

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

August 20, 2019

1. Call to Order - Regular Session

Public Hearing - President Daniels opened the Public Hearing for the 2019-2020 Proposed Budget at 6:30 p.m. The Board was in receipt of the proposed school district budget for the 2019-2020 school year and accompanying Resolution No. 18-19-016. The 2019-2020 proposed budget was previously reviewed at a public work session on July 19, 2019. The Public Hearing portion of this meeting provided an opportunity for further explanation, discussion and questions on the budget presented by Mrs. Pinkerton. The Administration recommended adoption of the Proposed Budget for 2019-2020 as distributed to the members of the Board of Directors. President Daniels asked three times if there were any questions or comments. There were no comments or questions from the audience. The Board thanked Mrs. Pinkerton, and President Daniels read the attached statement from the Board regarding the 2019-2020 budget. The Public Hearing closed at 6:47 p.m.

President Daniels called the Regular Session to order at 6:48 p.m. and led the flag salute. There were no comments from the audience or the Board.

Meeting Attendees:

Board Members

Vicki Daniels, President
Colleen State, Vice President
Dr. Brian Roberts, Board Member
Brennan Bailey, Board Member
Joe Clark, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent
Heather C. Pinkerton, Director, Business and Operations
Debby Gregory, Human Resources/Communications Officer, Recording Secretary
Trisha Smith, Director of Teaching and Learning
Bob Walters, Principal, W.F. West High School
Stephanie Fox, Instructor, Chehalis Middle School
Michael Holst, Instructor, Green Hill Academic School
Steve Staaen, Instructor, Green Hill Academic School
Kerri Blankenship, Chehalis
Steve Blankenship, Chehalis
Larry Petersen, Chehalis

2. Approve Minutes

Mr. Clark moved, Mr. Bailey seconded, to approve minutes of the July 19, 2019, Regular School Board Meeting. *Motion passed 4-0.*

3. Reports

Superintendent's Report

Superintendent Rothlin reviewed items on the agenda that included: student travel (FFA wins 1st at Lynden competition qualifying for Nationals in Philadelphia in October), resolution to adopt 2019-2020 Budget, first reading of BP 6100, Minimum Basic Education Computation for 2019-2020, Smith Change Order #16, surplus, interlocal agreement with Seattle Schools (for copy machine bid) and personnel items. Topics also included: new

teacher orientation (Trisha Smith shared information), a Class of 1974 reunion which included a tour of all schools (including Cascade, R.E. Bennett, Lintott and Smith) and lastly, upcoming events happening the week prior to school starting on September 3, 2019.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of July 31, 2019, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. Items of interest included: elementary school construction budget update.

4. Approve Consent Agenda

Dr. Roberts moved, Mrs. State seconded, to approve the Consent Agenda as listed: ***Motion passed 4-0.***

1. Warrants

- o PR Warrants, 48840937-48810976 - \$13,154.18
- o Electronic Deposits, 900043528-900044030 - \$1,541,916.06
- o PR Taxes - \$529,601.97
- o PR Retirement - \$483,994.52
- o PR Child Support - \$3,379.20
- o PR/AP Checks, 48126790-48126822 - \$566,330.51
- o PR/AP-ACH - \$400.00
- o PR Warrants, 48126876 - \$42,131.69
- o General: 41816698-48126741, \$148,894.30; 48126742, \$78,999.23; 48126743-48126760, \$92,671.51; 48126761-48126789, \$53,244.38; 48126823-48126839, \$23,586.08; 48126840-48126875, \$93,845.10; 48126877, \$26,885.89
- o General AP Comp Tax: 201800071, \$412.99; 201800093, \$380.64
- o Capital Projects AP Comp Tax: 201800072, \$147.73
- o General & ASB APACH Direct Deposits: 181900559-18190592, \$6,396.77
- o ASB: 48404050, \$5,012.16; 48404051-48404054, \$5,317.86; 48404055, \$43.23; 48404056, \$8,631.06
- o Capital Projects: 48200563, \$8,499.87; 48200564-48200570, \$258,914.19; 48200571, \$355.70; 48200572-48200576, \$117,998.47
- o Private Purpose Trust: 48700259-48700265, \$7,500.00; 48700266, \$500.00; 48700267, \$2,500.00

