

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

July 13, 2018

1. Call to Order - Regular Session

President Clark called to order the *Special Meeting of July 13, 2018, at 9:00 a.m. and led the flag salute. There were no comments from the audience or board. *(The special meeting designation was due to a change in the date and time of the regularly scheduled meeting.)

Public Hearing - President Clark opened the Public Hearing for the 2018-2019 Proposed Budget and 4-year budget at 9:06 a.m. The Board was in receipt of the proposed school district budget for the 2018-2019 year and accompanying Resolution No. 16-17-016. The Public Hearing portion of this meeting provided an opportunity for further explanation, discussion and questions on the budget presented by Mrs. Pinkerton. Review of funds for 2018-2019 projected \$44,507,807 for General Fund; \$23,700,000 Capital Projects Fund; \$0 for Transportation Vehicle Fund; \$2,053,276 for Debt Service Fund and \$642,794 for Associated Student Body Fund. The Administration recommended adoption of the Proposed Budget for 2018-2019 as distributed to the members of the Board of Directors. President Clark asked three times if there were questions or comments. There were no comments or questions from the audience or board. President Clark closed the Public Hearing at 9:27 a.m.

Meeting Attendees:

Board Members

Joe Clark, President

Vicki Daniels, Vice President

Colleen State, Board Member

Dr. Brian Roberts, Board Member

Brennan Bailey, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent

Mary Lou Bissett, Assistant Superintendent

Heather C. Pinkerton, Director, Business and Operations

Debby Gregory, Director, Human Resources/Communications, Recording Secretary

Doug Nichols, Nichols Consulting LLC

Alex Chicano, Project Engineer, FORMA Construction

Rick Craddock, Project Superintendent, FORMA Construction

2. Reports

Superintendent's Report

Topics in Superintendent Rothlin's report included: review of agenda items - student and staff travel, changes to fees, surplus portables, agreements for student services, construction change orders, policies, facilities update with FORMA representatives.

3. Approve Minutes

- Mrs. Daniels moved, Mrs. State seconded, to approve the minutes of the June 19, 2018, Regular School

4. Approve Consent Agenda

Mr. Bailey moved, Dr. Roberts seconded, to approve the Consent Agenda as listed. *Motion passed 4-0.*

1. Warrants

- PR Checks, 48810027-48810091, \$23,276.26
- Electronic Deposits, 900035835-900036352, \$1,322,021.44
- PR Taxes, \$442,204.70
- PR/AP Checks, 48124367-48124408, \$934,034.05
- PR/AP-ACH, \$425.00
- General Fund: 48124322-48124366, \$241,327.58; 48124409-48124444, \$146,317.35; 48124445-48124497, \$72,170.17
- ASB Fund: 48403714-48403735, \$17,489.61
- Capital Projects: 48200368-48200375, \$2,815,102.39, 48200376, \$1,347.50; 48200377-48200378, \$49,954.22

2. Staff Travel

- Mary Lou Bissett to present at the National Association of Community College Trustees (ACCT) Leadership Congress, October 23-27, 2018, New York, NY. (cost paid by District funds)

3. Student Travel

- Out-of-state travel for 115 Chehalis Middle School Summer Math Academy students and 15 associated staff, to Oregon Museum of Science and Industry (OMSI), July 26, 2018, Portland, OR. (cost paid by district funds)
- Overnight travel for five (5) Chehalis Middle School ASB Student Officers, to attend ASB Leadership Camp, August 9-12, 2018, Randle, WA. (cost paid by ASB funds)

5. New Business

a. Surplus

Dr. Roberts moved, Mrs. Daniels seconded, to declare as surplus portables at R.E. Bennett Elementary School, allowing for the removal from district inventory. *Motion passed 4-0.*

b. Resolution No. 17-18-016 2018-2019 Proposed Budget

- Mr. Bailey moved, Mrs. State seconded, to adopt Resolution No. 17-18-016 for the 2018-2019 school year budget. *Motion passed 4-0.*

c. District Fees Change

- Mrs. Daniels moved, Dr. Roberts seconded, to approve Chehalis School District Fee changes as submitted, effective with the 2018-2019 school year. *Motion passed 4-0.*

d. Paid Lunch Increase

- Dr. Roberts moved, Mrs. Daniels seconded, to approve an increase to the prices charged for paid lunches as listed on the attached memo, effective for the 2018-2019 school year. *Motion passed 4-0.*

e. Change Orders

- Mrs. State moved, Mrs. Daniels seconded, to approve James W. Lintott Elementary Change Order #19 and Orin C. Smith Elementary Change Order #3. *Motion passed 4-0.*

f. Board Policies

Mrs. Daniels moved, Dr. Roberts seconded, to approve first reading of the following board policies:

