

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

August 17, 2018

1. Call to Order - Special Session

President Clark called to order the *Special Meeting of August 17, 2018, at 9:00 a.m. and led the flag salute. *(The special meeting designation was due to a change in the date and time of the regularly scheduled meeting.)

Several staff members made public comments regarding funding changes prompted by new McCleary funding and requested that those funds be passed on to the classified and certificated staff. Mrs. Papineau, Para Ed at Smith/Olympic, Mrs. Rotter, VISIONS teacher, Mr. Gilham, 4th grade teacher at Smith/Olympic, Mr. Holst, Math teacher at Green Hill Academic School, and Stephanie Fox, Math teacher at Chehalis Middle School, all requested Board consideration for higher wages for classified and certificated staff. Mr. Clark and Mrs. Daniels acknowledged their comments and appreciated the respectful manner in which the comments were presented and agreed that the Board needed to acknowledge changes while ensuring sustainability for its commitments.

Mrs. Daniels and Mrs. State made Board comments. Mrs. Daniels mentioned the UW staff working with students during the Summer STEM Camp. One of the UW staff mentioned wishing they had what W.F. West has, meaning the new STEM wing. Mrs. State commented that this year's Little Miss Friendly is a Chehalis student.

Meeting Attendees:

Board Members

Joe Clark, President

Vicki Daniels, Vice President

Colleen State, Board Member

Dr. Brian Roberts, Board Member

Brennan Bailey, Board Member, Excused

Staff, Students, Public

Ed Rothlin, Superintendent

Mary Lou Bissett, Assistant Superintendent

Heather C. Pinkerton, Director, Business and Operations

Debby Gregory, Director, Human Resources/Communications, Recording Secretary

Trisha Smith, Director of Teaching and Learning

Bob Hunt, Principal, James W. Lintott Elementary School

Brenda Pohlman, Assistant Principal, James W. Lintott Elementary School

Brett Ellingson, Principal, Orin C. Smith/Olympic Campus Elementary School

Rachel Dorsey, Assistant Principal, Orin C. Smith/Cascade Campus Elementary School

Chris Simpson, Principal, Chehalis Middle School

Bob Walters, Principal, W.F. West High School

Wendie Balmer, Asst. Principal, W.F. West High School

Tommy Elder, Asst. Principal, W.F. West High School

Tim Touhey, Principal, Green Hill Academic School/Lewis Co. Alternative School/Lewis Co. Juvenile Detention

Kathryn Rotter, Teacher, Special Education

Scott Ashmore, Teacher, Olympic Elementary School

Michael Holst, Teacher, Green Hill Academic School

Adam Campagna, Teacher, W.F. West High School

Richard Gilham, Teacher, Olympic Elementary School

Matthew Klovdahl, Teacher, W.F. West High School

Emily Jordan, Teacher, W.F. West High School

Dennis Lysiak, Teacher, Green Hill Academic School
Shayla Davis, Educational Paraprofessional, W.F. West
Steven Staaden, Teacher, Green Hill Academic School
Hannah Wynne, Teacher, James W. Lintott Elementary School
Lauren Hays, Teacher, Olympic Elementary School
Marcia White, Teacher, Chehalis Middle School
Stacy Heredia, Educational Paraprofessional, James W. Lintott Elementary School
Tracy Tak, Teacher, James W. Lintott Elementary School
James Potts, Custodian/Maintenance, Orin C. Smith/Cascade Campus Elementary School
Donna Bouchard, Teacher, Special Education
Joe Bouchard, Educational Paraprofessional, Special Education
Elizabeth Angeleri, Secretary, Green Hill Academic School
Mary Schmitt, Educational Paraprofessional, James W. Lintott Elementary School
Jennifer Chrisman, Teacher, James W. Lintott Elementary School
Kelli Wolden, Teacher, Orin C. Smith/Olympic Campus Elementary School
Stephanie Fox, Teacher, Chehalis Middle School
Trevor Mora, Teacher, W.F. West High School
Gena Dalan, Teacher, W.F. West High School
Laura Pietila, Teacher, James W. Lintott Elementary
Deborah Lince, Teacher, James W. Lintott Elementary
Cheryl Elisara, Teacher, Chehalis Middle School
Angela Gilbert, Teacher, W.F. West High School
Lisa Hurd, Retired Chehalis Teacher, R.E. Bennett Elementary School

2. Approve Minutes

Dr. Roberts moved, Mrs. Daniels seconded, to approve minutes of the July 13, 2018, Special School Board and Executive Meeting. *Motion passed 3-0.*

3. Reports

Superintendent's Report

Superintendent Rothlin's report included the following topics: a brief overview of the items on the Board meeting agenda, grand opening of Lintott, and a picture tour of the Shaw Campus.

