

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

August 16, 2016

1. Call to Order - Regular Session

At 5:30 pm, the Board of Directors held an Executive Session to discuss contract negotiations for Teamsters Local Union No. 252 and Chehalis Education Association. The Executive Session ended at 6:30 pm.

President Bailey called the Regular Session to order at 6:30 p.m., led the flag salute and welcomed guests. Jose' C. Perry, representing Carpenters Union 129, shared the union's definition of "lowest responsible bidder" on public entity prevailing wage projects. Mrs. Daniels, board member, stated that the Hall of Fame luncheon on August 9th at W.F. West High School was nice.

Meeting Attendees:

Board Members

Brennan Bailey, President

Joe Clark, Vice President

Vicki Daniels, Member

Colleen State, Member

Dr. Brian Roberts, Member

Staff, Student, Public

Ed Rothlin, Superintendent

Mary Lou Bissett, Assistant Superintendent

Heather C. Pinkerton, Director, Business & Operations

Debby Gregory, Personnel/Communications Officer, Recording Secretary

Wendie Balmer, Vice Principal, W.F. West High School

Krista Wilks, Science Teacher, W.F. West High School

James Hill, KMB Architects

J. Vander Stoep, District Legal Counsel

Jerry Gates, Victor-Four Labor Relations (Executive Session only)

Jose' C. Perry, Carpenters Union

Kip Van Auken, Carpenters Union

2. Approve Minutes

- Mr. Clark moved, Mrs. State seconded, to approve the minutes of the July 19, 2016, Regular School Board Meeting.

Motion passed 4-0.

3. Reports

Superintendent's Report

J. Vander Stoep thanked everyone for the recent Award of Excellence and reviewed the process for changing the trustees of the Coffman and West Scholarship. James Hill from KMB Architects discussed the floor plans for the new W.F. West High School STEM Wing.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report. She reviewed the fund balances as of June 30, 2016, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle fund.

4. Approve Consent Agenda

Mrs. Daniels moved, Dr. Roberts seconded, to approve the Consent Agenda as listed. *Motion passed 4-0.*

- Payroll Checks: 807855-807958, \$42,117.92
- Electronic Deposits: 900025129-900025560, \$1,134,383.51
- Payroll Taxes: \$424,281.32
- PR/AP Checks: 118385-118423, \$795,819.20
- PR Checks: 807959-807960, \$146.76
- PR Taxes: \$24.32
- General Fund Warrants: 118424-118462, \$101,456.33; 118463-118483, \$32,620.36
- AP Compensating Tax: 201500039, \$60.64; 201500040, \$4.53
- Accounts Payable: 402747-402749, \$2,244.80
- Capital Projects: 200079-200083, \$388,384.15; 200084-200085, \$1,231.50
- Private Purpose Trust 700174-700178, \$4,500.00

5. New Business

a. Donation

- Mrs. Daniels moved, Mrs. State seconded, to approve a donation to Chehalis Middle School from Phil and Amy Crocker of a new digital handheld microscope, Proscope HR2 Deluxe Kit, valued at \$1088.33. *Motion passed 4-0.*

b. Resolution 15-16-024 New in Lieu of Modernization

- Dr. Roberts moved, Mrs. Daniels seconded, to adopt Resolution No. 15-16-024, replacing Resolution No. 15-16-007, to construct new facilities in lieu of modernization for the Chehalis School District. *Motion passed 4-0.*

c. Resolution 15-16-025 New in Lieu of Modernization

- Mr. Clark moved, Mrs. State seconded, to adopt Resolution Number 15-16-025, replacing Resolution Number 15-16-009, to construct a new facility in lieu of modernization for the Chehalis School District. *Motion passed 4-0.*

d. Resolution No. 15-16-026

- Mrs. Daniels moved, Dr. Roberts seconded, to adopt Resolution No. 15-16-026 to participate in a purchasing cooperative between Region VIII Education Service Center for The Interlocal Purchasing System (TIPS) and Chehalis School District. *Motion passed 4-0.*