2. Resolution No. 18-19-015 - Warrant Cancel

3. Student Travel

- o Overnight travel for W.F. West FFA students and chaperones to Lynden, WA, August 16-17, 2019. (Cost paid from FFA funds)

5. New Business

a. Resolution No.18-19-016 Proposed Budget 2019-2020

Mr. Clark moved, Mr. Bailey seconded, to adopt Resolution No. 18-19-016 for the 2019-2020 school year budget. ***Motion passed 4-0.***

b. Board Policy 6100 - Enrichment Revenues, Activities and Audits

Mr. Bailey moved, Mrs. State seconded, to hold a first reading of the following Board Policy: ***Motion passed 4-0.***

- BP 6100, Enrichment Revenues, Activities and Audits

c. Minimum Basic Education Requirement Compliance 2019-2020

Dr. Roberts moved, Mr. Clark seconded, to approve the Minimum Basic Education Requirement Compliance for the 2019-2020 school year. (annual approval) ***Motion passed 4-0.***

d. Orin C. Smith Change Order #16

Mrs. State moved, Mr. Bailey seconded, to approve Orin C. Smith CO #16. *Motion passed 4-0.*

e. Surplus

Dr. Roberts moved, Mrs. State seconded, to declare as surplus (outdated and/or beyond repair) the following, allowing for removal from district inventory: *Motion passed 4-0.*

- Olympic Elementary - various classroom/office items

f. Seattle School District Interlocal Agreement

Mr. Bailey moved, Mr. Clark seconded, to approve Interlocal Agreement with Seattle School District No. 1 to permit Chehalis School District to use copy and publishing services. *Motion passed 4-0.*

g. Personnel Items

Mr. Clark moved, Dr. Roberts seconded, to approve the Personnel items as listed. *Motion passed 3-0.* Mrs. State abstained from voting due to a possible conflict of interest.

i. Hiring of Classified Staff

- Sherrie Hail-Shea as Temporary Educational Paraprofessional - Special Education/LPN, 6.5-7.0 hrs/day, M-F, effective September 3, 2019.
- Yesenia Hunt, Temporary Educational Paraprofessional - ELL Summer Kindergarten Jumpstart Program, August 6-8 and 13-15, 2019.
- Chris Powe, Temporary Student Worker, University of Washington STEM Camp, W.F. West High School, July 15-19, 2019.
- The following temporary and permanent educational paraprofessionals/program assistant positions, as listed, effective September 3, 2019.

ii. Hiring of Certified Staff

- The following retire/rehires, effective for the 2019-2020 school year:
 - Carolee Forsyth - Green Hill Academic School, .67 FTE
 - Cathy Hallenbeck - Lewis County Alternative School .5 FTE
 - Jerry Cunning - Lewis County Alternative School .5 FTE
- Kimberly McVay and Colette Prigmore for ELL Summer Kindergarten Jumpstart Program, August 6-8 and 13-15, 2019.
- Katheryn Jahnsen as Teacher at Chehalis School District on a 1.0 FTE provisional contract, effective for the 2019-2020 school year.
- Out-of-Endorsement Assignments for the following instructors for the 2019-2020 school year:
 - Dennis Lysiak - History, Health, English/Language Arts, Math, Social Studies, Science, Elementary Curriculum
 - Steve Staaden - English
 - Katie Haubrick - English, Math
 - Wendy Neal - Biology
- National Board stipends (from 2018-2019 school year) as listed.

iii. Coaches 2019-2020

- Coaches, as listed, for the 2019-2020 Fall Sports Season.

6. Announcements


Aug 28	Grand Opening Event - The Shaw Campus & Orin C. Smith Elementary, 5:30 - 8:00 P.M.
Aug 28	Classified Staff BBQ, Orin C. Smith Elementary, 11:45 a.m.
Aug 29	District Day - Orin C. Smith Commons, 8:00 a.m.
Sep 2	Labor Day - Holiday, No School
Sep 3	First Student Day

7. Executive Session

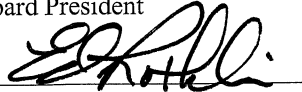
At 7:16 p.m., President Daniels announced that the Board would go into Executive Session, for approximately thirty minutes, to review the performance of a public employee pursuant to RCW 42.30.110(1)(g). The Executive Session was adjourned at 7:45 p.m. There were no motions entertained nor actions taken.

8. Adjournment

President Daniels adjourned the Regular Meeting at 7:46 p.m.



Board President



Board Secretary