

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

November 15, 2016

1. Call to Order - Regular Session

Public Hearing - Mr. Bailey opened the Public Hearing at 6:00 p.m. The purpose of the hearing was to take public comment on the proposed sale of two parcels of real property. Mr. Bailey asked two times if there were any questions or comments. There were no comments or questions from the audience or Board. The Public Hearing was closed at 6:30 p.m.

Mr. Bailey called the Regular Session to order at 6:30 p.m. and led the flag salute. He excused the absence of Mr. Clark due to a work conflict. He welcomed guests and visitors. There were no comments from the audience. Mrs. Daniels commented on the Girls Volleyball team being the WIAA Academic Champions. Mrs. State commented that the tennis team also earned the WIAA Academic Championship.

Meeting Attendees:

Board Members

Brennan Bailey, President
Joe Clark, Vice President, Excused
Vicki Daniels, Board Member
Colleen State, Board Member
Dr. Brian Roberts, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent
Mary Lou Bissett, Assistant Superintendent
Heather C. Pinkerton, Director, Business & Operations
Debby Gregory, Personnel/Communications Officer, Recording Secretary
Bob Hunt, Principal, Cascade Elementary
Brenda Pohlman, Vice Principal, Cascade Elementary
Tim Touhey, Principal, Green Hill Academic School & Lewis County Alternative School
Gibb Kingsley, Transportation Cooperative Director
Dale Dunham, Transportation Cooperative Assistant Director
Families of kindergarten riders and Chehalis Transportation Drivers - as listed below

Outstanding School Bus Safe Ridership Awards were presented to the following Cascade Kindergarten students:

Wren Vandenbos, Willow Sutton, Kya Homan-Shearer, Maisy Schraeder, Kyson Peterson, Adele Guenther, Colby Westlund, Maribella Flores, Gunner Hemphill, Sydney McConnell, Andres Osorio Santiago, and Izzabella Castro by the following Transportation Drivers: Dawn Miles, Ariane Withers, Laura Miller, Bud Goodwillie, and Cliff Specht.

2. Approve Minutes

Mrs. Daniels moved, Mrs. State seconded, to approve the minutes of the October 18, 2016, Regular School Board Meeting. *Motion passed 3-0.*

3. Reports

Superintendent's Report

Superintendent Rothlin reported on the following topics: Parent/teacher conferences, Transportation Annual Report, WSSDA conference, School Improvement Plans, Value Engineering Reports.

Transportation Report

Transportation Director Gibb Kingsley presented the Transportation Cooperative's annual report to the Board.

Administrative Report

Mr. Touhey gave a brief report on Green Hill Academic School.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report. She reviewed the fund balances as of October 31, 2016, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle fund. Items of interest were year-end and SEFA reports, and information related to the District's Moody rating (for bond sales).

4. Approve Consent Agenda

Dr. Roberts moved, Mrs. Daniels seconded, to approve the Consent Agenda as listed. *Motion passed 3-0.*

1. Warrants

- Payroll Checks: \$642.53
- Electronic Deposits: \$1,085,185.28
- Payroll Taxes: \$422,297.31
- PR/AP Checks: \$861,535.83
- General Fund Warrants: 119090-119099, \$376,413.84; 119100-119179, \$168,879.41; 119180-119181, \$988.80; 119182-119282, \$134,569.76; 119283-119284, \$8,095.32; 119327-119373, \$152,299.23; 119374-119388, \$128,088.86
- AP Comp Tax: 201600003, \$2,142.10; 201600006, \$1,831.57; 201600004, \$474.63; 201600007, \$309.38
- Accounts Payable Warrants: 402814-402822, \$2,163.18; 402823-402848, \$21,657.62; 402849-402862, \$15,612.04
- Capital Project Fund Warrants: 200103-200104, \$43,469.37; 200105-200107, \$267,962.28; 200108, \$6,500.00

2. Warrant Cancellation

- Resolution No. 16-17-012, Warrant Cancellation.

