

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

July 18, 2017

1. Call to Order - Regular Session

President Bailey called the Regular Session to order at 6:30 p.m. He led the flag salute. There were no Board comments.

Meeting Attendees:

Board Members

Brennan Bailey, President

Joe Clark, Vice President - Excused

Vicki Daniels, Board Member

Colleen State, Board Member

Dr. Brian Roberts, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent

Mary Lou Bissett, Assistant Superintendent

Heather C. Pinkerton, Director, Business & Operations

Debby Gregory, Personnel/Communications Officer, Recording Secretary

2. Approve Minutes

Mrs. State moved, Dr. Roberts seconded, to approve the minutes of the June 20, 2017, Regular School Board Meeting.

Motion passed 3-0.

3. Reports

Superintendent's Report

The following were topics in Superintendent Rothlin's report: Construction update on STEM wing and new schools, State Capital Budget, dates for a future bid opening and Board meeting dates, the new State budget and two memorial services scheduled for the high school commons - K-9 Reign and retired W.F. West teacher, Dick Sieler.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report. She reviewed the fund balances as of June 30, 2017, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle fund. Items of interest included the following agenda items: imprest/petty cash resolution, District fees, Policy 6700, surplus technology, and 17-18 budget process.

4. Approve Consent Agenda

Dr. Roberts moved, Mrs. State seconded, to approve the consent agenda as listed. *Motion passed 3-0.*

1. Vouchers

- o PR Checks - 809013-809120, \$54,259.64
- o Electronic Deposits - \$1,171,891.31
- o PR Taxes - \$438,987.32
- o PR/AP Checks - 121478-121518, \$868,025.32
- o PR/AP ACH Deposits - \$425.00

- General Fund Warrants: 121397-121422, \$99,145.28; 121423-121477, \$47,938.14; 121519-121559, \$18,360.50; 121560-121573, \$25,523.02; 121574-121574, \$2,890.00
- AP Compensating Tax: 201600039, \$833.56; 201600040, \$215.53
- ASB Warrants: 403223-403246, \$24,027.65; 403247-403252, \$2,734.57
- Capital Projects: 200197-200199, \$294,576.42; 200200-200208, \$68,036.41; 200209-200211, \$1,459,519.59

2. Warrant Cancellation - Resolution 16-17-026

3. Staff Travel

- Request to approve out-of-state travel for the following staff to attend AVID (Advancement Via Individual Determination) training, July 11-14, 2017, San Antonio, TX: Christine Fralick, Whitney Larimer, Jamie Rakevick, Jennifer Taylor, Krista Wilks, Rebecca Smith Conklin, Thomas Elder, Bob Walters and Trisha Smith. Motel accommodations at Drury Inn & Suites San Antonio Riverwalk, San Antonio, TX. (cost from professional development)

5. New Business

a. Resolution No. 16-17-027 District Funds

Mrs. Daniels moved, Mrs. State seconded, to adopt Resolution Number 16-17-027 to update/establish District petty cash and imprest accounts. *Motion passed 3-0.*

b. District Fees Change

Dr. Roberts moved, Mrs. State seconded, to approve Chehalis School District Fee changes as submitted, effective with the 2017-2018 school year. *Motion passed 3-0.*

c. PK-2 CO #7

Mrs. State moved, Mrs. Daniels seconded, to approve PK-2 Elementary School Construction Change Order #7. *Motion passed 3-0.*

d. WFW STEM Addition CO #4

Mrs. Daniels moved, Dr. Roberts seconded, to approve W.F. West High School STEM Addition Change Order #4. *Motion passed 3-0.*

e. Board Policies

Mrs. State moved, Dr. Roberts seconded, to approve a first reading of the following board policy: *Motion passed 3-0.*

- 6700 - Nutrition and Physical Fitness

Dr. Roberts moved, Mrs. State seconded, to approve a second reading/adoption of the following board policies: *Motion passed 3-0.*

- 3410 - Student Health
- 3414 - Infectious Diseases
- 3415 - Accommodating Student with Diabetes
- 3416 - Medication at School
- 3417 - Catheterization
- 3419 - Self-Administration of Asthma and Anaphylaxis Medications

f. Surplus

Mrs. Daniels moved, Mrs. State seconded, to declare as surplus (outdated and/or beyond repair) the following, allowing for removal from district inventory: *Motion passed 3-0.*

