

# CHEHALIS SCHOOL DISTRICT

## Meeting Minutes

Chehalis School District Board Room

July 19, 2016

### 1. Call to Order - Regular Session

#### Work Session: 5:30 p.m.

- Doug Nichols updated the board on the progress of the two new elementary schools. James Hill of KMB Architects presented drawings of the new STEM Wing at W.F. West High School. He shared a 3D model of the project with the board.
- Chris Simpson, Rick Goble, Alicia Hill and Kyle State presented information on the Chehalis Middle School seven period day.

**Public Hearing** - Mrs. Daniels opened the Public Hearing for the 2016-2017 Proposed Budget at 6:30 p.m. Board Member Bailey joined the meeting electronically (Face Time.) It was confirmed by the audience, and Mr. Bailey, that audio and visual were working. The Board was in receipt of the proposed school district budget for the 2016-2017 year and accompanying Resolution No. 15-16-022. The Public Hearing portion of this meeting provided an opportunity for further explanation, discussion and questions on the budget presented by Mrs. Pinkerton. Basic Education MSOC budget allocation for 2016-2017 is \$3,252,129.33, an increase of \$84,573.61 from 2015-2016. Mrs. Pinkerton has budgeted to spend 100% of the 2016-2017 Basic Ed MSOC allocation. The Administration recommended adoption of the Proposed Budget for 2016-2017 as distributed to the members of the Board of Directors. Mrs. Daniels asked three times if there were any questions or comments. There were no comments or questions from the audience or Board, other than the Board thanking Mrs. Pinkerton. Mrs. Daniels closed the public hearing at 6:55 p.m.

Mrs. Daniels called the Regular Session to order at 6:56 p.m., led the flag salute and excused the absences of Mr. Clark and Dr. Roberts. She welcomed guests. There were no comments from the audience and both Mrs. State and Mrs. Daniels commented positively on the color meeting for the new elementary schools.

#### Meeting Attendees:

##### Board Members

Brennan Bailey, President - Face time

Joe Clark, Vice President - Excused

Vicki Daniels, Member

Colleen State, Member

Dr. Brian Roberts, Member - Excused

##### Staff, Students, Public

Ed Rothlin, Superintendent

Mary Lou Bissett, Assistant Superintendent

Heather C. Pinkerton, Director, Business & Operations

Chris Simpson, Principal, Chehalis Middle School

Rick Goble, Assistant Principal, Chehalis Middle School

Alicia Hill, Counselor, Chehalis Middle School

Kyle State, Counselor, Chehalis Middle School

## 2. Approve Minutes

Mrs. State moved, Mr. Bailey seconded, to approve the minutes of the June 21, 2016, Regular School Board Meeting. *Motion passed 3-0.*

## 3. Reports

### Budget Status Report

Mrs. Pinkerton presented the Budget Status Report. She reviewed the fund balances as of June 30, 2016, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. She reported that the new van is in Missouri awaiting transport to Chehalis.

## 4. Approve Consent Agenda

Mrs. State moved, Mr. Bailey seconded, to approve the Consent Agenda as listed. *Motion passed 3-0.*

### 1. Vouchers

- Payroll Checks: 807724-807854, \$63,181.75
- Electronic Deposits: 900024699-900025128, \$1,090,301.09
- Payroll Taxes: \$416,316.29
- PR/AP Checks: 118157-118195, \$797,119.46
- General Fund Warrants: 118049-118156, \$103,244.14; 118196-118236, \$109,494.85; 118237-118277, \$130,098.19; 118278-118384, \$124,514.82
- AP Compensating Tax: 201500035, \$1,593.28; 201500036, \$21.92
- ASB Fund Warrants: 402695-402710, \$16,634.37; 402711-402724, \$6,508.39; 402725-702733, \$2,812.62; 402734, \$1,700.00; 402735-402746, \$12,179.13
- Private Purpose Trust: 700162, \$150.00; 700163-700173, \$20,700.00
- Capital Projects: 200077-200078, \$114,431.55

### 2. Staff Travel

- Request to approve out-of-state travel for the following teachers to attend the National ACTE Conference in Las Vegas, Nevada, on November 30 through December 3, 2016:
  - Wendy Balmer, Rebekah Angus, Kyla Bailey, Chris Guenther, Cassie Minor, Donald Bunker, Dede Ramacher, Deede Young, Kerry Shafer and Bailey Trepstra
- Request to approve out-of-state travel for the following W.F. West High School staff to attend the Mindset and Mathematics Summer Institute Conference, July 17-20, 2016, in Oceanside, California. Costs paid from STEM Endowment, WFW Professional Development and Title II.

