

# Clone of CHEHALIS SCHOOL DISTRICT

## Meeting Minutes

### Chehalis School District Board Room

Wednesday, March 16, 2016 06:30 PM

#### 1. Call to Order - Regular Session

President Bailey called the Regular Session to order at 6:30 p.m. and led the flag salute. There were no audience comments. Mrs. State commented on the February 29th Chehalis PTA assembly where they hosted Jesus Villahermosa's Reality Crisis Training and shared that the parents in attendance asked good questions.

Meeting Attendees:

##### Board Members

Brennan Bailey, President  
Joe Clark, Vice President (excused)  
Vicki Daniels, Board Member  
Colleen State, Board Member  
Dr. Brian Roberts, Board Member

##### Staff, Students, Public

Ed Rothlin, Superintendent  
Mary Lou Bissett, Assistant Superintendent  
Heather C. Pinkerton, Director, Business and Operations  
Debby Gregory, Personnel/Communications Officer, Recording Secretary  
Bob Hunt, Principal, Cascade Elementary School  
Trisha Smith, Principal, R.E. Bennett Elementary School  
Brett Ellingson, Principal, Olympic Elementary School  
Bob Walters, Principal, W.F. West High School  
Tim Touhey, Principal, Green Hill Academic School/Lewis County Alternative School  
Brenda Pohlman, Assistant Director, Chehalis-Centralia Student Support Cooperative  
Rachel Dorsey, Assistant Principal/Teaching & Learning  
Hannah Schneider, Student Representative to the Board  
Jennifer Stevens, Secretary, Cascade Elementary School  
Sonja Lorenzo, Food Service, W.F. West High School  
Lynn Wakefield-Rickard, CEA President, Teacher, Olympic Elementary School  
Kelli Wolden, Teacher, Olympic Elementary School  
Kelley Bremgartner, Teacher/Admin Intern, R.E. Bennett Elementary School

#### 2. Approve Minutes

Dr. Roberts moved, Mrs. State seconded, to approve the minutes of the February 16, 2016, Regular School Board Meeting.

*Motion passed 3-0.*

#### 3. Reports

##### Superintendent's Report

Board President Bailey and Superintendent Rothlin presented Certificates of Appreciation to representatives from the Public School Employees of Chehalis, (Food Service, Custodial, Maintenance and Grounds) Public School Employees of Washington, (Transportation Staff) and Teamsters Union Local No. 252, (Secretaries, Educational Paraprofessional, and Technology Specialists) and District Office Classified Staff in recognition of Classified School Employees Week, March 14 through March 18, 2016. Other topics reported on by Superintendent Rothlin included: City Council meeting and annexation of new school property, new van, Superintendent contract extension, resolution to surplus Cascade and R.E. Bennett, Learning Walk with Mrs. Daniels and Bellevue SD administrators, new Student Achievement Initiative Video.

##### Administrative Report

Mrs. Smith shared that Miss Schnieder had performed for the R.E. Bennett students and asked her to perform a portion for the Board and audience. Miss Schnieder did a partial rendition of her performance as children's book character, Junie B. Jones. Mrs. Smith then shared a PowerPoint presentation showing the R.E. Bennett students' recent trip to Olympia Jr. Programs and St. Martin's University.

## Budget Status Report

Mrs. Pinkerton presented the Budget Status Report. She reviewed the fund balances as of February 29, 2016, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. One item of interest included enrollment.

### 4. Approve Consent Agenda

Mrs. State moved, Dr. Roberts seconded, to approve the Consent Agenda as listed. *Motion passed 3-0.*

#### 1. Voucher Warrants

- **Payroll Checks - 807179-807308, \$62,436.18**
- **Electronic Deposits - 900022961-900023388, \$1,000,693.49**
- **Payroll Taxes \$375,889.40**
- **PR/AP Checks - 116859-116898, \$792,923.59**
- **General Fund Warrants: 116718-116773, \$120,688.01; 116774-116858, \$93,967.58; 116899-116958, \$69,095.05**
- **AP Compensating Tax: 201500019, \$519.95**
- **ASB Compensating Tax: 201500020, \$607.07**
- **ASB Warrants: 402473-402511, \$41,441.80; 402512-402516, \$838.85**
- **Capital Projects: 200059-200063, \$152,968.53**

#### 2. Staff Travel

- **Request to approve staff travel for Marti Buck, Student Support, to attend the Social Thinking Conference on March 24-25, 2016, in Portland, Oregon. (cost paid by Student Support and employee)**

