

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

Chehalis School District Board Room

Tuesday, February 16, 2016 06:30 PM

1. Call to Order - Regular Session

President Bailey called the Regular Session to order at 6:30 p.m. He led the flag salute and welcomed guests. There were no comments from the audience or the Board members.

Meeting Attendees:

Board Members

Brennan Bailey, President
Joe Clark, Vice President
Vicki Daniels, Board Member
Colleen State, Board Member
Dr. Brian Roberts, Board Member

Staff, Students, Public

Ed Rothlin, Superintendent
Mary Lou Bissett, Assistant Superintendent
Heather C. Pinkerton, Director, Business & Operations
Debby Gregory, Personnel/Communications Officer, Recording Secretary
Bob Hunt, Principal, Cascade Elementary School
Trisha Smith, Principal, R.E. Bennett Elementary School
Brett Ellingson, Principal, Olympic Elementary School
Chris Simpson, Principal, Chehalis Middle School
Bob Walters, Principal, W.F. West High School
Tim Touhey, Principal, Green Hill Academic School/Lewis County Alternative School
Heather Matheney, Food Service Director, Sodexo
Hannah Schneider, Student Representative, W.F. West High School
Lynn Wakefield-Rickard, CEA President, Teacher, Olympic Elementary School
Cynthia Bingham, CEA Building Representative, Teacher, R.E. Bennett Elementary School

2. Approve Minutes

Dr. Roberts moved, Mrs. State seconded, to approve the minutes of the January 19, 2016, Regular School Board Meeting. Motion passed 3-0.

3. Reports

Superintendent's Report

Mrs. Daniels was pleased to report on highlights from the recent 2016 WASA/WSSDA Legislative Conference that she attended in Olympia. She shared some brief comments about the various educational bills that were before the legislature and a map of levy reform over the years. One of the hot topics was a bill to allow retired teachers to return to the classroom, without retirement penalties, in order to help with the statewide teacher shortage.

Superintendent Rothlin reported on the following topics: upcoming Learning Walks to include the Board Members, State Competitions including Basketball, Wrestling, Forensics, Knowledge Bowl, and Music.

Administrative Report

Miss Schneider was proud to display her recently earned trophy from the District Forensics Competition - she won first in humorous interpretation and she and her partner, Delany Buchanan, won district in duo interpretation. The W.F. West Forensics team won the District Championship in two events. She also reported that the W.F. West Knowledge Bowl team and Bearcats Band had many students who qualified for state competition. Miss Schneider shared that the school's Random Acts of Kindness event was a great hit and the assembly with Kevin Lau, a handicapped college basketball player, was very moving for the students.

Both Mr. Simpson and Mr. Walters shared a few highlights from their School Improvement Plans for the middle school and high school, which embraced the District's Student Achievement Initiative Goals of Improve (powerful teaching and learning in the classroom), Modernize, and Prepare. Each principal talked about new alternatives to the previous Core Flex program.

Budget Status Report

Mrs. Pinkerton presented the Budget Status Report. She reviewed the fund balances as of January 31, 2016, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. Items of interest included enrollment and an update on the weight room project.

4. Approve Consent Agenda

Mrs. State moved, Mrs. Daniels seconded, to approve the Consent Agenda as listed. *Motion passed 3-0.*

1. Voucher Warrants

- **Payroll Checks - 807058-807177 - \$49,667.97**
- **Electronic Deposits - 900022533-900022960 - \$988,605.79**
- **Payroll Taxes - \$367,155.61**
- **PR/AP Checks - 116541-116580 - \$774,105.16**
- **PR Warrants - 807178 - \$177.69**
- **General Fund Warrants: 116463-116499, \$44,963.90; 116500-116540, \$53,393.07; 116581-116636, \$80,298.80; 116637-116673, \$62,933.33; 116674-116717, \$56,981.88**
- **AP Compensating Tax: 201500012, \$328.60; 201500013, \$78.99; 201500017, \$204.36**
- **ASB Fund Warrants: 402445-402451, \$2,009.53; 402452-402461, \$3,127.68; 402462-402468, \$9,851.22; 402469-402472, \$4,085.03**
- **Private Purpose Trust: 700160, \$50.00**
- **Capital Projects: 200057-200058, \$71,734.30**

2. Resolution No. 15-16-012

- **General Fund Warrant Cancellation**

3. Student Travel

- **Overnight travel for 12 W.F. West Girls Wrestling competitors along with coach Tony Arredondo and volunteer George Dodd, to Ilwaco, WA, February 5-6, 2016. (costs paid by Athletic fund and girls for their meals)**

