1. Call to Order - Regular Session

President Bailey called the Executive Session to order at 6:15 p.m. There were no motions entertained, nor actions taken. Session was adjourned at 6:30 p.m.

President Bailey called the Regular Session to order at 6:35 p.m. He led the flag salute and welcomed guests. There were no comments from the audience or board.

Meeting Attendees:
Board Members
Brennan Bailey, President
Joe Clark, Vice President
Vicki Daniels, Board Member
Colleen State, Board Member
Dr. Brian Roberts, Board Member

Staff, Students, Public
Ed Rothlin, Superintendent
Mary Lou Bissett, Assistant Superintendent
Heather C. Pinkerton, Director, Business & Operations
Debby Gregory, Personnel/Communications Officer, Recording Secretary
Bob Hunt, Principal, Cascade Elementary School
Rachel Dorsey, Assistant Principal, R.E. Bennett Elementary, Olympic Elementary
Chris Simpson, Principal, Chehalis Middle School
Bob Walters, Principal, W.F. West High School
Tommy Elder, Assistant Principal, W.F. West High School
Tim Touhey, Principal, Green Hill Academic School/Lewis County Alternative School
Loretta Shade-Duncan, Director, Special Education
Heather Matheny, Food Service Director, Sodexo
Lynn Wakefield-Rickard, CEA President, Teacher, Olympic Elementary School
Lauri Kreutz, Teacher, R.E. Bennett School
Katelyn Walsh, Teacher, Math TOSA
Lindsey Petersen, Teacher, R.E. Bennett School
Elizabeth Coyle, Teacher, Olympic Elementary School
Erika Jeans, Teacher, Olympic Elementary School
Kelley Wilson, ESD 112, Construction Services Group
Thomas Johansen, ESD 112, Construction Services Group
Jessica Street, Student, W.F. West High School
Emma Moon, Student, W.F. West High School
Bern Berg, Student, W.F. West High School
Abbey Link, Student, W.F. West High School
2. Approve Minutes
   - Dr. Roberts moved, Mrs. Daniels seconded, to approve the minutes of the January 17, 2017, Regular School Board Meeting. **Motion passed 4-0.**
   - Mrs. State moved, Dr. Roberts seconded, to approve the minutes of the January 20, 2017, Special School Board Meeting. **Motion passed 4-0.**

3. Reports
   - **Superintendent's Report**
     Superintendent Rothlin's report included Mrs. Daniels sharing information she received at the annual Legislative Conference in Olympia on February 12 and 13; the Board's duties and responsibilities related to construction; a report on a soils issue on the new school's construction site; Agenda items related to Capital projects - Board Policy 6957, Change Orders and Construction Change Directives, surplus property, and a recommend to award the WFW STEM Addition (Res. No. 16-17-018 - Alternate Bid AA-3); Emergency Closure Waiver Request; 2017-18 School Year Calendar; Century 21 Listing Agreement and first reading of Board policies as listed on the agenda. Other items: 9th grade course failure report from OSPI, groundbreaking ceremony, Transportation Cooperative Agreement, Wrestling - 4th place finish at state, and W.F. West Girls' Basketball Team - 2nd @ Districts.
   - **Budget Status Report**
     Mrs. Pinkerton presented the Budget Status Report. She reviewed the fund balances as of January 31, 2017, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle fund. The annual State Audit was the only item of interest.

4. Approve Consent Agenda
   Mr. Clark moved, Dr. Roberts seconded, to approve the Consent Agenda as listed. **Motion passed 4-0.**

   1. Voucher Warrants
      - Payroll Checks - 808465-808563, $56,974.08
      - Electronic Deposits - 900027683-900028146, $1,076,747.91
      - PR Taxes - $404,371.99
      - PR/AP Checks - 120028-120066, $850,612.43
      - General Fund Warrants: 119897-119943, $94,738.87; 119944, $2,500.00; 119945-120027, $106,915.85; 120067-120107, $57,175.02; 120108-120130, $60,072.62; 120131-120189, $84,096.47
      - General AP Compensating Tax: 201600019, $719.80
      - ASB Compensating Tax: 201600020, $46.21
      - ASB Warrants: 402964-402974, $3,474.38; 402975-402991, $5,145.08; 402992-403002, $2,460.81; 403003-403013, $3,486.61
      - Private Purpose Trust: 700186, $100.00
      - Capital Projects: 200130-200131, $184.60; 200132-200136 $255,831.84; 200137-200142, $105,481.25

   2. Staff Travel
      - Out-of-state staff travel for Sandy Jones to attend a Bureau of Education and Research workshop in Portland, OR, February 2, 2017. (cost paid from SpecEd funds)
      - Out-of-state staff travel for Tim Touhey and Bob Walters to attend the 2017 NASSP National Principals' Conference in Philadelphia, PA, July 8-11, 2017. (cost paid from Green Hill Funds and W.F. West/District Funds)
      - Out-of-state staff travel for Casey Schmidt to attend the ACPE Conference, Welches, OR, May 3-5, 2017. (cost paid from Technology Funds)

   3. Student Travel
      - Overnight travel for 6 W.F. West High School Track and Field Athletes for the Pasco
Invitational, April 14-15, 2017. Chaperones Rob Sande and Autumn Ledgerwood. (cost paid from Athletics and Track Boosters)
- Overnight travel for 9 W.F. West High School Forensics students to attend Ridgefield High School tournament February 3-4, 2017. Chaperone Janelle Williams. (cost paid from ASB)
- Overnight travel for the following W.F. West students and coaches attending State Tournaments: (costs paid from Athletic budget)

