

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

June 19, 2018

1. Call to Order - Regular Session

Mrs. Daniels called the Regular Session to order at 6:30 p.m. and led the flag salute. Ms. Lauri Kreutz commented on the cell tower located at W.F. West High School and the impact of the flashing light on her home and others located in the area on the hill above the high school. The Board commended W.F. West staff on this year's nice graduation - Dr. Roberts appreciated handing out the diplomas.

Meeting Attendees:

Board Members

Joe Clark, President, Excused
Vicki Daniels, Vice President
Colleen State, Board Member
Dr. Brian Roberts, Board Member
Brennan Bailey, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent
Mary Lou Bissett, Assistant Superintendent
Heather C. Pinkerton, Director, Business & Operations
Debby Gregory, Personnel/Communications Officer, Recording Secretary
Trisha Smith, Director of Teaching and Learning
Bob Hunt, Principal, Cascade Elementary School
Brett Ellingson, Principal, Olympic Elementary School
Bob Walters, Principal, W.F. West High School
Wendie Balmer, Assistant Principal, W.F. West High School
Tim Touhey, Principal, Green Hill Academic School & Lewis County Alternative School
Lauri Kreutz, Teacher, R.E. Bennett Elementary School
Ellen Davis, District ELA/Instructional Coach

2. Approve Minutes

Mr. Bailey moved, Dr. Roberts seconded, to approve minutes of the May 15, 2018, Regular School Board Meeting and the Executive Session on June 1, 2018. *Motion passed 3-0.*

3. Reports

Superintendent's Report

Topics covered by Superintendent Rothlin included: Work Session on June 22 to cover budget and construction updates, state and local funding, property tax rates (present and future) and an executive session to complete the superintendent's annual evaluation; agenda additions (girls wrestling summer activity, construction change orders, Chehalis Foundation donations, and personnel items; artwork donation for W.F. West High School; and, no weekly board memos on June 21 or July 5.

Administrative Report

Ms. Davis and Ms. Kreutz shared feedback on the Joyful Literacy-Summit 21-When Struggling Readers Thrive (K-5) Conference. Seven teachers from Chehalis School District were in attendance at the conference where research on the positive impacts of "deep (repeated) reading" by students was presented.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of May 31, 2018, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. One item of interest related to the Accountability Audit Exit Conference was also presented.

4. Approve Consent Agenda

Dr. Roberts moved, Mrs. State seconded, to approve the Consent Agenda as listed. ***Motion passed 3-0.***

1. Warrants

PR checks - 48809968-48810026, \$19,176.80;
Electronic Deposits - 900035316-900035834, \$1,262,489.10;
PR Taxes, \$420,910.33;
PR/AP checks - 48124169-48124210, \$917,875.02;
PR/AP-ACH, \$425.00
General Fund: 124001-124106, \$411, 644.28; 48124107-48124168, \$105,071.31; 48124211-48124242, \$45,254.26; 48124243-48124258, \$24,686.34; 48124259-48124321, \$122,999.17
APACH Direct Deposits: 171800357-171800428, \$18,257.85; 171800429-171800511, \$17,086.12
AP Compensating Tax: 201700038, \$746.00; 201700042, \$924.04; 201700040, \$832.95; 201700043, \$102.70; 201700039, \$1,461.29
ASB: 48403658-48403666, \$19,674.66; 48403667-48403683, \$19,976.02; 48403684-48403700, \$22,752.13; 48403701-48403713, \$14,732.47
Capital Projects: 48200346-48200351, \$2,403,198.06; 4800352-48200354, \$71,116.30; 48200355-48200362, \$106,160.45; 48200363-48200364, \$1,032.89; 48200365-48200367, \$11,280.47

2. Resolution No. 17-18-015, Warrant Cancellation

3. Student Travel

- Overnight, out-of-state travel for three W.F. West students to attend a three-week Forensics camp at Stanford University, July 22-August 11, 2018. (costs paid by ASB funds. Students taken to airport and picked up by parents. Stanford staff to supervise.)

4. Staff Travel

- Out-of-state travel for Trisha Smith to attend AVID District Director training (part 4 of 5) in Orlando, FL, July 9-11, 2018. (only expense is hotel and parking to be paid by the District.)
- Out-of-state travel for Deede Young to attend screen printing workshop in Phoenix, AZ, August 25-26, 2018. (costs paid by Perkins grant)
- Out-of-state travel for Emily Jordan to attend the Aircraft Owners and Pilots Association (AOPA) High School Aviation STEM Symposium in Louisville, KY, November 5-6, 2018. (costs paid by CTE and Perkins grant)

5. New Business

a. Summer Sports Activities

Mrs. State motioned, Mr. Bailey seconded, to add Girls Wrestling to Idaho for summer activities June 2018. ***Motion passed 3-0.***

b. 3-5 CO #2

Dr. Roberts moved, Mrs. State seconded, to approve 3-5 Elementary School Change Order #2. ***Motion passed 3.0***

c. PK-2 CO #18

Mr. Bailey moved, Dr. Roberts seconded, to approve PK-2 CO #18. ***Motion passed 3-0.***

d. Resolution No. 17-18-014 Construction Completion

Mrs. State moved, Mr. Bailey seconded, to adopt Resolution No. 17-18-014 certifying that the W.F. West STEM addition project has been completed. *Motion passed 3-0.*

e. Surplus

Dr. Roberts moved, Mrs. State seconded, to declare as surplus (outdated and/or beyond repair) 370 library books/reference materials from the Chehalis Middle School library inventory. *Motion passed 3-0.*

f. Categorical Program Budgets

Mr. Bailey moved, Mrs. State seconded, to approve the Categorical Program budgets for the 2018-19 school year - Title, LAP, Transitional Bilingual, Hi-Cap, Migrant, Perkins and TPEP. *Motion passed 3-0.*

g. School Bell Schedules

Mrs. State moved, Dr. Roberts seconded, to approve school bell schedules effective for the 2018-2019 school year. *Motion passed 3-0.*

h. Donation(s)