- Cascade Elementary - Books and Technology
- Olympic Elementary - Math Books
- CMS - Math Books
- W.F. West - Books
- Technology

g. Donation(s)

Mrs. State moved, Dr. Roberts seconded, to approve the following donation as listed. *Motion passed 3-0.*

i. Chehalis School District

- \$145.00 multiple donations to outstanding food service statements at R.E. Bennett Elementary School

h. Personnel Items

Mrs. State moved, Dr. Roberts seconded, to approve the following personnel items. *Motion passed 3-0.*

i. Hiring of Certified Staff

- Christopher Walker as Teacher on a .80 FTE W.F. West High School and .20 FTE Chehalis Middle School, effective for the 2017-2018 school year.
- Nancy Blomdahl as Teacher at Olympic Elementary on a 1.0 FTE, effective for the 2017-2018 school year.
- Julie Cleary as Teacher at Chehalis Middle School on a 1.0 FTE, effective for the 2017-2018 school year.
- Chelsea Pedro as Special Education Teacher at Chehalis School District on a 1.0 FTE provisional contract, effective for the 2017-2018 school year.
- Josie Peterson as Teacher at Chehalis Middle School on a 1.0 FTE provisional contract, effective for the 2017-2018 school year.
- Randy Smith as 2017 Summer STEM fusion 360 Teacher.
- Inga White as 2017 Summer Extended School Year Teacher.
- Caty Lieseke for 2017 Summer STEM Calculus Boot Camp program Teacher.

ii. Hiring of Classified Staff

- The following Permanent Educational Paraprofessionals, Special Education, 6 hrs/day, M-F, effective for the 2017-2018 school year: **VISIONS** - Kyle Tupper, Jinny Hazlett, Ann Pederson and Brittany Tomes, **Cascade** - Teresa Jones, **R.E. Bennett** - Jackie Eiswald, Tessa Anderson, Elizabeth Thomas, and Victoria Ostreim, **Olympic Elementary** - Dawn Smith, Mary Harris, Linda Goodwin, Talia DeLisle (K-5 Behavioral Classroom) **Chehalis Middle School** - Ashleigh Cox, Laura Reynolds, Denise Whipple and Savannah Skeen, **W.F. West High School** - Nicole Anderson
- Raelene Heredia as Permanent Educational Paraprofessional - Title, Olympic Elementary, 6 hrs/day, M-F, effective for the 2017-2018 school year.
- Judy Pederson as Permanent Educational Paraprofessional - Health Room Assistant, additional 3 hrs/day, M-F, effective for the 2017-2018 school year.
- Lisa Davis and Laurale Ferry as Permanent Educational Paraprofessionals, General Nurse LPN/RN, 6 hrs/day, M-F, effective for the 2017-2018 school year.
- Alicia Hunt Aldrich (Olympic) and Oscar Escalante (R.E. Bennett) as Permanent Educational Paraprofessionals - ELL, 7 hrs/day, M-F, effective for the 2017-2018 school year.
- Ellen Stender as Permanent Educational Paraprofessional - ISS, Chehalis Middle School, 6 hrs/day, M-F, effective for the 2017-2018 school year.
- Amanda Bannon as Temporary Educational Paraprofessional, Special Education-Nurse, 1:1 LPN/RN, 6-7 hrs/day, M-F, effective for the 2017-2018 school year.
- Kim King as 2017 Temporary Educational Paraprofessional at Green Hill Academic School Summer School Library, 7 hrs/day, M-F, effective June 22, 2017.
- The following as Temporary 2017 Summer Grounds Workers: Jacob Botten - effective July 6, 2017, Alex Botten, Jordan Waring and Zachary Wirkkala - effective July 5, 2017.
- Nicholas Rademaker as Temporary 2017 Summer STEM fusion 360 student worker.
- The following Temporary 2017 Summer Extended School Year positions: Maggie DePuy-Phillips - Language Coach, Amber Martin - ASL Interpreter, Kyle Tupper - Educational Paraprofessional

- Pam Kruger as Permanent Program Assistant/Playground at Cascade and R.E. Bennett Elementary, 4 hrs/day, M-F, effective for the 2017-2018 school year.

6. Announcements

Aug 4 **Special School Board Meeting, 9:00 a.m.**
Aug 15 **Regular School Board Meeting, 6:30 p.m.**

7. Adjournment

President Bailey adjourned the Regular Meeting at 7:16 p.m.

Board President

Board Secretary