

# CHEHALIS SCHOOL DISTRICT

## Meeting Minutes

Chehalis School District Board Room

September 24, 2019

### 1. Call to Order - Regular Session

Board President Daniels called the Special School Board Meeting to order at 6:30 p.m. and led the flag salute. There were no comments from the audience. The Board commented on Homecoming Week.

Meeting Attendees:

#### Board Members

Vicki Daniels, President  
Colleen State, Vice President  
Dr. Brian Roberts, Board Member  
Brennan Bailey, Board Member, excused  
Joe Clark, Board Member

#### Staff, Students, Public

Ed Rothlin, Superintendent  
Heather C. Pinkerton, Director of Business and Operations  
Debby Gregory, Personnel/Communications Officer, Recording Secretary  
Trisha Smith, Director of Teaching and Learning  
Brenda Pohlman, Assistant Principal, James W. Lintott Elementary School  
Brett Ellingson, Principal, Orin C. Smith Elementary School  
Chris Simpson, Principal, Chehalis Middle School  
Bob Walters, Principal, W.F. West High School  
Tim Touhey, Principal, Green Hill Academic School/Lewis County Detention/Lewis County Alternative School  
Lynn Wakefield-Rickard, CEA President, Teacher, Orin C. Smith Elementary School  
Melissa Chan, School Psychologist, Special Education  
Steve Staaden, Teacher, Green Hill Academic School  
Kimberly McVay, Teacher, James W. Lintott Elementary School  
Merisa Wilson, Teacher, James W. Lintott Elementary School  
Larry Petersen, Chehalis

### 2. Approve Minutes

Mrs. State moved, Mr. Clark seconded, to approve minutes of the August 20, 2019, Regular School Board Meeting and Executive Session. *Motion passed 3-0.*

### 3. Reports

#### Superintendent's Report

Superintendent Rothlin reviewed items on the agenda that included: student travel, Board action on successor collective bargaining agreements with Teamsters and Chehalis Education Association, second reading/adoption of revisions to Board Policy 6100, WIAA swimming agreement, Homecoming week and spirit activities, and the need to set a board work session. Superintendent Rothlin shared that Mr. Hunt was at Lintott that evening to talk to 150 parent volunteers in the WatchDogs (Dads of Great Students) program.

#### Administrative Report

Mrs. Pohlman, Mrs. McKay and Mrs. Wilson presented information on the WaKIDS (Washington Kindergarten Inventory of Developing Skills) program at Lintott Elementary School. Benefits of the program include family connections, child assessment, early learning collaboration (local preschools coming to Lintott for learning walks) and using data collection to target instruction to the levels the students are at when they enter kindergarten.

### Budget Status Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of August 31, 2019, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. Items of interest included: elementary school construction budget update and financial statement updates.

#### 4. Approve Consent Agenda

Dr. Roberts moved, Mr. Clark seconded to approve the Consent Agenda as listed. *Motion passed 3-0.*

##### 1. Warrants

- PR Warrants, 48810977-48810990, \$20,064.52
- Electronic Deposits, 900044031-900044485, \$1,517,259.06
- PR Taxes, \$532,479.91
- PR Retirement, \$503,618.78
- PR Child Support, \$3,379.20
- PR/AP Checks, 48126923-48126954, \$615,891.90
- PR/AP ACH, \$400.00
- General: 48126878-48126912, \$85,689.77; 48126913-48126922, \$25,590.04; 48126955-48126991, \$92,384.41; 48126992-48127006, \$135,308.84; 48127007-48127024, \$27,866.03; 48127025-48127061, \$600,382.61; 48127062, \$45,819.59
- AP Comp Tax: 201800098, \$261.35; 201800099, \$105.74
- APACH Direct Deposits: 181900595-181900612, \$2,240.97
- ASB: 48404057-48404059 \$5,722.86; 48404060-48404061, \$1,589.48; 48404062-48404072, \$17,729.93; 48404073, \$4,380.55
- Capital Projects: 48200577-48200578, \$3,573.92; 48200579, \$2,335.10
- Private Purpose Trust: 48700268-48700269, \$8,000

##### 2. Student Travel

- Out-of-state, overnight travel for FFA students and chaperones to attend the National FFA Convention, October 28 - November 2, 2019, in Indianapolis, IN. (cost paid from CTE/FFA)
- Overnight travel for FFA students and chaperones to Shiloh Bible Camp, October 5-6, 2019, Brooklyn, WA. (cost paid from FFA)