Mrs. State motioned, Mr. Bailey seconded, to approve the donations as listed. *Motion passed 3-0.*

i. W.F. West High School

- \$158.11 from United Way
- \$21, 830 from Chehalis Foundation for an Anatomage Table
- \$21,830 from Chehalis Foundation, Ingwerson Endowment for WFW STEM program

i. Personnel Items

Mrs. State moved, Mr. Bailey seconded, to approve the personnel items as listed. *Motion passed.*

i. Hiring of Classified Staff

- Isabel Vander Stoep as Temporary 2018 Student Worker, Lintott Elementary, 6 hrs/day, M-F, August 13 - September 18, 2018.
- Christian Swinehart as Temporary 2018 Summer Math Camp Student Worker, Olympic Elementary, July 10-26, 2018.
- Sonja Lorenzo as Temporary Food Service Helper, Chehalis Middle School, 3 hrs/day, M-Th, effective July 9 - August 2, 2018, and Wanda Painter as Temporary Food Service Helper, Chehalis Middle School, 1.5 hrs/day, T-Th, effective July 10-26, 2018, and 3.5 hrs/day August 22-23, 2018, for W.F. West Link Day.
- Alexander Eades as Temporary Summer Tech Helper, 8 hrs/day, M-F, effective June 18, 2018 through approximately August 31, 2018.
- Emma Lund as Temporary 2018 Summer Math Academy student worker, Chehalis Middle School, 3 hrs/day, Session 4, July 30 - August 2, 2018, and Summer Reading Math Club, Olympic Elementary, 2.5 hrs/day, July 10-26, 2018.
- Vickie Johnson, Transportation Bus Monitor, Route 20, 5.75 hrs/day, M-F, effective May 29, 2018.
- Request to hire the Amber Martin, Educational Paraprofessional/Deaf Ed Interpreter to provide extended year services for students with disabilities from July 9-August 20, 2018, 1-2 days per week/1-2 hours per session.
- Kim King to work as an educational paraprofessional at Green Hill for the 2018 summer session (34 days).

ii. Hiring of Certified Staff

- Out of Endorsement Assignment for the following instructors for the 2017-2018 school year: Jamie Smith, English and Chris Johnson, Math.
- Emily Haynes, Special Education Teacher/extended year services for students with disabilities,

July 15 - August 20, 2018, 1-2 days per week/1-2 hours per session.

- Cary Painter as Summer 2018 Computer Science camp instructor, W.F. West High School, 3 hrs/day, M-F, July 9-20, 2018.
- Jason Aldrich as Chemistry Teacher at Chehalis School District on a 1.0 provisional contract, effective for the 2018-2019 school year.
- Jennifer Davis as Elementary Teacher at Chehalis School District on a 1.0 provisional contract, effective for the 2018-2019 school year.
- Megan Hubbert as Elementary Teacher at Chehalis School District on a 1.0 provisional contract, effective for the 2018-2019 school year.
- Kristi Margeson as Teacher at Chehalis School District on a 1.0 FTE provisional contract, effective for the 2018-2019 school year. (Ms. Margeson was a .5 FTE for the 2017-18 school year.)
- Jamie Niemi as Math Teacher at Chehalis School District on a 1.0 FTE provisional contract, effective for the 2018-2019 school year.
- Stephanie Fouts as Occupational Therapist at Chehalis School District on a .4 FTE provisional contract, effective for the 2018-2019 school year.
- The following teachers for 2018 Summer STEM Camp, W.F. West High School, July 29 - August 5, 2018: Lynn Panther - Coordinator; Krista Wilks, and Gena Dalan.
- Katie Blankinship as temporary certificated staff for 2018 Summer Math Camp, Olympic Elementary, 2.5 hrs/day, Tu/Weds/Thurs, July 10-26, 2018, effective July 10, 2018.
- The following staff to provide extended year services for students with disabilities from July 9-August 20, 2018, 1-2 days per week/1-2 hours per session: Donna Bouchard, Speech Language Pathologist, Haley Overby, Special Education Teacher.
- Certificated staff, as listed, for the Green Hill 2018 Summer program (24, 28, and 34 days.)
- Certificated staff for the 2018 WFW CTE Camp, July 16-18, 2018, 3.75 hours per day: Randal Smith, Alison Clinton, Kyla Bailey, Chris Guenther, and Emily Jordan.

6. Announcements

Jul 4	Independence Day
Jun 22	Board Work Session and Executive Session, 9 am to noon
Jul 17	Regular School Board Meeting, 6:30 pm

7. Adjournment

Mrs. Daniels adjourned the Regular Meeting at 7:12 p.m.

Board President

Board Secretary