

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

September 19, 2017

1. Call to Order - Regular Session

Mr. Clark called the Regular Session to order at 6:30 p.m. and led the flag salute. There were no comments from the audience. The Board remarked on the successful district day with certificated staff and on the Chronicle article on Superintendent evaluations (Chehalis and Centralia).

Meeting Attendees:

Board Members

Brennan Bailey, Board President via FaceTime

Joe Clark, Vice President

Vicki Daniels, Board Member

Colleen State, Board Member

Dr. Brian Roberts, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent

Mary Lou Bissett, Assistant Superintendent

Heather C. Pinkerton, Director, Business & Operations

Debby Gregory, Personnel/Communications Officer, Recording Secretary

Bob Hunt, Principal, Cascade Elementary School

Bob Walters, Principal, W.F. West High School

Tim Touhey, Principal, Green Hill Academic School & Lewis County Alternative School

Loretta Duncan, Director, Special Education

Kimberly McVay, Teacher, Cascade Elementary School

Colette LeBaron, Teacher, Cascade Elementary School

Emma Reynolds, Teacher, R.E. Bennett Elementary School

Yesenia Hunt, Educational ParaProfessional, R.E. Bennett Elementary School

Lynn Wakefield Rickard, CEA President, Teacher, Olympic Elementary School

Kathryn (Kate) Balmelli, Student Representative to the Board, W.F. West High School

2. Approve Minutes

Mrs. Daniels moved, Mrs. State seconded to approve minutes of the August 15, 2017, Regular School Board Meeting.

Motion passed 4-0.

3. Reports

Superintendent's Report

Superintendent Rothlin gave a facilities update report including the new elementary schools, maintenance shop and STEM wing including pictures and project budget updates. He talked about State funding impacts, Insurance (savings), Agenda items (WFW fundraiser), Special Education agreement, travel, and the date for the November Board meeting (changing to November 14).

Administrative Report

Mr. Hunt introduced teachers, Kimberly McVay, Colette LeBaron, Emma Reynolds and ELL educational paraprofessional, Yesenia Hunt, who talked about the summer 2017 Kindergarten Jumpstart Program.

Miss Balmelli reported on summer 2017 ASB Leadership conference the students had attended, the stadium painting project that 15 of the ASB students had worked on during the summer, a Bearcat Pride (fundraising) project (paws on parking spaces), and a trip to the Seattle Aquarium.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of August 31, 2017, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. Items of interest included the Centralia-Chehalis Transportation Cooperative Agreement (action item) and September 2017 enrollment.

4. Approve Consent Agenda

Dr. Roberts moved, Mrs. Daniels seconded, to approve the Consent Agenda as listed. ***Motion passed 4-0.***

1. Warrants

- PR Checks - \$27,174.11
- Electronic Deposits - \$1,224,317.48
- PR Taxes - \$451,569.72
- PR/AP Checks - \$982,234.55
- PR/AP ACH Deposits - \$425.00
- General Fund: 121823-121857, \$174,812.89; 121858-121902, \$131,569.45; 121903-121915, \$17,323.83; 121957-122019, \$134,999.71; 122020-122044, \$401,275.37; 122045-122099, \$314,456.66
- Accounts Payable Compensating Tax: 201600042, \$367.18; 201600043, \$33.79
- ASB Fund: 403263-403268, \$6,810.12; 403269, \$42.00; 403270-403280, \$9,355.60
- Capital Projects: 200222-200228, \$2,128,511.53; 200229-200231, \$40,813.56; 200232-200233, \$1,950,735.72; 200234-200238, \$672,931.18
- Private Purpose Trust: 700203-700206, \$2,750.00; 700207, \$1,000.00; 7000208, \$500.00

2. Student Travel

- Out-of-state travel for W.F. West High School Girls Next Gen robotics to attend competition in Portland, OR, October 7, 2017. (cost paid from Robotics Fund)
- Overnight travel for 15 W.F. West High School FFA students to attend FFA Leadership Camp, September 30 - October 1, 2017, Brooklyn, WA. Lodging at Shiloh Bible Camp, Cosmopolis, WA. (students paying lodging and meals, FFA transportation)

