, Sodexo
Tara Phillips, District Volunteer Coordinator
Hannah Schneider, Student Representative, W.F. West High School
Delani Buchanan, Student, W.F. West High School
Janelle Williams, Instructor, W.F. West High School
Stephanie Fox, Instructor, Chehalis Middle School
Lynn Wakefield-Rickard, CEA President, Instructor, Olympic Elementary School
Cal Brodie, Assistant Superintendent/Chief Fiscal Officer, ESD 113
David Thompson, Bond Counsel, K&L Gates
Trevor Carlson, Finance Consultant, Piper Jaffray
Brian and Sarah Mittge, Community Members, Chehalis

Special Recognition - Board President Roberts and Superintendent Rothlin presented a Certificate of Appreciation to Volunteer Coordinator, Tara Phillips, in recognition of Public School Volunteer Week, April 20 through April 24, 2015.

2. Approve Minutes

Mr. Clark motioned, Mrs. Daniels seconded, to approve the minutes of the March 17, 2015, Regular School Board Meeting. *motion passed 4-0*

3. Reports

Superintendent's Report

Superintendent Rothlin reported on the following topics: a meeting with the Chehalis Foundation Endowment Committee including J. Vander Stoep, Orin and Kevin Smith and Jim Lintott; the May 1st certificated lunch and staff inservice celebration; the architect presentations held on April 24th and an upcoming meeting with an Educational Specifications consultant; policy related to naming of District facilities; district recruitment at career fairs; School Construction Assistance Program (SCAP); and Chronicle articles related to the district audit and threatening phone calls.

Kindergarten Registration Update

Mr. Hunt reported that April 16th was this year's kindergarten registration kickoff. There were 116 students registered at this year's event compared to 91 registrations the same time last year. He explained the process Cascade uses to form the best classrooms for students and how information is passed on to R.E. Bennett regarding incoming 2nd graders.

Student Representative Report

Miss Schnieder was excited to report that she and W.F. West Freshman Delani Buchanan would be participating as a duo team in the National Forensics Competition in Lincoln, Nebraska, in early May. Mrs. Williams, Forensics team coach, was present and expressed pride in their achievement. Miss Schneider also reported on class elections, senior orders, Smarter Balanced and AP testing, as well as spring play rehearsals and this year's Youth Fair.

Capital Region ESD113 Report

Mr. Brodie, Assistant Superintendent and Chief Financial Officer of Capital Region Educational Service District 113, reviewed information about educational service districts and presented the ESD's January 2015 Accountability Report.

Bond Financial Consultant and Bond Counsel Report

Mr. Carlson reviewed information related to the bond sale scheduled for May 12th and financing for the district's construction projects (new school and Olympic upgrades). Mr. Thompson reviewed information related to the resolution that will need to be adopted regarding the bond sale.

Mrs. Pinkerton reviewed the ending fund balances as of March 31, 2015, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, Transportation Vehicle Fund, and enrollment information. Mrs. Pinkerton's items of interest included: Centralia School District payments and Food Service meal price increases.

4. Approve Consent Agenda

Mr. Clark motioned, Mr. Bailey seconded, to approve the Consent Agenda as listed: *Motion passed 4-0*

1. Voucher Warrants

General Fund Warrants: 113351-113422, 113465-113596, 113597-113627, 113628-113649, 113650-113690, and 113691-113763

ASB Warrants: 401986-401993, 401994-402027, and 402028-402033

Capital Projects Fund Warrants: 200021-200026

General Fund Comp Tax Wire Transfer: 201400022

ASB Fund Comp Tax Wire Transfer: 201400023

2. Resolution No. 14-15-013 Warrant Cancellation

3. Staff Travel

- Staff travel for Cary Painter to attend the Beginning iOS (iPhone/iPad) with Swift Conference from June 19 through June 26, 2015, in Pacific Grove, California. (costs paid from Chehalis Foundation MATLAB and Stem Professional Development funds)

4. Student Travel

- Overnight travel for three (3) W.F. West High School students and Wendie Balmer as chaperone to attend the (FCCLA) National Family Career Community Leaders Club Leadership Conference from July 3 through July 10, 2015, in Washington, DC. (costs paid from FCCLA Club)
- Out-of-state travel for 50 W.F. West High School students to attend the Oregon Potters' Association Ceramics Showcase on May 1, 2015. Four (4) parents and Bekah Angus will chaperone the students. (costs paid from VOC)
- Overnight travel for five (5) adults and 31 W.F. West High School musicians to perform at Central Washington University on April 24 and 25, 2015, for the State Solo and Ensemble Contest. (costs paid from Music Booster Club and ASB)
- Overnight, out-of-state travel for two (2) W.F. West High School Forensics students and Janelle Williams as coach to attend the National Individual Events Tournament of Champions in Lincoln, Nebraska on May 5 through May 11, 2015. (costs paid from ASB Forensics Fund)