Budget Status Report

Mrs. Pinkerton presented a verbal Budget Status Report for fund balances as of July 31, 2018, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. One item of interest related to the District's bond balance and conversion of the Lewis County financial system.

4. Approve Consent Agenda

Mrs. Daniels moved, Dr. Roberts seconded, to approve the Consent Agenda as listed. *Motion passed 3-0.*

1. Warrants

- o PR Checks, 48810092-48810142, \$18,640.67
- o Electronic Deposits, 90036353-900036861, \$1,361,327.16
- o PR Taxes, \$454,845.80
- o PR/AP Checks, 48124579-48124615, \$931,842.18
- o PR/AP-ACH, \$425
- o General Fund: 48124498-48124537, \$139,026.84; 48124538-48124578, \$184,975.89; 48124616-48124646, \$79,729.43; 48124647-48124684, \$233,481.85
- o APACH Direct Deposit: 174800514-171800576, \$8,342.21
- o AP Compensating Tax: 48124626, \$1,173.21; 48200380, \$20.17; 48403740, \$62.47
- o ASB: 48403736, \$6,641.45; 48403737-48403743, \$2,990.83
- o Capital Projects: 48200379, \$10,751.77; 48200380-48200382, \$2,177,803.45; 48200383-48200387, \$90,917.44

- Private Purpose Trust: 48700216-48700226, \$28,500; 48700227-48700228, \$6,000

2. Resolution No. 17-18-017, Warrant Cancellation

3. Staff Travel

- Request to approve out-of-state travel for Trisha Smith to attend AVID ADL 5 training, San Diego, CA, November 7-9, 2018. (cost paid by curriculum funds)

4. Student Travel

- Request to approve out-of-state, overnight travel for 11 W. F. West varsity volleyball team members and their coaches to travel to Black Butte, OR, August 23-26, 2018. (cost paid by volleyball booster club)

5. New Business

a. Change Orders

Mrs. Daniels moved, Mrs. State seconded, to approve James W. Lintott CO #20 and Orin C. Smith CO #4. ***Motion passed 3-0.***

b. Resolution No. 17-18-018 District Funds

Dr. Roberts moved, Mrs. Daniels seconded, to adopt Resolution Number 17-18-018 to transfer ASB imprest fund financial activities of Olympic Elementary to Orin C. Smith Elementary. ***Motion passed 3-0.***

c. Minimum Basic Education Compliance 2018-2019

Mrs. Daniels moved, Mrs. State seconded, to approve the Minimum Basic Education Requirement Compliance form for the 2018-2019 school year. (annual approval) ***Motion passed 3-0.***

d. Surplus

Mrs. Daniels moved, Dr. Roberts seconded, to declare as surplus (outdated and/or beyond repair) the following, allowing for removal from district inventory. ***Motion passed 3-0.***

- WFW: Pottery, auto shop, cage, welding shop, and general (see attached list for itemized surplus)
- Transportation: 1972 GMC 350 V8, Vehicle #149 and 1996 Buick 3800 V6, Vehicle #147

e. Board Policy

Dr. Roberts moved, Mrs. State seconded, to approve the second reading/adoption of revised and new board policies as listed. ***Motion passed 3-0.***

- BP 3143, District Notification of Juvenile Offenders, (Revision of existing policy)
- BP 4315, Release of Information Concerning Sexual and Kidnapping Offenders, (Revision of existing policy)
- BP 3144, Release of Information Concerning Student Sexual and Kidnapping Offenders, (New policy)

f. Revised Calendar GHAS_LWJDC

Mrs. State moved, Mrs. Daniels seconded, to approve the revised calendar for Green Hill Academic School and Lewis County Juvenile Detention Schedule for 2018-2019 school year. ***Motion passed 3-0.***

g. Personnel Items

Mrs. Daniles moved, Dr. Roberts seconded, to approve the following personnel items as listed. Mrs. State abstained from voting (appearance of potential conflict of interest.) ***Motion passed 3-0.***

- Out of Endorsement Assignment for the following instructors for the 2018-2019 school year:
 - Tom Healy, English (GHAS)
 - Steve Staaden, English (GHAS)
 - Katie Haubrick, Science, English, Math (GHAS)

- Dennis Lysiak, History, Health, English/Language Arts, Math, Social Studies, Science, Elementary Curriculum (LCJDC)

i. Hiring of Certified Staff

- Jeremy Kaufman as Special Education Teacher at Chehalis School District on a 1.0 FTE provisional contract, effective for the 2018-2019 school year.

