

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

November 19, 2019

1. Call to Order - Regular Session

President Daniels called the Regular Meeting to order at 6:00 p.m. and led the flag salute. There were no comments from the audience or board.

Meeting Attendees:

Board Members

Vicki Daniels, President
Colleen State, Vice President
Dr. Brian Roberts, Board Member
Brennan Bailey, Board Member
Joe Clark, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent
Heather C. Pinkerton, Director of Business & Operations
Debby Gregory, Human Resources Officer/Communications, Recording Secretary
Trisha Smith, Director of Teaching and Learning
Bob Hunt, Principal, James W. Lintott Elementary School
Brett Ellingson, Principal, Orin C. Smith Elementary School
Bob Walters, Principal, W.F. West High School
Tim Touhey, Principal, Green Hill Academic School/Lewis Co. Altrnative School/Lewis Co. Juvenile Detention
Loretta Duncan, Director, Special Education
Gibb Kinglsey, Director of Centralia-Chehalis Transportation Cooperative
Dale Dunham, Assistant Director of Centralia-Chehalis Transportation Cooperative
Lynn Wakefield-Rickard, CEA President, Teacher, Orin C. Smith Elementary School
Melissa Chan, CEA Vice President, School Psychologist, Special Education Department
Kyla Bailey, Teacher, W.F. West High School
Chris Guenther, Teacher, W.F. West High School
Steve Staaden, Teacher, Green Hill Academic School
W.F. West High School/FFA Students: Gary Young, Cassy Schilter, Lauryn Young, Kaylee Keehr and Sahara Twiss
Larry Petersen, Chehalis

Outstanding School Bus Safe Ridership Awards were presented to the following Lintott Elementary Kindergarten students: Dustin Lambert, Ravenna Goins, Alyssa McPherson, Dut Kuol, Priscilla Estrada, Janelle Mitchell, Jullian Zeedyk, Adriana Hernandez Juarez, Carmen Larson, Gunnar Leach, Owen Voie, and Ava Hughes, by the following transportation drivers: Rayleen Willis, Dennis Norman, Rachel Norris, Patrice Mahnesmith, Cindy Jackins, Lynn Phillips, Michelle Hall-Fontenette, Kathy Hurley-Anderson, Linda Frumasanu, Dawn Miles, Ariane Withers and Sherry Myers.

2. Approve Minutes

Mr. Clark motioned, Mr. Bailey seconded, to approve minutes of the October 15, 2019, Regular School Board Meeting and the November 13, 2019, Work/Executive Session. *Motion passed 4-0.*

3. Reports

Superintendent's Report

Superintendent Rothlin gave a brief overview of items on the agenda including: staff and student travel (consent agenda), board policies (first reading), and a personnel item (his intent to retire). He shared that the Board hired Northwest Leadership Associates to conduct a superintendent search with consultants Dr. Roger Rada, a former superintendent from the Oregon area, and Dr. Glynis Hill, former superintendent of Kelso SD and Director of the WSU Superintendent Prep Program. On November 18, he participated in a Smith Family Foundation meeting held at Centralia College. He handed out a copy of the meeting agenda and handout on the Student Achievement Initiative.

Administrative Report

Prior to Mr. Goble's presentation on the District's Career and Technical Education Program at W.F. West, five members of the W.F. West FFA (Future Farmers of America) program shared their experience at the National FFA competition in Indianapolis, Illinois, and that they were excited to be invited to the International FFA competition to be held this summer in Ireland. Mr. Goble then presented on the W.F. West CTE program with a variety of classes in the following areas (some classes offered dual credit with Centralia College): Agriculture, Business, Family and Consumer Sciences, Health Sciences, Skilled and Technical Science and STEM.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of October 31, 2019, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. Items of interest included: elementary school construction budget update and financial statements update.

4. Approve Consent Agenda

Dr. Roberts motioned, Mrs. State seconded, to approve the Consent Agenda as listed. ***Motion passed 4-0.***

1. Warrants

- o PR Warrants - \$30,121.80
- o Electronic Deposits - \$1,488,761.09
- o PR Taxes - \$519,279.91
- o PR Retirement - \$480,166.32
- o PR Child Support - \$3,379.20
- o PR/AP Checks - \$532,234.88
- o PR/AP-ACH - \$400
- o General: 48127290, \$32,779.57; 48127292-48127315, \$65,800.22; 48127316, \$39,353.05; 48127317-48127353, \$176,696.81; 48127389-48127396, \$67,063.59; 48127397-48127448, \$94,652.90; 48127449-48127477, \$169,203.27
- o AP COMP Tax: 201900011, \$113.95; 201900012, \$39.04
- o APACH Direct Deposits: 192000038-192000075, \$5,780.96
- o ASB: 48404099, \$9,946.79; 48404100-48404118, \$26,622.26; 48404119-48404124, \$925.16; 48404125-48404134, \$9,826.42; 48404135-48404142, \$7,860.61
- o Capital Projects: 48200589, \$82.76; 48200590-48200594, \$17,486.22
- o Private Purpose Trust: 48700272-48700273, \$700