#### 3. Student Travel

- **Request to approve overnight travel for five (5) WFW students and two (2) chaperones, Sue Ardington and Vicky Vento, to attend Washington State Knowledge Bowl Tournament in Arlington, Washington, on March 18-19, 2016. (costs paid from ASB account and Ms. Vento [for her own room])**
- **Request to approve overnight travel for WFW students with coach, Janelle Williams, to attend the following Forensics tournaments: (cost paid from ASB account)**
  - **March 4-6, 2016, Mukilteo, Washington, Puget Sound NFL Qualifying Tournament, five (5) students**
  - **March 10-13, 2016, Spokane, Washington, WIAA State Tournament at Gonzaga, five (5) students**
  - **March 18-19, 2016, Tacoma, Washington, State Individual Events Tournament, 15 students (chaperones/parents in accordance with District procedure)**
  - **May 10-16, 2016, Denver, Colorado, National Individual Events Tournament of Champions, two (2) students**
- **Request to approve overnight travel for 20 WFW Robotics Team 4060 students and chaperones, Clifton White and Kerry Shafer, to attend the following events: (cost paid from ASB Fund and Voc Ed funds)**
  - **March 18-20, 2016, Mount Vernon, Washington, District Competition**
  - **April 1-3, 2016, Auburn, Washington, District Competition**
  - **April 6-9, 2016, Portland, Oregon, Pacific NW Regional Championship**

### 5. New Business

#### a. Board Policy - Instruction

Mrs. Daniels moved, Mrs. State seconded, to hold a first reading of Board Policy 2020, Course Design, Selection and Adoption of Instructional Materials. *Motion passed 3-0.*

**b. Board Policy - Management Support**

Mrs. State moved, Mrs. Daniels seconded, to approve a second reading (adoption) of new Board Policy 6101, Federal Cash and Financial Management. *Motion passed 3-0.*

**c. Green Hill Academic School Calendar (GHAS) 2016-2017**

Mrs. Daniels moved, Dr. Roberts seconded, to approve the proposed Green Hill Academic School calendar for the 2016-2017 school year. (annual approval) *Motion passed 3-0.*

**d. Surplus - Transportation**

Dr. Roberts moved, Mrs. Daniels seconded, to declare as surplus (outdated and/or beyond repair) the following buses allowing for removal from the inventory: *Motion passed 3-0.*

- **1993 Thomas, No. 103, Vin: 4CDT7AP11P2700216**
- **1993 Thomas, No. 104, Vin: 4CDT7AP13P2700220**
- **1991 Bluebird, No. 124, Vin: 1BAAKCSAMF041628**

**e. Donation(s)**

Mrs. State moved, Mrs. Daniels seconded, to approve the following personnel items as listed. *Motion passed 3-0.*

**i. Chehalis School District**

- **\$76,000 from The Chehalis Foundation for Summer STEM Academy at WFW (\$50,000) and Summer Math Academy at Chehalis Middle School (\$26,000)**

**ii. R.E. Bennett Elementary School**

- **\$1,250.44 from Parson's Photography (rebate from photo purchases)**

**iii. W.F. West High School**

- **\$100 from Chehalis PTA 4.6.5 in honor of Mrs. Rose.**

**iv. Green Hill Academic School**

- **\$2,500 from The Patterson Family Foundation for the library**

**f. Personnel Items**

Mrs. Daniels moved, Dr. Roberts seconded, to approve the following personnel items as listed: *Motion passed 3-0.*

**i. Hiring of Classified Staff**

- **Emily Damschen as W.F. West School Head Volleyball Coach, August 22 to November 12, 2016, with a stipend of \$4,662.**
- **Kiersten Apperson as Chehalis Middle School Assistant 8th Grade Volleyball Coach, February 22 to April 16, 2016, with a stipend of \$2,119.**
- **Marty Marquez as Assistant Middle School 8th Grade Volleyball Coach, February 22 to April 14, 2016, with a stipend of \$2,256.**
- **Kaylee Hartman as Assistant Middle School 7th Grade Volley Coach, February 22 to April 14, 2016, with a stipend of \$2,119.**
- **Philip Hawkins, Temporary Special Education Paraprofessional at Olympic Elementary, 6 hours per day, M-F, effective March 3, 2016.**

**ii. Hiring of Certificated Staff**

- **Jamie Roundtree as School Nurse at Chehalis School District on a 0.60 FTE provisional contract, effective for the 2016-2017 school year.**

### iii. Superintendent Contract Extension

- Extension of the Superintendent's contract to include July 1, 2018 through June 30, 2019.

### 6. Announcements

Mar. 14-18 Washington Classified Employees Week  
Mar. 17 Cascade Elementary Music Program, 7-8 pm  
Mar. 22 Chehalis Middle School Festival Band Concert, 7 pm  
Mar. 22-24 Regional High School Band Contest, Lower Columbia College  
Mar. 23 W.F. West Regional String Orchestra Contest, Longview  
**Mar. 25 Snow Make-up Day - No School**  
Apr. 4-8 Spring Break  
Apr. 15 Jazz Unlimited Band Festival, Pasco, Washington  
Apr. 18 University of Washington Choir Festival, Seattle, Washington  
**Apr. 19 Regular School Board Meeting, 6:30 pm**

### 7. Adjournment

President Bailey adjourned the Regular Meeting at 7:16 p.m.

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Board President

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Board Secretary