ii. Hiring of Classified Staff

- Anna Foulke as Temporary Custodian, Smith Elementary, 4 hrs/day, M-F, effective September 4, 2018.
- Penny Fugate as Temporary Custodian, SpedEd/Bus Garage/LC Alt/Visions, 4.5 hrs/day, 3 days per week and 5.5 hrs/day, 2 days per week, effective September 4, 2018.
- Andrew Painter as Temporary Student Worker, Technology, 4-8 hrs/day (will vary), M-F, effective August 6-31, 2018, and September 4-20, 2018.
- Richard Longabaugh as temporary custodian, W.F. West High School, 4 hrs/day, M-F, 3-7 p.m., effective September 1, 2018.
- The following temporary educational paraprofessionals/program assistant positions, effective September 4, 2018:

Lintott Elementary

6 hrs per day M-F SpedEd (1:1): Jessica Cook, Elizabeth Laffranchini, Teddi Lloyd, Taylor Weichbrodt, Taylor Williams, Melissa Gist and Donna Neeley

6 hrs per day M-F SpedEd/Classroom Support (1:1): Merrie Averill

6 hrs per day M-F SPed Ed/SL (1:1): Jessica Husted and Shelby Lucht

6 hrs per day M-Th SpedEd/Preschool (1:1): Ruth Stoker

6 hrs per day M-F (LAP/Title): Kelcie Arthurs, April Cole, Ashley Grisham, Cheryl Morton, Amy Taylor, Krista Thomas, Brianna Withrow

6 hrs per day M-F (LAP/Title): Stacy Ecklund and Debbie House

4.5 hrs per day M-F (PA/Playground): Aida Mendez-Quezada and Debra Frazier

4.0 hrs per day M-F (PA/Playground): Anna Foulke

Smith Elementary/Cascade Campus

6 hrs per day M-F SpedEd/RES (1:1): Michelle Quinn

6 hrs per day M-F SpedEd/RES (1:1) +.5 Patrol: Genevieve Carney

6 hrs per day M-F Classroom Support: Lorena Lee (+.5 Patrol) and Tammi Martinez (+1.0 Patrol)

5.75 hrs per day M-F (Title/Program Assistant/ + 1.0 Patrol): Melissa Dugan

5.75 hrs per day M-F (LAP) + .5 Patrol: Janell Tufts

5.75 hrs per day M-F (LAP): Dwan Velazquez

Smith Elementary/Olympic Campus

6 hrs per day M-F SpedEd SLC/RES (1:1): Michael Schmer

6 hrs per day M-F SpedEd/Classroom Support +1.0 Patrol: Phil Hawkins

6.5 hrs per day M-5 SpedEd Nurse: Amanda Bannon

6 hrs per day M-F SpedEd/EBD Program: Tiffany Pluard

6 hrs per day M-F (LAP/Title): Caitlyn Ellison and Isabel Peterson

6 hrs per day M-F (LAP/Title 3.5 hrs/day and Playground 2.5 hrs/day): Josh Walters

6.75 hrs per day M-F (LAP/Title 3.75 hrs/day and Playground 3 hrs/day): Josh Westley

Chehalis Middle School

6 hrs per day M-F SpedEd/(EBD) Classroom Support: Karen Shoemaker and Kelley Rowe

6 hrs per day SpedEd(SLC 1:1): Rebecca Blake and Creanna Read

W.F. West High School

6 hrs per day M-F SpedEd/Classroom Support: Colleen Crawford

6 hrs per day M-F SpedEd RES (1:1): Angela Gelder
6.5 hrs per day M-F (ISS): Serena Schoelkopf

Special Education

Language Coach: Maggie DePuye-Phillips

Visions

6 hrs per day M-F Classroom Support: Elizabeth Angell

iii. **Coaches 2018 Fall Sports Season**

- Coaches, as listed, for the 2018 Fall Sports Season.

6. Announcements

Aug 21	Registration Seniors & Juniors, 8:30-11:30 am and 12:30-2:30 pm
Aug 21	Regular School Board Meeting Cancelled
Aug 22	Registration Sophomores, 8:30-11:30 am and 12:30-2:30 pm
Aug 23	Freshman Link/Orientation Day, 9 am to 2:30 pm
Aug 29	Classified BBQ, 11:45 am, Lintott Elementary
Aug 29	James W. Lintott Elementary Opening Celebration, 5:30 pm
Aug 30	District Day, 8 am, Lintott Commons
Aug 30	Chehalis Middle School Open House/Student Orientation, 6-8 pm
Aug 31	No school
Sept 3	Labor Day - Holiday
Sept 4	First Student Day

7. Executive Session

President Clark opened the Executive Session on Friday, August 17, 2018, at approximately 9:35 a.m. The purpose of the session was to discuss potential litigation per RCW 42.30.110. There were no motions entertained, nor actions taken. The Executive Session was adjourned at 12 Noon.

8. Adjournment

President Clark adjourned the Special School Board Meeting at 12:01 p.m.

Board President

Board Secretary