3. Staff Travel

- Out-of-state travel for the following W.F. West High School staff to visit Pueblo Community College's CTE Programs, October 25-27, 2017, Pueblo CO: Kyla Bailey, Randy Smith, Cassie Minor, Alison Clinton, Bailey Terpstra, Deede Young, Kerry Shafer, Wendy Balmer and Bob Walters. (cost from VOC funds and teacher to teacher collaboration funds)
- Out-of-state travel for the following Chehalis Middle School staff to attend the Northwest Mathematics Conference, October 12-14, 2017, Portland, OR: Stephanie Fox, Denise Obtinario, Victor Boyer, Josie Peterson and Jordan Duncan. (cost from professional development)
- Out-of-state travel for 10 W.F. West High School CTE department teachers and one administrator to attend the ACTE National Conference, December 6-9, 2017, Nashville, TN:

Kyla Bailey, Chris Guenther, Cassie Minor, Deede Young, Donnie Bunker, Randy Smith, Alison Clinton, Kerry Shafer, Joe Steketee and Wendie Balmer. (cost paid from Perkins grant)

5. New Business

a. Fundraiser - W.F. West High School

- Mrs. State moved, Dr. Roberts seconded, to approve a W.F. West High School National Honor Society fundraiser through the company, Global Horizons USA. *Motion passed 4-0.*

b. Disabled Children Agreement-Centralia Preschool and Self Management

- Mrs. Daniels moved, Mrs. State seconded, to approve an Interdistrict Cooperative Agreement between Centralia School District and Chehalis School District for Disabled Preschool Students Ages Three (3) to Five (5) and Self-Management Program for the 2017-2018 school year. (Renewal) *Motion passed 4-0.*

c. BP 2337 Disability History Month

- Dr. Roberts moved, Mrs. State seconded, to hold a first reading of Board Policy 2337, Disability History month. *Motion passed 4-0.*

d. Change Orders

- Dr. Roberts moved, Mrs. Daniels seconded, to approve PK-2 Elementary School Construction Change Order #10 and W.F. West High School STEM Addition Change Order #6. *Motion passed 4-0.*

e. Transportation Cooperative Revised Agreement

- Mr. Bailey moved, Mrs. State seconded, to approve a revised Inter-local Agreement for Participation and Operation of a Pupil Transportation Cooperative between Chehalis and Centralia School Districts for the 2017-2018 school year. *Motion passed 4-0.*

f. Donation(s)

Mrs. State moved, Dr. Roberts seconded, to approve the following donations as listed. *Motion passed 4-0.*

i. Chehalis School District

- \$7,534 approximate value of school supplies from Mike and Sue Austin for needy students
- \$84,542 from Chehalis Foundation Ingwersen Endowment for the following:
 - \$5,000 SEM Course
 - \$4,000 Cell Culture Lab
 - \$20,000 Molecular Genetics Program
 - \$10,000 Bio Tech Day
 - \$12,000 First Robotics Program
 - First Robotics Mentoring CMS
 - \$2,000 Elementary STEM Days
 - \$10,000 STEM Professional Development
 - \$5,000 STEM Staff Stipends
 - \$500 STEM student scholarships
 - \$2,000 App Development/MAT Lab Course
 - \$14,042 TBD new location

ii. Green Hill Academic School

- \$1,876 approximate value plus \$187 shipping fee for books from High Interest Publishers
- \$400 approximate value for books from Dawn Reshen-Doty, Publisher

g. Personnel Items

Mrs. Daniels moved, Dr. Roberts seconded, to approve the following personnel items as listed. Mrs. State abstained from voting (appearance of potential conflict of interest.) ***Motion passed 3-0.***