4. Staff Travel

- **Staff travel for Casey Schmidt to attend the Association for Computer Professionals in Education Conference in Welches, OR, May 4-6, 2016. (costs paid by technology budget)**
- **Staff travel for the following to attend the National Council of Teachers of Mathematics in San Francisco, CA, April 13-16, 2016. (costs paid from STEM professional development): Michelle Rogers, Cary Painter, Rick Gilham, Scott Ashmore, Erika Jeans, Charly Enlow, Denise Obtinario and Tommy Elder**

5. New Business

a. 2016-2017 Chehalis School District Calendar

Mrs. Daniels moved, Dr. Roberts seconded, Mrs. State abstained, to approve the 2016-2017 Chehalis School District school calendar. *Motion passed 3-0.*

b. Board Policy - Management Support

Dr. Roberts moved, Mrs. State seconded, to approve the first reading of new Board Policy 6101, Federal Cash and Financial Management. *Motion passed 3-0.*

c. Contract Amendment - CSG

Mrs. Daniels moved, Dr. Roberts seconded, to approve a Contract Amendment #1 for Construction Management and Related Services between Chehalis School District and Construction Services Group (CSG). *Motion passed 3-0.*

d. Agreement - Nichols Consulting LLC

Mrs. State moved, Mrs. Daniels seconded, to approve a Professional Services Agreement between Chehalis School District and Nichols Consulting LLC. *Motion passed 3-0.*

e. 2015-2016 School Improvement Plans

Dr. Roberts moved, Mrs. Daniels seconded, to approve the 2015-2016 School Improvement Plans for Chehalis Middle School and W.F. West High School. *Motion passed 3-0.*

f. Surplus

Mrs. Daniels moved, Mrs. State seconded, to declare as surplus (outdated and/or beyond repair) as follows:

Motion passed 3-0.

- **1,205 books from the library of Olympic Elementary School, allowing for removal from their inventory.**
- **Various technology equipment as listed.**

g. Personnel Items

Mrs. State moved, Mrs. Daniels seconded, to approve the following personnel items, as listed: *Motion passed 3-0.*

i. Hiring of Classified Staff

- **Margaret DePuye-Phillips as Temporary Educational Paraprofessional/Language Coach Specialist at Student Support, 2 to 4 hours per week, effective February 8, 2016.**
- **Tessa Alberts as Temporary Educational Paraprofessional/SLC at R.E. Bennett Elementary, 3 hours per day, M-F, effective February 3, 2016.**
- **Pam Kruger as Temporary Educational Paraprofessional/Preschool (one-on-one) at Cascade Elementary, 2.25 hours per day, M-F, effective February 1, 2016.**
- **Halee Hernandez as Assistant Volleyball Coach at Chehalis Middle School, spring 2016 season (February 19 to April 16), stipend \$2,393.**
- **The following Temporary Student Workers/College Peer Mentors at W.F. West High School, 3 hours per day, up to 9 hours per week, effective February 12, 2016: Sydney Link, Jericka Jones**
- **Kyle Karnofski as Assistant Baseball Coach, C Team, at W.F. West High School, spring 2016 season (February 29 to May 28), stipend \$3,044.**

ii. Hiring of Certified Staff

- **D. Robert Charlton as Special Education Teacher at Chehalis Middle School on a 0.29 FTE Rehire-Retire contract, for the remainder of the 2015-2016 school year.**

6. Announcements

- Feb. 23 & 25 Fourth Grade Musical, Olympic Elementary School, 7-8 pm
Feb. 26 Warner Pacific Band Festival, Portland, Oregon
Feb. 29 Jesus Villahermosa Assemblies/Presentations
- **Chehalis Middle School - 8:30-9:30 pm**
 - **W.F. West High School - 10:30-11:30 pm**
 - **Staff Inservice - 1-3 pm**
 - **PTA W.F. West Gym - 6:30-8:30 pm**
- Mar. 1 **Early Release - Staff Inservice**
Mar. 2-4 **Conferences - Early Release Days**
Mar. 7 String Night Concert, R.E. Bennett Elementary, 7-8 pm, auditorium
Mar. 8 Band Concert, W.F. West High School, 7-9 pm, Gym
Mar. 10 Choir Concert, Chehalis Middle School, 7-8 pm, Commons
Mar. 13 Daylight Savings Time Begins
Mar. 14-18 Classified Employees Week
Mar. 15 Regular School Board Meeting, 6:30 pm

7. Adjournment

President Bailey adjourned the Regular Meeting at 7:18 p.m.

_____ Board President

_____ Board Secretary