3. Student Travel

- Overnight travel for five (5) W.F. West High School Band students and three (3) alternates, with Band Director, Adam Campagna, to attend 2016 Western International Band Clinic Honor Band Event, November 18 through 21, 2016, in SeaTac, WA. (costs paid by students and Music Boosters)
- Overnight travel for one (1) W.F. West High School Cross-Country student, with Coaches, Amber Cruzan and Rob Sande, to attend the State Championship in Pasco, WA, November 4-5, 2016. (costs paid by Athletics)

4. Staff Travel

- Staff travel for Emily Haynes, Special Education Teacher at R.E. Bennett, and Karen Foreman, SLP, to attend "Advanced Knowledge Seminar: Putting it into Practice!" in Portland, OR, on November 2, 2016. (Cost paid from Special Education funds)
- Staff travel for the following from R.E. Bennett and Olympic Elementary Schools to attend the National Title 1 Conference, February 22-25, 2017, in Long Beach, CA. (costs paid by professional development)
 - R.E. Bennett staff - Sunny Johnson, Melissa Crosby, Michele Cox, Cynthia Bingham, Cheryl Spinnie, Ellen Davis, and Trisha Smith.
 - Olympic staff - Nikki Ames, Charly Enlow, Stefany Donahue, RaeDene Emery, and Brett Ellingson.

- Staff travel for the following staff members to attend the Teaching Mathematical Mindsets workshop, February 3-4, 2017, at Stanford University in Stanford, CA. (costs paid by R.E. Bennett and Olympic Title funds)
 - Lindsey Petersen (REB), Lauri Kreutz (REB), Becky Coyle (OLY), Erika Jeans (OLY), Katelyn Walsh (District Instructional Coach), and one administrator.

5. New Business

a. School Improvement Plans (SIP)

Mrs. State moved, Dr. Roberts seconded, to approve 2016-17 School Improvement Plans (SIP) for Cascade, R.E. Bennett, Olympic Elementary Schools, Chehalis Middle School, W.F. West High School, Green Hill Academic School and Lewis County Alternative School. (annual approval) *Motion passed 3-0.*

b. Value Engineering Reports

Dr. Roberts moved, Mrs. Daniels seconded, to approve the PK-2 and 3-5 value engineering reports and related implementation plans. *Motion passed 3-0.*

c. Surplus

Mrs. Daniels moved, Mrs. State seconded, to declare as surplus (outdated and/or beyond repair) equipment from W.F. West Science Department, allowing for removal from district inventory. *Motion passed 3-0.*

d. Donation(s)

Dr. Roberts moved, Mrs. Daniels seconded, to approve the following donations. *Motion passed 3-0.*

i. Olympic Elementary School

- \$6,000 from Chehalis PTA 4 6 5 for field trips and assemblies.

ii. W.F. West High School

- \$250.00 from the Moore Family for cap and gown fund.

e. Personnel Items

Mrs. Daniels moved, Dr. Roberts seconded, to approve the following personnel items. *Motion passed 3-0.*

i. Hiring of Classified Staff

- Stevie Abbott as Temporary Special Education Paraprofessional, at Cascade Elementary School Resource Room, 6 hours per day, M-Thursday, effective October 31, 2016.
- Teresa Jones as Temporary Special Education Paraprofessional, at Cascade Elementary School Resource Room, 6 hours per day, M-F, effective October 27, 2016.
- Laura Ing as Temporary Educational Paraprofessional at Cascade Elementary School, 5.75 hours per day, M-F, effective October 24, 2016.
- Lisa VonMoos as Temporary Special Education Paraprofessional, at Olympic Elementary, 6 hours per day, M-F, effective November 7, 2016.

ii. Hiring of Certified Staff

- Yvonne Moseley as Special Education Teacher at Green Hill Academic School, on a .3611 FTE provisional contract, for the remainder of the 2016-2017 school year.

6. Announcements

- Nov. 14-18 Conferences - Early Release
Nov. 14-18 American Education Week
Nov. 23 **Early Release for Holiday - No Lunches Served**
Nov. 24-25 **Thanksgiving Holidays - No School**
Dec. 1 Cascade Elementary Music Program #1, 7 pm, Gym
Dec. 2 Early Release - Staff Inservice
Dec. 3 Santa Parade - Chehalis - 11 am
Dec 6 Chehalis Middle School Choir Concert, 7 pm, Gym
Dec. 8 W.F. West High School Winter Concert, 6:30 pm, Gym
Dec. 13 Chehalis Middle School Band and Strings Concert, 7 pm, Gym
Dec. 20 **Early Release - No Lunches Served**
Dec. 20 **Regular School Board Meeting, 6:30 pm**

7. Adjournment

President Bailey adjourned the Regular Meeting at 7:24 p.m.

Board President

Board Secretary