

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

January 16, 2018

1. Call to Order - Regular Session

Mr. Clark called the Regular Session to order at 6:30 p.m. and led the flag salute. There were no comments from the audience. Mrs. Daniels commented on the article in the Chronicle about the \$10 million endowment from Orin Smith to the Smith Family Foundation to benefit Chehalis students. Board comments also included how well the winter sports teams were doing.

Meeting Attendees:

Board Members

Joe Clark, President

Vicki Daniels, Vice President

Colleen State, Board Member

Dr. Brian Roberts, Board Member

Brennan Bailey, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent

Mary Lou Bissett, Assistant Superintendent

Heather C. Pinkerton, Director, Business & Operations

Debby Gregory, Personnel/Communications Officer, Recording Secretary

Trisha Smith, Director of Teaching and Learning

Bob Hunt, Principal, Cascade Elementary School

Brett Ellingson, Principal, Olympic Elementary School

Chris Simpson, Principal, Chehalis Middle School

Bob Walters, Principal, W.F. West High School

Wendla Balmer, Assistant Principal, CTE Director, W.F. West High School

Tim Touhey, Principal, Green Hill Academic School/Lewis County Alternative School

Jill Peterson, Teacher, Support Service

Melissa Chan, Specialist, Support Service

Krista Wilks, Teacher, W.F. West High School

Gena Dalan, Teacher, W.F. West High School

Lynn Wakefield-Rickard, CEA President, Teacher, Olympic Elementary School

Heather Matheney, Director, Sodexo Food Service

Special Recognition - In recognition of January as School Board Recognition Month, the board members were recognized for their volunteer time and efforts in support of the staff, students and parents of the Chehalis School District. Superintendent Rothlin presented tokens of appreciation from the district and CEA representatives.

2. Approve Minutes

Mrs. Daniels moved, Mr. Bailey seconded, to approve minutes of the December 12, 2017, Regular School Board Meeting. ***Motion passed 4-0.***

3. Reports

Superintendent's Report

The topics in Superintendent Rothlin's report included: possible student travel to state tournaments in Tacoma (boys and girls Wrestling) and Yakima (boys and girls basketball); an explanation of STEM Wing change orders 29 through 33; an explanation of change orders 70 through 84 on James W. Lintott Elementary School; annual school improvement plans which comply to the Every Student Succeeds Act (ESSA) and the district's student achievement initiatives of Improve, Modernize and Prepare; a reminder of the STEM Wing Grand Opening on January 29 at 1:30 p.m.; the bid schedule for Orin C. Smith Elementary School (advertising and documents on Jan. 19, Bid Opening on Feb. 15, tentative Bid Award at February 20 School Board meeting; and an update on the new elementary schools' construction projects.

Mrs. Daniels provided a legislative update. She would not be able to attend the legislative conference on January 28, but read the list of legislative items as prepared by WSSDA.

Student Representative to the Board Report

Miss Balmelli reported on winter programs - 260 student gift wishes were fulfilled with the almost \$2,000 raised by the student body. One of the granted wishes included W.F. West foreign exchange student (Tipsitong Khiaoloo) being a cheerleader for the day. An assembly featuring Mike Smith, inspirational speaker from Jostens, will be held on February 14. His presentation would fit into the ASB leadership Renaissance theme for the year. Lastly, she reported that the students love the new STEM wing.

Administrative Report

Mr. Walters and W.F. West Science teachers, Krista Wilks and Gena Dalan, were present to give a brief update on the new STEM wing. They thanked the Board and administrative staff for their support.

Budget Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of December 31, 2017, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. Items of interest included an invitation to the Board members for the 2017-18 state audit entrance conference on January 17 at 1:00 p.m. on the status of the purchase of a new transit van/bus, and an update on the boiler at R.E. Bennett.

4. Approve Consent Agenda

(Action)

Dr. Roberts moved, Mr. Bailey seconded, to approve the Consent Agenda as listed. *Motion passed 4-0.*

1. Warrants

- o PR Checks - \$34,507.99
- o Electronic Deposits - \$1,187,450.99
- o PR Taxes - \$436,686.47
- o PR/AP Checks - \$893,426.45
- o PR/AP-ACH - \$425
- o General Fund: 122819-122850, \$104,145.05; 122851-122945, \$190,449.09; 122946-122974, \$265,602.26; 123015-123057, \$215,225.59; 123058-123115, \$114,618.51
- o APACH Direct Deposits: 171800119-171800164, \$6,913.21

- o General AP Compensating Tax: 201700015, \$2,013.07
- o ASB Compensating Tax: 201700016, \$74.10
- o ASB: 403436-403447, \$6,632.58; 403448-403470, \$10,579.60; 403471-403475, \$2,594.79
- o Capital Projects: 200270-200271; \$7,587.22; 200272-200278, \$127,650.97; 200279-200286, \$2,281,111.46
- o Private Purpose Trust: 700212, \$1,000