### 3. Student Travel

- Request to approve out-of-state travel for 48 W.F. West High School students and six (6) chaperones to

Portland, Oregon, on July 14, 2016, and July 28, 2016, to the Oregon Zoo and Oregon Museum of Science and Industry. (cost paid from LAP)

**4. Resolution No. 15-16-023, Warrant Cancellation**

**5. New Business**

**a. VOC Plan 2016-2017**

Mrs. State moved, Mr. Bailey seconded, to approve the 2016-2017 District-wide Annual Vocational Plan. ***Motion passed 3-0.***

**b. Resolution 15-16-022 Budget Adoption for 2016-2017**

Mrs. State moved, Mr. Bailey seconded, to adopt Resolution No. 15-16-022 for the 2016-2017 school year budget. ***Motion passed 3-0.***

**c. ASB Card Price Increase - WFW**

Mr. Bailey moved, Mrs. State seconded, to increase the price of W.F. West High School's ASB Card to \$25.00 effective for the 2016-2017 school year. ***Motion passed 3-0.***

**d. 2016 Summer Sports Activities**

Mrs. State moved, Mr. Bailey seconded, to approve an additional summer sports activities, Cheer Camp July 12-15, 2016, required by district risk management company, Clear Risk Solutions. ***Motion passed 3-0.***

**e. Use of School Vehicles**

Mrs. State moved, Mr. Bailey seconded, to approve the annual renewal of the use of school district cars and vans for the 2016-2017 school year when necessary to transport special needs students to and from school, learning centers, job sites, extra curricular activities and other school programs, when it is in the best interest of the school district, students, and their specific programs. ***Motion passed 3-0.***

**f. Surplus Items**

Mr. Bailey moved, Mrs. State seconded, to declare as surplus (outdated and/or beyond repair) the following items as listed from the following areas allowing for removal from their inventory : ***Motion passed 3-0.***

- W.F. West High School's CTE Department
- Green Hill Academic School
- Technology
- Chehalis Middle School Library

**g. Donation(s)**

Mrs. State moved, Mr. Bailey seconded, to approve donation to W.F. West High School, \$100, from Washington Council for High School College Planning Day, for partial transportation costs to Washington State University -

Vancouver. *Motion passed 3-0.*

## **h. Personnel Items**

Mrs. State moved, Mr. Bailey seconded, to approve the following personnel items. *Motion passed 3-0.*

### **i. Hiring of Classified Staff**

- Chanel Patana as Temporary Educational Paraprofessional/General Nurse-RN, at Chehalis Middle School, 6 hrs/day, M-F, effective for the 2016-2017 school year.
- Lisa Davis as Temporary Educational Paraprofessional/General Nurse-LPN, at R.E. Bennett Elementary, 6.5 hrs/day, M-F, effective for the 2016-2017 school year.
- Anthony Forgione as temporary student helper for Cascade/R.E. Bennett's Summer Reading Club at Olympic Elementary, 2.5 hrs/day, Tuesday/Thursday, June 28 through July 28, 2016.
- Megan Wilks as temporary student helper position for Bridge to Algebra Course at W.F. West High School, Monday through Thursday, July 5 to July 28, 2016.
- The following classified, certificated and students, as listed, for 2016 Summer STEM Camp, July 29 through August 5, 2016.
- Wanda Painter as Food Service Helper, Summer Meal Program, at Chehalis Middle School, July 5 through July 28, 2016, 4 days/week, effective June 29, 2016.
- Carla Lyon and Kyle Tupper as Temporary Educational Paraprofessional/Extended School Year, 2 hrs/day, 4 days/week, effective June 20, 2016.
- Margaret Depuye Phillips as Temporary Educational Paraprofessional/Specialist - Language Coach, 6 hrs/week, effective for the 2016-2017 school year.
- Amanda Gribben as Temporary Special Educational Paraprofessional/one-on-one Nurse-RN, at R.E. Bennett Elementary, 6 hrs/day, 4 days/week, effective for the 2016-2017 school year.
- As listed, Temporary Food Service Helpers for Wrestling Camp at W.F. West High School, 20-34 hrs. per shift, July 17 through July 21, 2016.

### **ii. Hiring of Certified Staff**

- Hire Linda Kallus as Elementary Teacher at Cascade Elementary School on a 1.0 FTE provisional contract, effective for the 2016-2017 school year.
- Hire Cody Ray as Counselor at W.F. West High School on a 1.0 FTE provisional contract, effective for the 2016-2017 school year.
- Hire Tracy Tak to teach Chehalis Middle School Summer Math Academy July 5-9, 2016.

**6. Announcements**

Aug. 16          Regular School Board Meeting, 6:30 pm

**7. Adjournment**

Mrs. Daniels adjourned the Regular Meeting at 7:11 p.m.

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Board President

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Board Secretary