5. New Business

a. Emergency Closure Waiver Request

Mrs. Daniels moved, Mr. Clark seconded, to approve an emergency closure waiver application to the Office of Superintendent of Public Instruction to excuse the closure of the Chehalis School District on January 11-12, 2017, due to a severe winter storm. **Motion passed 4-0.**

b. 2017-2018 Chehalis School District Calendar

Mrs. State moved, Mrs. Daniels seconded, to approve the 2017-2018 Chehalis School District school calendar draft. (annual approval) **Motion passed 4-0.**

c. Resolution No. 16-17-017 Surplus of Real Property

Dr. Roberts moved, Mrs. Daniels seconded, to adopt Resolution Number 16-17-017, relating to the surplus and sale of real property; authorizing the Secretary to the Board to commence action toward the sale of the maintenance shop building, located at 166 SW Williams Avenue, Chehalis, WA, parcel number 00418500000, and providing for other matters related to it. **Motion passed 4-0.**

d. Resolution No. 16-17-018 Recommend to Award WFW STEM Addition

Mr. Clark moved, Mr. Bailey seconded, to approve the removal of $34,000 from Resolution Number 16-17-018 for W.F. West High School STEM addition from Schwiesow Construction Company's construction bid. **Motion passed 4-0.**

Mrs. Daniels moved, Mrs. State seconded, to adopt Resolution Number 16-17-018 recommending to award construction bid for W.F. West High School STEM addition to Schwiesow Construction Company. **Motion passed 4-0.**

e. Construction Changes PK-2 Project

Dr. Roberts moved, Mrs. Daniels seconded, to Authorize the Superintendent to approve change orders or construction change directives (CCDs) in the maximum amount of $200,000.00 concerning the pending soils issue on the PK-2 project. **Motion passed 4-0.**
f. **Change Orders and Construction Change Directives**  
Mr. Clark moved, Mrs. Daniels seconded, to approve the superintendent/designee authority to authorize change orders and/or CCDs if additional cost to the district does not exceed $100,000 for each CCD. *Motion passed 4-0.*

g. **Century 21 Lund Realtors Listing Agreement**  
Mrs. Daniels moved, Mrs. State seconded, to authorize the Superintendent or designee to sign the Exclusive Sale and Listing Agreements with Century 21 Lund Realtors for Cascade Elementary and R.E. Bennett Elementary Schools. *Motion passed 4-0.*

h. **Board Policies**  
Mr. Clark moved, Dr. Roberts seconded, to hold a first reading for the following revisions to Board Policies:  
*Motion passed 4-0.*  
- BP 3120, Enrollment  
- BP 3210, Nondiscrimination (Students)  
- BP 4210, Regulation of Dangerous Weapons on School Premises  
- BP 5010, Nondiscrimination and Affirmative Action  
- BP 5011, Sexual Harassment of District Staff Prohibited  
- BP 6957, Change Orders And Construction Change Directives

i. **Donation(s)**  
Mrs. State moved, Mr. Clark seconded, to approve the following donations as listed. *Motion passed 4-0.*  

i. **Cascade Elementary School**  
- $6,000 from Chehalis PTA 4.6.5 for school activities.

ii. **R.E. Bennett Elementary School**  
- $976.70 from Box Tops for Education for library books.

iii. **Olympic Elementary School**  
- $2,500 from Chehalis PTA 4.6.5 for library.

j. **Personnel Items**  
Dr. Roberts moved, Mrs. Daniels seconded, to approve the following personnel items. *Motion passed 4-0.*  

i. **Hiring of Classified Staff**  
- Marty Gibbons as Assistant Boys Basketball Coach, Chehalis Middle School, from January 3, 2017, to February 16, 2017, with a stipend of $2,436.  
- Nathan Avery, Matthew Avery and Elizabeth March for the position of W.F. West High School Math Center Student Peer Tutor, 1 to 2 hours per day, M-F, effective January 23, 2017.  
- Katheryn Jahnsen as Assistant Track Coach, W.F. West High School, from February 27, 2017, to May 27, 2017, with a stipend of $2,942.  
- Michael Petrino as Custodian, W.F. West High School, 8 hours per day, M-F, effective February 1, 2017.  
- Sara Miramontes as ParaProfessional, Cascade Elementary School, 5.75 hours per day, M-F, effective February 13, 2017.  
- Michael McVay as evening shift custodian, Cascade Elementary School, 8 hours per day, M-
6. Announcements

Feb. 23        4th Grade Musical #1, Olympic Elementary, 7-8 pm
Feb. 27-28     **Early Release - Staff Inservice**
Feb. 28        4th Grade Musical #2, Olympic Elementary, 7-8 pm
Mar. 1-3       **Spring Conferences - Early Release**
Mar. 6         Strings Concert, W.F. West High School Commons, 7-8 pm
Mar. 7         W.F. West Band Concert, Commons, 7-8 pm
Mar. 9-11      W.F. West Robotics Competition, Wilsonville, OR
Mar. 9         Chehalis Middle School Choir Concert, Commons, 7-8 pm
Mar. 13        W.F. West Choir Concert, Commons, 7-8 pm
Mar. 16        Cascade Elementary Music Program #2, Gym, 7-9 pm
Mar. 17        Regular School Day
Mar. 21        Chehalis Middle School Band Concert, Gym, 7-8 pm
Mar. 21        **Regular School Board Meeting, 6:30 pm**

7. Adjournment

President Bailey adjourned the Regular Meeting at 8:11 p.m.

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Board President

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Board Secretary