2. Resolution No. 19-20-001, Warrant Cancel

3. Staff Travel

- o Out-of-state travel for certificated math instructors and district administrators to attend Jo Boaler Mindset Mathematics Workshops, Palo Alto, CA on the following dates: (cost paid from Grant Foundation funding and Chehalis Foundation)
 - January 13-14, 2020, approximately 9 staff members
 - March 3-4, 2020, approximately 4 staff members
 - May 26-27, 2020, approximately 5 staff members

4. Student Travel

- o Out-of-state travel for W.F. West JV Football team and coaches on October 28, 2019, to Clatskanie, OR. (cost paid from ASB)
- o Overnight/out-of-state travel for W.F. West Sports Events for Wrestling and Basketball as listed. Appropriate number of chaperones will accompany all events. (cost paid from ASB/Booster)
- o Overnight W.F. West Forensic events as listed. Appropriate number of chaperones will accompany all events. (cost paid from Forensics)
- o Overnight W.F. West Cross Country team and chaperones to Pasco, WA, November 8-9, 2019. (cost paid from ASB)

5. New Business

a. Board Policy

Mr. Bailey moved, Mr. Clark seconded, to approve the first reading of the following board policies: ***Motion passed 4-0.***

- BP 5010 - Nondiscrimination and Affirmative Action
- BP 5226 - Use of District Owned Portable Technology - Employee Use and Responsibilities
- BP 2023 - Use of District Owned Portable Technology - Student Use and Responsibilities
- BP 2022 - Electronic Resources and Internet Safety

b. Surplus

Dr. Roberts moved, Mr. Clark seconded, to declare as surplus (outdated and/or beyond repair) the following vehicles, as listed, from Transportation, allowing for removal from district inventory. ***Motion passed 4-0.***

c. Donation(s)

Mr. Clark moved, Mrs. State seconded, to approve the Donations as listed. ***Motion passed 4-0.***

i. James W. Lintott Elementary School

- \$1,073 Lularoe Clothing from Tonya Olson for needy students
- \$9,000 from PTA 4.6.5

ii. Orin C. Smith Elementary School

- \$10,000 from PTA 4 6 5 for field trips/assemblies (\$9,000) and diecut/cricut supplies (\$1,000)
- \$210 from Olson family to purchase books
- \$147.21 from Chehalis Pizza Company for Library

iii. Chehalis School District

- \$900 from TwinStar Community Foundation for Community Cares Program

d. Personnel Items

Mr. Clark moved, Dr. Roberts seconded, to approve the Personnel Items as listed Mrs. State abstained from voting (appearance of potential conflict of interest.) ***Motion passed 4-0.***

i. Retirement

- Request to approve Superintendent Ed Rothlin's intent to retire effective June 30, 2020.

ii. Hiring of Classified Staff

- Kyle State as Girls Head Basketball Coach, Chehalis Middle School and Darin Bullock as Girls Assistant Basketball Coach, Chehalis Middle School.
- Kyle State as Boys Head Basketball Coach, Chehalis Middle School and Marty Marquez as Boys Assistant Basketball Coach.
- Kimberly Villagomez as Temporary Educational Paraprofessional, Special Education/SLC 1:1,

Orin Smith Elementary, 6.5 hrs/day, M-F, effective November 4, 2019.

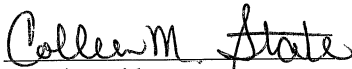
- The following James Lintott Elementary positions, effective November 1, 2019:
 - Angel Foster as Temporary Educational Paraprofessional/LAP, 6 hrs/day, M-F
 - Lauren Hail as Temporary Educational Paraprofessional/Pre-School, 6.25 hrs/day, M-Th
 - Nicole Haller as Program Assistant, 4.5 hrs/day, M-F
- Brynn McCarthy as Secretary, W.F. West High School, 6.5 hrs/day, M-F, effective October 29, 2019.
- Penny Fugate as permanent, part-time custodian 25 hrs/week at Bus Garage/Special Education Office, Visions Building and Alternative School, effective October 21, 2019.
- Jennifer Keen, Temporary Educational Paraprofessional, Special Education/VISIONS Program, 6 hrs/day, M-F, effective November 18, 2019.

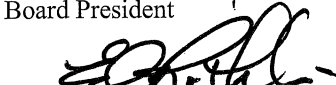
6. Announcements

Nov 27	Early Release for Holiday
Nov 28-29	Thanksgiving Holidays, No School
Dec 3	Family Math Night, Smith Elementary School, 5:30 - 7 p.m.
Dec 6	Early Release - Staff Inservice
Dec 6 & 13	W.F. West Theatre Presents " <i>Frozen</i> " 7:30 p.m.
Dec 7	Santa Parade, Downtown Chehalis, 11 a.m.
Dec 7 & 14	W.F. West Theatre Presents " <i>Frozen</i> " 2:00 p.m. and 7:30 p.m.
Dec 10	Special School Board Meeting, 6:30 p.m.

7. Adjournment

President Daniels adjourned the Regular Meeting at 7:34 p.m.


Board President


Board Secretary