i. Hiring of Certified Staff

- Maximiliano Mendez Mendoza as Teacher at Chehalis School District on a .31 FTE (September 5, 2017 through November 22, 2017) provisional contract, effective for the 2017-2018 school year. Request to approve submission of a conditional teaching certificate application for this hire.
- Kristi Margeson as Teacher at Chehalis School District on a .50 FTE provisional contract, effective for the 2017-2018 school year.
- Trevor Mora as Teacher at W.F. West High School on a 1.0 FTE provisional contract, effective for the 2017-2018 school year.
- The following as retire/rehire at Green Hill Academic School/Lewis County Alternative School, effective for the 2017-2018 school year:
 - Carolee Forsyth, Special Education/Science Instructor, 0.33 FTE
 - Jerry Cunning, Multiple Subjects Instructor, 0.50 FTE
 - Cathy Hallenbeck, Multiple Subjects Instructor, 0.50 FTE

ii. Hiring of Classified Staff

- Hannah Schneider for the Temporary W.F. West High School Student Worker-College Peer Mentor position, 1-2 hrs per day, as needed.
- Evan Fagerness as Permanent Educational Paraprofessional, Education Advocate, 8 hrs per day M-F, effective for the 2017-2018 school year.
- Serena Schoelkopf as Temporary Educational Paraprofessional, W.F. West High School, 6.5 hrs per day M-F, effective for the 2017-2018 school year.
- Isabel VanderStoep as Temporary Student Worker at Cascade Elementary, 6 hrs per day M-F, effective August 16 - September 11, 2017.
- Sonja Lorenzo as Kitchen Helper, W.F. West High School, freshman orientation day, 9:30-1:30 p.m. for a total of 8 hrs.
- The following Temporary Educational Paraprofessional/program assistant positions, effective for the 2017-2018 school year:
 - Cascade Elementary
5.75 hrs per day M-F (EP LAP) - Debbie House, April Cole, Shirley Stedham, Brianna Withrow
4 hrs per day M-F - (CAS/REB) - Erica Sanchez
6.0 hrs per day, 4 days per week (SpedEd/Preschool) - Ruth Stoker
6.0 hrs per day, .5 hrs playground M-F (Solutions Room) - Jenny Hughes
6.0 hrs per day M-F (SpedEd 1:1) - Jessica Cook, Stevie Abbott, Taylor Weichbrodt, Elizabeth Laffranchini, Holly Zigler
 - R.E. Bennett Elementary
6.0 hrs per day M-F (SpedEd SLP 1:1) - Kelley Rowe
6.0 hrs per day M-F (SpedEd) - Melissa Dickinson, Michelle Quinn, Meghan Anders
5.75 hrs per day M-F (SpedEd) - Cheryl Morton
 - Olympic Elementary
1.0 hrs per day M-F (Asst Patrol) - Philip Hawkins
6.0 hrs per day M-F (SpedEd) - Paul Avery
 - Chehalis Middle School
6.0 hrs per day M-F (SpedEd 1:1) - Bethany Weaver
6.0 hrs per day M-F (SpedEd 1:1) - Victoria Surry
6.0 hrs per day M-F (SpedEd) - Rebecca Blake

W.F. West

6.0 hrs per day M-F (SpedEd) - Jon Strehlow, Colleen Crawford

6.0 hrs per day M-F (SpedEd 1:1) - Heather Wold

Green Hill Academic School

7.0 hrs per day M-F (ELL/Education Advocate) - Adrian Jimenez

Visions

6.0 hrs per day M-F - Elizabeth Angell

iii. Coaches 2017-2018

- Coaches, as listed, for the 2017-2018 school year.

iv. Additional Fall Coaches

- Dan Hill, Assistant Boy's Football Coach, W.F. West High School, with a stipend of \$4,256, step 5.
- Bryce Garbe, Assistant Boy's Football Coach, Chehalis Middle School, with a stipend of \$2,207, step 1.
- Mike Haller, Assistant Girl's Soccer Coach, Chehalis Middle School, with a stipend of \$2,207, step 1.

v. Extra Duty Stipend

- The following extra admin duty stipends: Rick Goble, \$3,350 and Ryan Robertson, \$4,150 from August 21, 2017, through November 22, 2017.

6. Announcements

Oct. 6 Early Release - Staff Inservice
Oct. 17 Regular School Board Meeting, 6:30 p.m.

7. Adjournment

Mr. Clark adjourned the Regular Meeting at 7:35 p.m.

Board President

Board Secretary