

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Notice of Regular School Board Meeting

Chehalis School District Board Room

October 17, 2017

6:30 p.m.

1. Call to Order - Regular Session

Mr. Clark called the Regular Session to order at 6:30 p.m. and led the flag salute. There no comments from the audience.

The Board convened into an executive session at 6:32 p.m. for the purpose of discussing potential litigation with District legal counsel per RCW 42.30.110(1)(i,2). The Board returned to regular session at the conclusion of the executive session, which adjourned at 6:49 p.m. There were no motions entertained, nor actions taken.

The Board returned to Regular Session at 6:50 p.m. and expressed appreciation for administration's handling of recent student issues.

Meeting Attendees:

Board Members

Brennan Bailey, President - via FaceTime

Joe Clark, Vice President - Acting President

Vicki Daniels, Board Member

Colleen State, Board Member

Dr. Brian Roberts, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent

Heather C. Pinkerton, Director, Business & Operations

Debby Gregory, Personnel/Communications Officer, Recording Secretary

Trisha Smith, Director of Teaching and Learning

Bob Hunt, Principal, Cascade Elementary

Brett Ellingson, Principal, R.E. Bennett Elementary and Olympic Elementary

Rick Goble, Assistant Principal, Chehalis Middle School

Bob Walters, Principal, W.F. West High School

Tim Touhey, Principal, Green Hill Academic School/Lewis Co. Alternative School/Lewis Co. Juvenile Detention

Loretta, Director, Special Education

Heather Matheney, Director, Food Service - Sodexo

Lynn Wakefield-Rickard, CEA President, Teacher, Olympic Elementary School

J. Vander Stoep, District legal counsel

2. Approve Minutes

Dr. Roberts moved, Mrs. State seconded, to approve minutes of the September 19, 2017, Regular School Board Meeting. **Motion Passed 4-0.**

3. Reports

Superintendent's Report

Superintendent Rothlin's report was a facilities update including the new school, changes orders on agenda (new school and STEM wing), and the Verizon cell tower. Mrs. Daniels gave a brief report on the WSSDA Legislative Assembly she recently attended.

Administrative Report

Mrs. Smith reported minor revisions to elementary report cards and talked about the District's mentor/mentee program and the BEST grant (for this program) through ESD 113.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report for fund balances as of September 30, 2017, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. Items of interest included enrollment and 16-17 Financial Statements and Budget Status.

4. Approve Consent Agenda

Mrs. Daniels moved, Dr. Roberts seconded, to approve the Consent Agenda as listed. ***Motion Passed 4-0.***

1. Warrants

- PR Checks - \$86,068.49
- Electronic Deposits - \$1,094,058.40
- PR Taxes - \$429,288.48
- PR/AP Checks - \$886,602.40
- PR/AP ACH Deposits - \$425.00
- General Fund: 122100-122133, \$85,470.25; 122134-122148, \$21,282.35; 122149-122177, \$28,239.84; 122178-122230, \$99,330.27; 122273-122316, \$134,133.09; 122317-122333, \$241,070.71; 122334-122385, \$80,239.25
- AP Compensating Tax: 201600045, \$324.73, 201700004, \$706.52, 201600046, \$587.19; 20170005, \$54.45
- ASB Fund: 403281-403289, \$2,578.56, 403290-403293, \$2,279.30; 403294-403315, \$47,434.85; 403316-403317, \$393.84; 403318-40330, \$5,099.08
- Capital Projects: 200239-200243, \$66,424.10; 200244-200251, \$2,531,405.21

2. Warrant Cancellations

- Resolution No. 17-18-001
- Resolution No. 17-18-003

3. Student Travel

- Out-of-state travel for twenty (20) Chehalis Middle School Hi-Cap students and three (3) chaperones to go to Portland Zoo, October 20, 2017, Portland, OR. (cost paid from Highly Capable)
- Overnight travel to W. F. West High School cross country runners who qualified for the State Championship and their coaches, November 3-4, 2017, Pasco, WA. Motel accommodations at Red Lion. (cost paid from athletics)
- Overnight travel for seven (7) W.F. High School Band students and band teacher to attend the 2017 Western International Band Clinic Honor Band Event, November 17-20, 2017, SeaTac, WA. Motel accommodations at SeaTac Double Tree. (cost paid from students and Music booster)

4. Staff Travel

- Rob Sande and Trevor Mora to attend the 2017 NCSS Annual Conference, November 15-18, 2017, San Francisco, CA. (cost paid from staff development funds)