e. TIPS Purchasing Cooperative Agreement

- Mrs. State moved, Mr. Clark seconded, to approve an agreement between Region VIII Education Service Center for The Interlocal Purchasing System (TIPS) and Chehalis School District for purchases through the TIPS Program. Renewed automatically unless given sixty (60) day prior written notice of non-renewal. *Motion passed 4-0.*

f. ESD 112 Cooperative Purchasing Agreement

- Dr. Roberts moved, Mr. Clark seconded, to approve a cooperative agreement between Educational Service District (ESD) 112 and Chehalis School District to purchase furniture, supplies and equipment and shall remain in force until terminated. *Motion passed 4-0.*

g. Minimum Basic Education Requirement Compliance

- Mrs. Daniels moved, Mrs. State seconded, to approve the Minimum Basic Education Requirement Compliance for the 2016-2017 school year. (annual approval). *Motion passed 4-0.*

h. Surplus Items

Mrs. Daniels moved, Mr. Clark seconded, to declare as surplus (outdated and/or beyond repair) from the following buildings, as listed, allowing for removal from their inventory. *Motion passed 4-0.*

- W.F. West High School - mathematics books
- R.E. Bennett Elementary School - music books

i. Personnel Items

Mrs. Daniels moved, Dr. Roberts seconded, to approve personnel items 1-3. *Motion passed 4-0.*

i. Hiring of Classified Staff

- Derek Moody as Evening Custodian, R.E. Bennett Elementary School, 8 hrs/day, M-F, effective July 15, 2016.
- Kelly Chappelle, Driver, Transportation Chehalis Route 2, 3 hrs/day, M-F, effective August 31, 2016.

ii. Hiring of Certified Staff

- Wendy Neal, 2016 Summer STEM Academy teacher.
- Kelly Rasmussen as Elementary Teacher at Olympic Elementary School on a 1.0 FTE provisional contract, effective for the 2016-2017 school year.
- Caprice Johnson as Elementary Teacher at Olympic Elementary School on a 1.0 FTE provisional contract, effective for the 2016-2017 school year.

iii. Coaching Contracts Fall 2016

- Coaches, as listed, for the 2016 W.F. West High School and Chehalis Middle School Fall Sports season.

iv. Coaching Contract Fall 2016

Mr. Clark moved, Dr. Roberts seconded, to amend Coaching Contract Fall 2016 to include Girls' Spring 2017 Head Tennis Coach. Mrs. State did not vote for conflict of interest. ***Motion passed 3-0.***

Dr. Roberts moved, Mr. Clark seconded, to hire Jack State as Boys Head Tennis Coach for the 2016 W.F. West High School Fall Sports season and Girls Head Tennis Coach for the Spring 2017 season, effective August 22, 2016, through June 30, 2017. ***Motion passed 3-0.***

6. Announcements

Aug 22	First Practice for Fall Sports
Aug 23	New Teacher Orientation, W.F. West High School Library, 9-11:30 am
Aug 23	Training with Rachel Dorsey - Learning Walks/Homeroom, W.F. West High School Library, 12:30 pm
Aug 24	Junior & Senior Registration, 8:30-11:30 am and 12:30-2:30 pm
Aug 25	Admin Retreat, Boardroom
Aug 25	Freshman Orientation/Link Day, W.F. West High School, 7 am - 1 pm
Aug 26	Sophomore Registration, 8:30-11:30 am and 12:30-2:30 pm
Aug 31	R.E. Bennett BBQ and Open House - BBQ 5-6 pm, Open House 5:30-6:30 pm
Aug 31	Classified BBQ at W.F. West High School Commons, 11:45 am
Sep 1	District Day, W.F. West High School Commons, 8 am
Sep 2	No School
Sep 5	Labor Day - Holiday
Sep 6	First Student Day
Sep 20	Regular School Board Meeting, 6:30 pm

7. Adjournment

President Bailey adjourned the Regular Meeting at 7:50 pm.

Board President

Board Secretary