

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

November 14, 2017

1. Call to Order - Regular Session

Mr. Clark called the Special Meeting to order at 6:00 pm and led the flag salute. There were no comments from the audience or board.

Meeting Attendees:

Board Members

Brennan Bailey, President - via FaceTime
Joe Clark, Vice President - Acting President
Vicki Daniels, Board Member
Colleen State, Board Member
Dr. Brian Roberts, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent
Heather C. Pinkerton, Director, Business & Operations
Debby Gregory, Personnel/Communications Officer, Recording Secretary
Trisha Smith, Director of Teaching and Learning
Bob Hunt, Principal, Cascade Elementary School
Brett Ellingson, Principal, R.E. Bennett Elementary School and Olympic Elementary School
Rick Goble, Assistant Principal, Chehalis Middle School
Bob Walters, Principal, W.F. West High School
Wendy Balmer, Assistant Principal, W.F. West High School
Tim Touhey, Principal, Green Hill Academic School/Lewis Co. Alternative School/Lewis Co. Juvenile Detention
Gibb Kingsley, Transportation Cooperative Director
Dale Dunham, Transportation Cooperative Assistant Director
Alison Clinton, Instructor, W.F. West High School
Kyla Bailey, Instructor, W.F. West High School
Randy Smith, Instructor, W.F. West High School
Cliff Munroe, Instructor, Green Hill Academic School
Families of kindergarten riders and Chehalis Transportation Drivers - as listed below

Outstanding School Bus Safe Ridership Awards were presented to the following Cascade Kindergarten students: Amelia Dickson, Isabella Vigue, Aiden Hickey, Keyan Hauth, Logan Cook, Allison Flexhaug, Mason Calabrese and Aria Dunaway by the following Transportation Drivers: Ariane Withers, Linda Frumusano, Lynn Droivold, Laura Miller and Dawn Miles.

2. Approve Minutes

- Mrs. Daniels moved, Mrs. State seconded, to approve minutes of the October 17, 2017, Regular School Board Meeting. *Motion passed 4-0*

3. Reports

Superintendent's Report

Superintendent Rothlin's report included the following topics: changes to the agenda, an article in The Chronicle reporting a Board meeting about Cascade and R.E. Bennett based on information (from Facebook) from one year ago, the Connecting Educators with Industry event to be held on December 1 at W.F. West High School, a brief explanation of change orders for James W. Lintott Elementary School and the W.F. West STEM wing, an update on interior and exterior paint for the STEM wing, a new entry security system (doorbell) at Cascade Elementary School, WSSDA conference (Nov. 16-18), a report from Mrs. Daniels regarding the recent WSSDA regional conference she and Superintendent Rothlin attended at N. Thurston Public Schools, a report from Mrs. Daniels on this year's WSSDA legislative platform, and the possibility of rescheduling the December 19 Board meeting to December 12.

Administrative Report

Mrs. Balmer thanked the Board for allowing WFW staff to go to Pueblo, Colorado, to view CTE/Vocational Programs. She and several teachers described the partnership they saw there between the school district, community college and community/business partners, and many ideas were brought back to enhance the CTE/Vocational Programs in Chehalis School District, the CTE/Vocational partnership with Centralia College and ideas for engaging with community and business.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of October 31, 2017, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. Items of interest included enrollment and 16-17 Financial Statements, bus purchase and Medicaid Admin Claiming.

4. Approve Consent Agenda

Dr. Roberts moved, Mrs. State seconded, to approve the Consent Agenda as follows: *Motion passed 4-0*

1. Warrants

- o PR/AP Checks - \$2,038.30
- o PR Checks - \$41,487.05
- o Electronic Deposits - \$1,189,720.92
- o PR Taxes - \$442,614.70
- o PR/AP Checks - \$916,261.97
- o PR/AP - ACH Deposits - \$425.00
- o General Fund: 122386-122417, \$88,639.14; 122421-122471, \$65,457.75; 122472-122508, \$143,464.09; 122549-122572, \$50,161.34; 122573-122590, \$61,670.30
- o APACH Direct Deposits: 171800002-171800012, \$1,410.27; 171800019-171800056, \$4,032.33; 171800014-171800018, \$429.07
- o ASB Warrants: 403331-403346, \$14,381.43; 403347-403361, \$4,028.50; 403362-403376, \$13,509.86
- o Capital Projects: 200252-200253, \$1,324.55; 200254-200259, 918,136.71
- o Private Purpose Trust: 700209-700210, \$690.47

2. Student Travel

- o Overnight travel for the following WFW High School Forensics tournaments, with chaperones Janelle Williams and Corinne Duncan: (cost paid from Forensics)
 - November 3-4, 2017, Gig Harbor, WA, nine (9) students, staying at Inn at Gig Harbor
 - January 5-6, 2018, Tacoma, WA, up to 18 students, lodging not secured yet
 - January 12-13, 2018, Federal Way, WA, up to 18 students, lodging not secured yet
 - March 9-10, 2018, State Tournament, Tacoma, WA
 - March 16-17, 2018, State Debate, Tacoma, WA
- o Overnight travel for 16 WFW High School Wrestling students and two coaches to attend a wrestling

tournament on January 11-12, 2018, Ellensburg, WA. Students will be sleeping in the school gym.
(cost paid from Athletics)