2. Student Travel

- o Overnight travel for the following W.F. West High School state tournaments:
 - Boys/Girls Wrestling- February 16-17, 2018, Tacoma, WA. Number of athletes attending dependent upon those qualifying, along with appropriate number of coaches/chaperones for those who do. (cost paid from Athletics)
 - Boys/Girls Basketball - February 27-28, 2018, and March 1-2, 2018, Yakima, WA. Fifteen (15) each group with five (5) coaches/chaperones for the boys and four (4) coaches/chaperones for the girls. (cost paid from Athletics)
- o Overnight travel for nine (9) W.F. West High School Girl Wrestlers and two (2) coaches/chaperones January 19-20, 2018, to Everett, WA. (cost paid from Athletics/Booster Club)
- o Overnight, out-of-state travel for five (5) W.F. West High School Key Club students and one (1) teacher/chaperone to Pacific NW District Convention, March 16-18, 2018, Portland, OR. (cost paid from ASB/Kiwanis/student)
- o Out-of-state travel for Middle School band: (cost paid from Music and Booster Club)
 - February 23, 2018, Warner Pacific College, Portland, OR. Teacher plus seven (7) chaperones for 80 Symphonic and Jazz Band members.
 - May 5, 2018, Northwest Jazz Band Festival, Gresham, OR. Teacher plus three (3) chaperones for 30 band members.

5. New Business

a. Change Orders

Mrs. Daniels moved, Dr. Roberts seconded, to approve W.F. West High School STEM Addition Change Order #10 and PK-2 Elementary School Change Order #14. ***Motion passed 4-0.***

b. School Improvement Plans (SIP)

Mr. Bailey moved, Mrs. State seconded, to approve the 2017-2018 School Improvement Plans (SIP) for Cascade Elementary, R.E. Bennett Elementary, Olympic Elementary, Chehalis Middle School, W.F. West High School, Green Hill Academic School and Lewis County Alternative School. (annual approval) ***Motion passed 4-0.***

c. Surplus

Dr. Roberts moved, Mrs. State seconded, to declare as surplus (outdated and/or beyond repair) Chehalis Middle School robotics materials, allowing for removal from district inventory. ***Motion passed 4-0.***

d. Donation(s)

Mrs. Daniels moved, Mr. Bailey seconded, to approve the donations as follows. ***Motion passed 4-0.***

i. Cascade Elementary School

- \$1,769.00 from Parsons Photography to ASB

ii. R.E. Bennett Elementary School

- \$125 from Cheryl Spinnie
- \$1,511.57 from Parsons Photography to ASB

iii. Olympic Elementary School

- \$1,297.39 from Parson's Photography to ASB
- \$300 from DaySpring Baptist Church for 5th Avenue Theater Assembly

iv. Chehalis Middle School

- \$200 from Bethel Church for Steel Drum Band

v. W.F. West High School

- \$25,000 from May Liang and James Lintott for W.F. West High School Forensics Team

vi. Chehalis School District

\$110,975 from Chehalis Foundation as follows:

- \$105,975 for the SAI
- \$1000 Lintott Elementary Library
- \$2000 Olympic Elementary Library
- \$1000 CMS Library
- \$1000 WFW Library

e. Personnel Items

Dr. Roberts moved, Mrs. State seconded, to approve the personnel items as listed. *Motion passed 4-0.*

i. Hiring of Classified Staff

- Kendall Campana and Teddi Lloyd as Temporary Educational Paraprofessionals, Special Education, Cascade Elementary, M-F, 6 hrs/day, effective January 2, 2018.
- Brandon Barnes as Assistant Boys Wrestling Coach, W.F. West High School, for the remainder of the season ending February 17, 2018, with a Stipend of \$1,945.
- Joshua Walters, Temporary Educational Paraprofessional Program Assistant, Olympic Elementary, M-F, 6 hrs/day, effective January 2, 2018.
- Penny Fugate, Temporary Custodian, Lewis County Alternative School and Special Education Office, 3 days/week, 2.5 hrs/day, and Bus Garage, 2 days/week, 3.5 hrs/day, effective December 15, 2017.
- Zachary Zandecki, Temporary Student Worker-AVID, W.F. West High School, 3 days/week, up to 1.5 hrs/day, effective January 18, 2018.
- Rob Rakoz and Josh Westley as Assistant Boys Basketball Coach, Chehalis Middle School, January 2, 2018, through February 15, 2018. Rakoz with a stipend of \$2,726 and Westley with a stipend of \$2,207.

ii. Certificated Staff

Out of Endorsement Assignment for the following instructors for the 2017-2018 school year:

- Wendy Neal, Molecular Genetics and Advanced Molecular Genetics
- Emily Jordan, Astronomy and Advanced Physics
- Eric Didomenico, Calculus
- Les Vian, General Applied Math

6. Announcements

Jan 29 Early Releases - Semester Break
Jan 31 R.E. Bennett Student of the Month Assembly, Auditorium, 10 am
Jan 31 W.F. West Solo Ensemble Recital - W.F. West Theater, 6:30 pm
Feb 3 W.F. West Winter Ball, "Masquerade" Commons, 8 pm
Feb 7 Rotary Mentorship Day, W.F. West 10-12th graders
Feb 8 R.E. Bennett Family Reading Night, Gym, 6-7 pm
Feb 13 Olympic Class Picture Day
Feb 14 Olympic Pink & Red Dress up Day/Valentine's Day
Feb 19 **Presidents' Day - Holiday**
Feb 20 **Regular School Board Meeting, 6:30 pm**

7. Adjournment

President Clark adjourned the Regular Session at 7:20 p.m.

Board President

Board Secretary