5. New Business

a. 2015-2016 Revised Chehalis School District Calendar

Mr. Bailey motioned, Mrs. State seconded, to approve the revised Chehalis School District 2015-2016 School Year Calendar. *Motion passed 4-0*

b. 2015-2016 Green Hill Academic School Calendar (GHAS)

Mrs. Daniels motioned, Mrs. State seconded, to approve the proposed Green Hill Academic School calendar for the 2015-2016 school year (annual approval). *Motion passed 4-0*

c. Paid Meal & Milk Increase

Mr. Clark motioned, Mr. Bailey seconded, to approve an increase to the prices charged for paid meals and milk as listed in the attached memo, effective for the 2015-2016 school year, with the exception of the summer adult meal price increase to be effective for the 2014-2015 school year. *Motion passed 4-0*

d. Board Policy

Mrs. Daniels motioned, Mr. Bailey seconded, to hold a first reading of revisions to Board Policy and Procedure 6970, Naming of School District Facilities and Dedicating Areas of School District Facilities. *Motion passed 4-0*

e. Donation(s)

Mrs. Daniels motioned, Mr. Clark seconded, to approve the following donations.

Motion passed 4-0

i. R.E. Bennett Elementary School Donation(s)

- \$363.23 from Washington Education Association - Chinook for purchase of books and supplies for a special event

ii. Olympic Elementary School Donation(s)

- \$104.24 from Sahara Pizza/The Chehalis Pizza Company for library books

iii. Chehalis Middle School Donation(s)

- \$250.00 from Rotary International District 5020 for Steel Drum Band

iv. W.F. West High School Donation(s)

- \$750.00 from TransAlta Community Transformers for a Band-in-a-Box computer program.

v. Chehalis School District

- \$82,900.00 from The Chehalis Foundation for the following:
 - \$50,000.00 implementation of the BERC group work
 - \$25,000.00 Summer STEM Program at W.F. West High School
 - \$5,000.00 Summer STEM Program at W.F. West High School
 - \$2,000.00 for Summer STEM Program at W.F. West High School
 - \$900.00 for the SAT Saturday Prep classes at W.F. West High School

vi. Community Cares Donation

- \$750.00 from the Kiwanis Club of Centralia-Chehalis for the Community Cares Program.

f. Personnel Items

Mr. Clark motioned, Mr. Bailey seconded, to approve the following personnel items.

Motion passed 4-0

i. Hiring of Classified Staff

- Kimberly Edminster as the temporary Educational Paraprofessional/LAP and Program Assistant at Cascade Elementary School, 3.25 per day, M-F, effective March 16, 2015.
- Derek McMillion as Chehalis School District's Facilities Supervisor, effective May 1, 2015.

ii. Hiring of Certified Staff

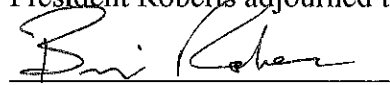
- Update to Supplemental Contracts for 2014-2015 TPEP Stipends.

6. Announcements

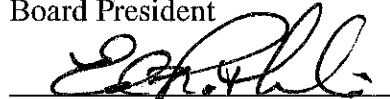
Apr. 20-24 Public School Volunteer Week
Apr. 24 Olympic Elementary School-Wide Spelling Bee, 9:00 am
Apr. 24 Chehalis Middle School Social, 3:30-6 pm
Apr. 24 Chehalis Middle School Scholars Breakfast, 8-8:25 am
Apr. 24-25 State Solo & Ensemble Contest, Central WA University, Ellensburg
May 1 Early Release - Staff Inservice
May 1-3 Youth Fair, Southwest Washington Fairgrounds
May 2 Senior Prom, Washington Hotel, Chehalis, 9-Midnight
May 4-8 Teacher Appreciation Week
May 5 Regular School Board Meeting - 6:30 pm

7. Adjournment

President Roberts adjourned the Regular Meeting at 7:57 p.m.



Board President



Board Secretary