

# CHEHALIS SCHOOL DISTRICT

## Meeting Minutes

February 14, 2020

### 1. Call to Order - Regular Session

President State called the Special Meeting to order at 9:30 am and led the flag salute. There were no comments from the audience. The Board members were pleased with the outcome of the levy election and President State commended Mrs. Pinkerton and her team for the District's good annual audit.

Meeting Attendees:

#### Board Members

Colleen State, President

Brennan Bailey, Vice President

Vicki Daniels, Board Member

Larry Petersen, Board Member

J. Vander Stoep, Board Member

#### Staff, Students, Public

Ed Rothlin, Superintendent

Heather C. Pinkerton, Director, Business and Operations

Debby Gregory, Personnel/Communications Officer, Recording Secretary

Trisha Smith, Director of Teaching and Learning

Lynn Wakefield-Rickard, CEA President, Teacher, Orin C. Smith Elementary School

Melissa Chan, CEA Vice President, School Psychologist, Special Education Department

### 2. Approve Minutes

- Mrs. Daniels moved, Mr. Petersen seconded, to approve the minutes of the January 21, 2020, Regular School Board Meeting. **Motion passed 4-0.**

### 3. Reports

#### Superintendent's Report

Superintendent Rothlin acknowledged Mr. Petersen's attendance at this year's legislative conference. Mr. Peterson shared that the legislative session was focused on positioning for next year's session.

Mrs. Pinkerton reported that the district had received a good audit and thanked President State and Mr. Petersen for attending the exit conference.

### 4. Approve Consent Agenda

Mr. Vander Stoep moved, Mr. Petersen seconded, to approve the Consent Agenda. **Motion passed 4-0.**

#### 1. Warrants

- PR Warrants - 48127847, \$25,096.13
- PR Warrants- 48811264-48811339, \$32,125.17
- Electronic Deposits - 900046427-900046937, \$1,478,816.89
- PR Taxes - \$518,574.90
- PR Retirement - \$478,630.97
- PR Child Support - \$3,379.20
- PR/AP Checks - 48127848-48127873, 597,729.02
- PR/AP-ACH - \$400.00
- General: 48127799-48127815, \$99,179.03; 48127816-4817846, \$204,429.49; 48127874-48127909, \$47,716.11; 48127910-48127956, \$217,140.35

- AP Comp Tax: 201900032, \$693.29
- APACH Direct Deposits: 192000150-192000174, \$4,903.46
- ASB: 48404200-48404211, \$9,942.21; 48404212-48404220, \$3,505.71
- Capital Projects: 482000605-48200609, \$68,768.99

## 2. Student Travel

- Overnight travel for 40 W.F. West High School Band students, and appropriate number of chaperones, to attend Jazz Unlimited Festival in Pasco, WA, April 16-19, 2020. (cost paid from Music Booster and Basic Ed funds)
- Overnight travel request for 17 W.F. West High School Robotics students, and appropriate number of chaperones, to the following competition events: (cost paid from Robotics and CTE funds)
  - Spokane, March 5-8, 2020; Yakima, March 19-22, 2020; Auburn, March 27-29, 2020; Cheney, April 1-4, 2020
- Overnight travel for W.F. West High School Forensics students to qualifying tournament, February 28 - March 1, 2020, Mukilteo, WA. (cost paid from Forensics funds)

## 3. Staff Travel

- Out-of-state travel for Casey Schmidt, IT Director, and Daniel Bryant, Tech Specialist II, to attend the Association for Computer Professionals in Education (ACPE) Conference, May 6-8, 2020, Welches, OR. (cost paid from Basic Ed funds)

## 5. New Business

Mrs. Daniels moved, Mr. Bailey seconded, to approve all New Business action items as listed. ***Motion passed 4-0.***

### a. Donation(s)

#### i. James W. Lintott Elementary School

- \$196.57 from Sahara Pizza
- \$288 from Box Tops for Education

#### ii. Orin C. Smith Elementary School

- \$411 from Olson Family for Scholastic book purchase

### b. Personnel Items

#### i. Hiring of Classified Staff

- Tom Grunenfelder as Assistant Boys Basketball Coach, Chehalis Middle School, from January 6 through February 18, 2020.
- Rylee White as Permanent Educational Paraprofessional, Special Education, Chehalis Middle School, 6 hrs/day, M-F, effective January 24, 2020.
- The following Spring Sports Coaches:
  - Matt Klov Dahl, Head Coach - W.F. West High School Girls Golf, effective March 2, 2020
  - Darin Bullock, Assistant Coach - W.F. West High School Boys Baseball, effective March 2, 2020
  - Kevin Zylstra, Assistant Coach - W.F. West High School Girls Fastpitch, effective March 2, 2020
  - Rylee White, Assistant Coach - Chehalis Middle School Girls Volleyball, effective February 13, 2020

#### ii. Hiring of Certified Staff

The following out-of-endorsement assignment for the 2019-2020 school year:

- Sean Hadaller, Green Hill Academic School, Mathematics

**6. Announcements**

- Feb 27 Orin C. Smith 4th Grade Musical, 5:30 or 7 pm in Gym
- Mar 2-6 Spring Conferences - Early Release**
- Mar 2-6 National School Breakfast Week
- Mar 8 Daylight Savings Time Begins
- Mar 9-13 Classified Employees Week
- Mar 10 W.F. West Band Concert, 7-8:30 pm in W.F. West Commons
- Mar 12 String Orchestra Concert, (6-12) 7-8:30 pm in W.F. West Commons
- Mar 17 Regular School Board Meeting, 6:30 p.m.**

**7. Executive Session**

President State announced that the Board would enter into Executive Session at 10:00 a.m. for approximately two hours to evaluate the qualifications of an applicant for public employment. The Executive Session was closed at Noon. There were no motions entertained nor actions taken.

**8. Adjournment**

President State adjourned the Special Meeting at 12:01 p.m.

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Board President

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Board Secretary