5. New Business

a. Resolution No. 17-18-002 District Health Insurance Agreement

- Mrs. State moved, Mrs. Daniels seconded, to approve Resolution No.17-18-002 for an interlocal agreement for the District to purchase healthcare and/or other insurance for the district's employees and their dependents. ***Motion Passed 4-0.***

b. Change Orders

Mrs. Daniels moved, Dr. Roberts seconded, to approve PK-2 Elementary School Construction Change Order #11 and W.F. West High School STEM addition change order #7. ***Motion Passed 4-0.***

c. Donation(s)

Dr. Roberts moved, Mrs. Daniels seconded, to approve the donations as listed. ***Motion Passed 4-0.***

i. Olympic Elementary School

- \$45.00 approximate value from TwinStar Credit Union of school supplies
- One dozen backpacks anonymously
- \$1,000.00 approximate value from DaySpring Baptist Church for 25 backpacks filled with school supplies

ii. W.F. West High School

- \$100 from anonymous donor to FFA Program
- \$250 from Quanex Foundation to Robotic Club

iii. Chehalis School District

- \$10,000 from Chehalis Foundation for Student Achievement Initiative
- \$2,100 from Chehalis Moose Lodge for student meal debt

d. Personnel Items

Mrs. Daniels moved, Mr. Bailey seconded to approve the following personnel items as listed. Mrs. State abstained from voting (appearance of potential conflict of interest.) ***Motion Passed 3-0.***

i. Hiring of Classified Staff

- Daniel Bryant as Temporary Technology Specialist, 7.5 hrs per day, M-F, effective October 18, 2017.
- Samantha Hutchison as Temporary Educational Paraprofessional, Lewis County Alternative School, 7 hrs per day, M-F, effective September 19, 2017.
- Katie Pry and Taylor Rodgers as Temporary Student Workers-AVID, W.F. West High School, up to one and one-half hours per day, 3 days per week, effective October 10, 2017.
- Janet Lake as Temporary Custodian, 2 hrs per day, M-F, Visions, effective September 25, 2017.
- Doreen Brooks as Temporary Kitchen Helper, 2.25 hrs per day, M-F, Cascade Elementary, effective October 11, 2017.
- Jessica Husted as Temporary Educational Paraprofessional/SLC, Special Education, R.E. Bennett Elementary, 6 hrs per day, M-F, effective October 2, 2017.
- Daniel Robertson as Permanent Educational Paraprofessional, Olympic Elementary School, 7 hrs per day, M-F, effective September 28, 2017.
- Daniel Robertson as Assistant Cross Country Coach, W.F. West High School, for the fall sports season, Stipend \$1,505.

- Chloe Schoelkopf as Assistant Cheer Coach, W.F. West High School, for the fall sports season, Stipend \$1,505.
- Jack White as Assistant Wrestling Coach, Chehalis Middle School, for the winter sports season, Stipend \$2,207.
- Don Bunker as Head Bowling Coach, W.F. West High School, for the winter sports season, Stipend \$4,545.

ii. **Supplemental/Extra-Curricular Contracts 2017-18**

- The issuance of supplemental and extra-curricular contracts for the 2017-2018 school year.

6. Announcements

- Oct 18 R.E. Bennett Elementary Picture retake
- Oct 18-19 Nisqually 5th Grade Field Trip
- Oct 19 Olympic Elementary Open House, 6:30-7:30 pm
- Oct 19 R.E. Bennett Elementary Open House, 5:30-6:30 pm
- Oct 31 Olympic Elementary Halloween Dress Up Day
- Nov 2 Band and Strings Concert, W.F. West High School, Commons 7-8:30 pm
- Nov 3, 6-9 Conferences - Early Release
- Nov 5 Standard Time Begins
- Nov 7 Olympic's Fine Dining Event
- Nov 7 Election Day
- Nov 10 Veterans' Day - No School**
- Nov 13-17 American Education Week
- Nov 14 Choir Concert, Chehalis Middle School Gym, 7-8:30 pm
- Nov 14 Special School Board Meeting, 6:00 p.m.**

Veterans' Day Assemblies

- Nov 3 Cascade Elementary, 10 am
- Nov 8 R.E. Bennett Elementary, 9 am
- Nov 9 Olympic Elementary, 9 am
- Nov 9 Chehalis Middle School, 9-10 am
- Nov 13 W.F. West High School, 9:50-10:50 am

7. Adjournment

Mr. Clark adjourned the Regular Meeting at 7:33 p.m.

Board President

Board Secretary