#### 5. New Business

##### a. Ratification of 2019-2022 Collective Bargaining Agreements

Mr. Clark moved, Mrs. State seconded, to ratify the 2019-2022 Collective Bargaining Agreement between the Chehalis Education Association and the Chehalis School District for the period of September 1, 2019, through August 31, 2022. *Motion passed 3-0.*

Mr. Clark moved, Mrs. State seconded, to ratify the 2019-2022 Collective Bargaining Agreement between the Teamsters Union Local No. 252 and the Chehalis School District for the period of September 1, 2019, through August 31, 2022. *Motion passed 3-0.*

##### b. Board Policy 6100 - Enrichment Revenues, Activities and Audits

Dr. Roberts moved, Mr. Clark seconded, to hold a second reading (adoption) of revisions to Board Policy 6100, Enrichment Revenues, Activities and Audits. *Motion passed 3-0.*

##### c. WIAA Swim Cooperative

Mrs. State moved, Mr. Clark seconded, to approve the WIAA Swim Cooperative Agreement, for the 2016-2020 Allocation cycle (previously approved) adding Rochester High School for the 2019-2020 school year. *Motion passed 3-0.*

**d. Donation(s)**

Mr. Clark moved, Dr. Roberts seconded, to approve donations as listed. *Motion passed 3-0.*

**i. James W. Lintott Elementary School**

- \$400 approximate value of school supplies from Lindsey/Shelley Anders
- \$175 approximate value of school supplies from Harriett Morley
- \$600 approximate value of 80 library books from the Varick family

**ii. Orin C. Smith Elementary School**

- \$1,000 approximate value of 30 backpacks and school supplies from DaySpring Baptist Church

**iii. Chehalis Middle School**

- \$1,025.41 from Chehalis Activators for Wrestling ASB

**iv. Chehalis School District**

- \$885 plaques (Chehalis City Council) from Book 'N' Brush
- School supplies with an approximate value of \$22,500 collected by Mike and Sue Austin
- \$86,001 from annual Ingwersen Endowment contributions

**e. Personnel Items**

Dr. Roberts moved, Mr. Clark seconded, to approve the following personnel items as listed. Mrs. State abstained from voting (appearance of potential conflict of interest.) *Motion passed 3-0.*

**i. Hiring of Classified Staff**

- Melissa Dickinson as Temporary Educational Paraprofessional, Preschool, at Lintott Elementary School, 6 hrs/day, M-Th, effective for the 2019-2020 school year.
- Oscar Ulloa Gomez as custodian for the Chehalis Middle School/W.F. West High School split, 4.0 hrs each building, effective October 15, 2019.
- The following Transportation Drivers, effective September 3, 2019:
  - Rachel Norris, Route 4, 4.25 hrs/day, M-F; Audrey Bailey, Route 19, 3.75 hrs/day, M-F, and Patrice Mahnesmith, Route 5, 3.5 hrs/day, M-F
- Brittany Snyder as Student Assistant, W.F. West High School Career and College Readiness, 1-2 hrs/day, Tues/Thurs, for the 2019-2020 school year.
- Kirsten Saari as Temporary Educational Paraprofessional, Green Hill Academic School, 7 hrs/day, M-F, effective for the 2019-2020 school year.
- Bob Wollan, Assistant Coach, W.F. West High Football, Fall Sports Season 2019, Step 5, with a stipend of \$4,428.
- The 2019-2020 Winter Sports Season, the following coaches as listed.

**ii. Hiring of Certified Staff**

- John Stemkoski as Teacher at Chehalis School District, on a .5 FTE non-continuing contract for the first semester only for the 2019-2020 school year.
- Shaden Beaber as Teacher at Chehalis School District, on a 1.0 FTE provisional contract, effective for the 2019-2020 school year.
- Kelly McGreal as Teacher at Chehalis School District, on a 1.0 FTE provisional contract, effective for the 2019-2020 school year.
- Nancy Alexander as Teacher at Chehalis School District, on a .06 FTE provisional contract, effective for the 2019-2020 school year.

**iii. Issuance of Contracts 2019-2020**


- Request to approve the issuance of supplemental and extra-curricular contracts for the 2019-2020 school year.


6. Announcements

Oct 15 Regular School Board Meeting, 6:30 p.m.

7. Adjournment

President Daniels adjourned the Special Meeting at 7:05 p.m.

  
Board President

  
Board Secretary