- BP 3143, District Notification of Juvenile Offenders, (Revision of existing policy)
- BP 4315, Release of Information Concerning Sexual and Kidnapping Offenders, (Revision of

- existing policy)
- BP 3144, Release of Information Concerning Student Sexual and Kidnapping Offenders, (New policy)

Motion passed 4-0.

g. Visually Impaired Agreement

- Mr. Bailey moved, Mrs. Daniels seconded, to approve an Interdistrict Cooperative Agreement between Chehalis School District and Centralia School District for a Chehalis School District teacher of the visually impaired to provide TVI and brailist services to a Centralia School District student. (Renewal) ***Motion passed 4-0.***

h. Deaf/Hard of Hearing Agreement

- Mrs. State moved, Dr. Roberts seconded, to approve an Interdistrict Cooperative Agreement between Centralia School District and Chehalis School District for Deaf/Hard of Hearing Disabilities services for the 2018-2019 school year. (Renewal) ***Motion passed 4-0.***

i. InterMountain ESD Agreement

- Dr. Roberts moved, Mrs. Daniels seconded, to approve Inter-Governmental Service Agreement between InterMountain Education Service District and Chehalis School District for E-Rate management, from 2018-2021. (Renewal) ***Motion passed 4-0.***

j. Use of School Vehicles

- Mrs. Daniels moved, Mr. Bailey seconded, to approve the use of school district cars and vans for the 2018-2019 school year when necessary to transport special needs students to and from school, learning centers, job sites, extra curricular activities and other school programs, when it is in the best interest of the school district, students, and their specific programs. (Annual Renewal) ***Motion passed 4-0.***

k. Personnel Items

Mrs. Daniels moved, Mr. Bailey seconded, to approve the Personnel items as listed.

i. Hiring of Classified Staff

- The following permanent custodians as listed:
 - Valerie DeNault, Chehalis Middle School, 3-11:30 p.m. - effective June 20, 2018
 - Marcos Navarrete, Chehalis Middle School, 12:30-4:30 p.m. and Olympic Elementary 5-9 p.m. - effective June 22, 2018
 - Kevin Niemczek, W.F. West High School, 3-11:30 p.m. - effective June 21, 2018
- Katherine Plotz and Mya Davis as Temporary Student Helpers, Summer Math Camp/Summer Reading, Olympic Elementary, 2.5 hrs/day, T/W/TH, effective July 10-26, 2018.
- Shirley Stedham as Temporary Custodian, Olympic Elementary, 8 hrs/day, M-F, 2-10:30 p.m., effective July 2, 2018.
- Elizabeth Angell, Temporary Summer 2018 Educational Paraprofessional and Maggie Depuye Phillips, Temporary Educational Paraprofessional/Language Coach, Extended School Year.
- The following permanent food service helps:
 - Suzie Goedert, 5.25 hrs/day, M-F, W.F. West High School, effective for the 2018-2019 school year
 - Jessica Lorenzo, 3.25 hrs/day, M-F, W.F. West High School, effective for the 2018-2019 school year

ii. Hiring of Certified Staff

- Katie Haubrick, Teacher, Special Education, at Green Hill Academic School, on a 1.0 provisional contract for the 2018-2019 school year.

- Emily Jordan, Teacher, 2018 Summer STEM Camp, W.F. West High School, July 29-August 5, 2018.
- Out of Endorsement Assignment for Dennis Lysiak, English and Math, for the 2017-2018 school year.

Motion passed 4-0.

6. Announcements

Jul 17	Regular School Board Meeting Cancelled
Aug 21	Jr./Sr. Registration Day, 8:30-11:30 am and 12:30-2:30 pm
Aug 21	Regular School Board Meeting, 6:30 p.m.
Aug 22	Sophomores Registration Day, 8:30-11:30 am and 12:30-2:30 pm
Aug 23	Freshman Link/Orientation Day, 9 am - 2:30 pm

7. Executive Session

President Clark opened the Executive Session on Friday, July 13, 2018, at approximately 11:10 a.m. The purpose of the session was to discuss potential litigation per RCW 42.30.110. There were no motions entertained, nor actions taken. The Executive Session was adjourned at 12 noon.

8. Adjournment

President Clark adjourned the Special School Board Meeting at 12:01 p.m.

Board President

Board Secretary