5. New Business

a. Health Care Authority

Mrs. Daniels moved, Dr. Roberts seconded, to approve the Interagency Agreement with the Health Care Authority to provide Medicaid Administrative Claiming program. *Motion passed 4-0*

b. Resolution No. 17-18-004 Authorizing Bus Purchase

Mr. Bailey moved, Mrs. State seconded, to adopt Resolution No. 17-18-004 authorizing purchases of one bus and signature of related documents. *Motion passed 4-0*

c. Board Policy 2337 - Disability History Month

Mrs. Daniels moved, Dr. Roberts seconded, to hold a second reading/adoption of Board Policy 2337, Disability History Month. *Motion passed 4-0*

d. Board Policy 1310 - Policy Adoption, Manuals and Administrative Procedures

Mrs. State moved, Mr. Bailey seconded, to approve a first reading of revisions to Board Policy 1310 - Policy Adoption, Manuals and Administrative Procedures. *Motion passed*

e. Change Orders

Mrs. Daniels moved, Dr. Roberts seconded, to approve W.F. West High School STEM Addition Change Order #8 and PK-2 Elementary School Change Order #12. *Motion passed 4-0*

f. Donation(s)

Dr. Roberts moved, Mrs. Daniels seconded, to approve the donations as listed. *Motion passed 4-0*

i. Cascade Elementary School

- \$124.70 from Sahara Pizza for student rewards
- \$248.45 from United Way of Lewis County/Leslie Pagel ASB for classroom items

ii. Olympic Elementary School

- \$6,000 from PTA 4.6.5 for 4th/5th grade field trips

g. Personnel Items

Mrs. Daniels moved, Dr. Roberts seconded, to approve the personnel items as listed. *Motion passed 4-0*

i. Hiring of Certified Staff

- Thomas Grunenfelder as Teacher at Chehalis School District on a 0.82 FTE provisional contract, effective for the remainder of the 2017-2018 school year.
- Maximiliano Mendez Mendoza as Teacher at Chehalis School District on a .688 FTE provisional contract, effective November 27, 2017, for the remainder of the 2017-2018 school year.

ii. Hiring of Classified Staff

- Kathryn Dunn-Saari as Assistant Drama Director, W.F. West High School, Fall Production.
- Joshua Westley, Temporary Educational Paraprofessional/Program Assistant, for 3.75 hours per day (Ed Para) and 3.0 hours per day (PA), M-F, Olympic Elementary, effective October 16, 2017.

- Tamara Martinez, Temporary Educational Paraprofessional/Special Education, for 6.0 hours per day, M-F, R.E. Bennett Elementary, effective November 3, 2017.
- Tiffany Pluard, Temporary Educational Paraprofessional/Special Education, for 6.0 hours per day, M-F, Olympic Elementary, effective November 3, 2017.
- Marshall Peone as Assistant Girls Basketball Coach, Chehalis Middle School, for the 2017-2018 winter sports season, stipend \$2,207.
- Joshua Westley, as Assistant Girls Basketball Coach, Chehalis Middle School, for the 2017-2018 winter sports season, stipend \$2,207.
- Emily Jordan as W.F. West and Chehalis Middle School First Tech Challenge Advisor for the 2017-2018 school year, stipend \$1,434.
- Daniel Kelly as Assistant Girls Basketball Coach, W.F. West High School, for the 2017-2018 winter sports season, stipend \$3,739.

6. Announcements

Nov. 14	Choir Concert, Chehalis Middle School Gym, 7-8:30 pm
Nov. 22	Early Release for Holidays - No Lunch Served
Nov. 23-24	Thanksgiving Holidays
Nov. 27	R.E. Bennett Elementary School Music Program #1, 7-8 pm
Nov. 30	Cascade Elementary School Music Program #1, 7-8 pm
Dec. 1	Early Release - Staff Inservice
Dec. 2	Chehalis Santa Parade
Dec. 7	Choir Concert, Chehalis Middle School Gym, 7-8:30 pm
Dec. 7, 8, 9	<i>Shrek - The Musical</i> , R.E. Bennett Auditorium, 7:30 pm
Dec. 12	Band & Strings Concert, Chehalis Middle School Gym, 7-8:30 pm
Dec. 14	Band/Strings/Choir Concert, W.F. West High School, Gym, 7-9 pm
Dec. 15	Early Release for Winter Break - No Lunch Served
Dec. 19	Regular School Board Meeting - 6:30 pm
Dec. 18-Jan 1	Winter Break
Jan. 2	Back to School - Happy New Year!

7. Adjournment

Mr. Clark adjourned the Regular Meeting at 7:30 p.m.

Board President

Board Secretary